## SCFD BOARD OF DIRECTORS MEETING

## March 24, 2011

## 1:00 pm

# **Broomfield Council on the Arts and Humanities Meeting Minutes**

**SCFD Board members present:** Chair James Harrington, Vice Chair Joseph Arcese, Treasurer Bob Grant, Secretary Kathleen Stapleton, Councilwoman Marcia Johnson, Kathryn Spuhler, Kathy Kucsan and Shepard Nevel

**SCFD Board members absent:** Jim Martin, Dave Montez and Khadija Haynes

**SCFD staff present:** Executive Director Peg Long, Program Manager Nancy McCamey, Program Manager Donna Smith, Program Manager Jessica Clare, Office Administrator Sheila Mieger, Program Assistant Cassiope Sydoriak

#### 1. Introductions and Approval of Agenda

James Harrington called the meeting to order at 1:05pm, followed by introductions. A quorum was present. Shepard Nevel motioned to accept the agenda. Marcia Johnson seconded. Agenda was approved.

Nancy Brace, President of Broomfield Council on the Arts and Humanities welcomed the Board to the Bruner House, home of the Council. The Bruner House is owned by the City but managed by the Council. The house was built in 1908 and moved to the current location in the 80's. The Council will present three concerts at the house this summer along with a number of art shows and other events.

#### 2. Oath of Office

James Harrington swore in Joseph Arcese, to a second term, as the Broomfield County representative to the SCFD Board.

#### 3. Approval of February 24, 2011 Board Minutes

Bob Grant motioned to approve the minutes. Kathleen Stapleton seconded. The motion to accept the minutes passed.

## 4. Reports

## 4.1 Treasurer

Bob Grant reported the January 2011 SCFD sales and use tax revenue was \$3,089,437.65. This compares to January 2010 tax revenue of \$2,791,471.19. The variance is \$297.966.46. This is a 10.67% increase in 2011 over month-to-date (MTD) and year-to-date (YTD) 2010.

#### 4.2 Chairman

James Harrington asked members of the Board to sign the annual disclosure statement. He reminded Board members to disclose any conflicts of interest if they arise.

James said everyone is able to make the planning session, April 8th at the Denver Botanic Gardens.

He shared an article from the Denver Post reporting Pierre Jimenez is in failing health. Pierre was on the first board of the SCFD.

James shared this was Donna Smith's last Board meeting. There was a nice farewell event at the Denver Film Society. He thanked her for her hard work and dedication.

### **4.3 Executive Director**

Peg Long shared with the Board the distribution dates for 2011/2012.

She introduced Jessica Clare, new SCFD Program Manager who began on March 15, 2011. Jessica has extensive knowledge of nonprofit financials, the Tier III grant process and the county cultural councils. For the past three

years Jessica was the program manager for a Tier III organization that received funding to deliver programming in six of the seven counties. She served as board president of a community theatre for two years and has acted in community theatre productions. Jessica earned a BFA in Communication Arts from Ohio Northern University and a Masters in Nonprofit Management from Regis University.

Peg gave the Board an update on CDARS investment options. SCFD was unable to obtain an interest rate at or above the interest rate currently being received on the SCFD's Analysis Interest bank account, so SCFD will not be investing in a CDARS placement this year.

Followed by a Rex Morgan Tribute update:

- Members of committee met March 17th and reviewed the contract modifications and current financials.
- Committee suggested several dates to the SCFD board for the 2011 public art installation and award event. James Harrington asked staff to check schedule of Board members and venue location and make a recommendation to the Board.
- Given SCFD's limited resources the committee thought it might be helpful for the Board to consider some
  alternatives regarding the scope and structure for the Rex Morgan award, possibly at a future board study
  session.

#### 5. Other Matters

Appeal of denial of eligibility from Colorado Chamber Orchestra.

James Harrington invited representatives of the Orchestra to speak. He asked remarks be limited to 20 minutes. Thomas Blomster, vice chair CCO gave a historical background of the organization. It was founded on needs of the community for professional musicians. Naomi Sue Smith addressed the educational outreach programs of the organization. Debbie Davidson-Stafill spoke on the band and orchestra programs provided primarily to Douglas County schools to replace band and orchestra programming eliminated by the school district. They are currently working in 14 schools in three high school feeder areas. Nikki Tsuchiya, secretary/treasurer spoke to the SCFD staff points of denial including the organization's current financial status. She also spoke to the quality of the musicians comprising the orchestra. Following her remarks she presented the Board with a packet of additional materials.

There was a lengthy discussion between SCFD Board members and Colorado Chamber Orchestra representatives regarding the reasons for denying eligibility. Many SCFD Board members agreed the programming Colorado Chamber Orchestra provides the community is of value. The board expressed concern that the organization did not take advantage of the SCFD staff's offers to meet with the group to discuss issues regarding eligibility. Bob Grant motioned the Board uphold the determination of the Staff to deny based on the letters from Peg Long and the entirety of the discussion. Shepard second. All were in favor.

James Harrington commented staff and board take the responsibility of eligibility very seriously. The Board depends on staff to look closely at all organizations. He asked the Orchestra to meet with staff to address the issues outlined by staff. He encouraged the Orchestra by saying they are close to eligible status, just not there yet.

#### 6. Public Comment

Gene Sobczak, Mark Arnold and Rene Atchison gave the Board a Centerfest update. They are moving forward for their 2<sup>nd</sup> year. Approximately 65% of the acts wanted to participate again this year. Gene distributed a schedule. James Harrington commented on what a wonderful example Centerfest is of collaboration. Kathryn Spuhler asked what the average attendance was. The range was 220 - 1,200. This year there will be only one intermission and the performance will start at 7pm with the fair starting at 6pm. He invited SCFD to staff a table at all summer events.

Donna acknowledged Mark as a citizen volunteer. Peg also thanked The Arvada Center for being a host for the National League of Cities Tours in December.

Peter Vriesenga expressed his concerns regarding the lack of professional musicians hired by SCFD organizations. He stated that due to the SCFD's lack of respect to professional musicians, labor has not endorsed SCFD's reauthorization campaigns. He feels SCFD promotes a culture of semi-professionals and amateurs.

James Harrington responded that current SCFD eligible organizations create opportunities for many professionals. The professional artists may not do it for a living, but to deny they are professionals is inaccurate.

Mr. Vriesenga also requested that the SCFD conduct reviews of existing recipients of SCFD funds as well as those seeking eligibility. James Harrington responded that SCFD staff does conduct reviews of existing recipients annually.

# 7. Adjournment

The meeting, was adjourned at 3:15pm.

Secretary