

SCFD BOARD OF DIRECTORS MEETING

April 22, 2010

1:00 pm

Broomfield Cultural Affairs

Meeting Minutes

SCFD Board members present: Secretary Councilwoman Marcia Johnson, Treasurer Joseph Arcese, Kathy Kucsan, Kathleen Stapleton, Dave Montez, Kathryn Spuhler and Bob Grant

SCFD Board members absent: Chair James Harrington, Vice Chair Jim Martin, Khadija Haynes, and Shepard Nevel

SCFD staff present: Peg Long, Executive Director, Program Manager Nancy McCamey, Program Manager Donna Smith, Office Administrator Sheila Mieger, Program Assistant Cassiope Sydoriak

1. Introductions

Marcia Johnson called the meeting to order at 1pm, followed by introductions. A quorum was present.

2. Oath of Office

Marcia Johnson swore Kathleen Stapleton in for a second term as the Jefferson County representative to the SCFD Board.

3. Approval of March 25, 2010 Board Minutes

Kathy Kucsan motioned to approve minutes. Dave Montez seconded. The motion to accept the minutes passed.

4. Resolution 10-03: Pertaining to 2010 Tier III Distribution

Peg Long summarized the resolution including county totals. Dave Montez asked if the distribution numbers reflect a deduction due to the Coors rebate. It doesn't, explained Peg. The Tier III allocations are based on projected revenues per the budget approved by the Board in October 2009. Tier III organizations receive their money before SCFD collects all the money. The Coors deduction will not impact Tier III until 2011. The amounts do include any roll over funds and returned funds.

Joseph Arcese motioned to approve Resolution 10-03, and Kathleen Stapleton seconded. All were in favor. The motion passed.

5. Reports

4.1 Treasurer

Joseph Arcese reported the February 2010 SCFD sales and use tax revenue was \$2,706,742.35. This compares to February 2009 revenue of \$2,608,729.85. This is a 3.76% INCREASE in February 2010 over month-to-date (MTD) February 2009. This is the fourth consecutive month of reported MTD increases. The 2010 year-to-date (YTD) sales and use tax revenue is \$5,498,213.54. This compares to YTD 2009 revenue of \$5,339,238.74, which is a 2.98% increase in YTD 2010 over YTD 2009.

SCFD received three proposals in response to our RFP for banking services: Colorado State Bank, Colorado Business Bank and UMB. On May 5 Joseph Arcese, Jim Martin and Peg Long will interview the banks. Kathryn Spuhler asked what they will be looking for at the interviews. Joseph said they are looking for a bank that has a local contact to work with that will be responsive and easy to work with. They are also looking to reduce the current \$4,000 a year fees and maximize interest earnings. Joseph and Jim will present their recommendation to the Board in May.

4.2 Chairman

Marcia Johnson had nothing from James Harrington to report.

4.3 Executive Director

- Peg Long stated that the Department of Revenue's recovery of the Coors use tax overpayment, which she reported on last month, was reflected in the April tax warrant. It will impact Tiers I and II in 2010, but that impact should be mitigated by the rising tax revenues.

- Tier I certification reports were given to Board members on flash drives. Peg and Donna will provide a summary of the reports in the May Board packet. Dave Montez asked if the reports include Free Day attendance numbers. Peg said it does include attendance numbers, she is not sure if the SCFD Free Day attendance numbers are pulled out separate. Kathleen Stapleton said she really appreciated the summaries provided by staff last year.
 - Staff is looking into other grant systems to compare to WESTAF. Kathy Kucsan has agreed to work with staff on this project.
 - Gay Porter De Nileon has agreed to meet with the Board for a more in-depth review of her survey results. Peg asked the Board to send any questions they have for Gay to her. Gay would consider doing another survey for SCFD; depending on what is required she asked that she be compensated.
 - Marcia Johnson asked where the ethics issue stood. Peg has asked the SCFD attorney to work on the issue. She should have his opinion in May.

6. Other Matters

Gene Sobczak, Executive Director of the Arvada Center for the Arts and Humanities, gave an update on Centerfest. He gave each Board member a packet containing information about financial arrangements, marketing and public relations, schedules and application details. At this time the only negative feedback the Center has received from SCFD organizations is that their schedules were already set for this summer so they couldn't participate. They look forward to working with the Arvada Center next year. Dave Montez said it was great to see the concept come to life. Marcia Johnson thanked Gene for providing such great leverage for everyone involved. Gene said it has been helped by having the SCFD Board's approval on the event. There was some discussion regarding the breakdown of attendance. Gene will work with staff to create a process for addressing division of attendance.

7. Public Comment

Karen Gerrity, Director of Broomfield Cultural Affairs welcomed everyone and shared events currently happening at the theatre and public art projects.

Steve Wilson, co-chair of the SCC, presented a gift of \$500 from the SCC for the Rex Morgan tribute.

8. Adjournment

The meeting was adjourned at 2:00 p.m.


 Secretary