

SCFD BOARD OF DIRECTORS MEETING

December 12, 2013

1:00 pm

TACTile Textile Arts Center

Meeting Minutes

SCFD Board members present: Vice-Chair Kathy Kucsan, Treasurer Dan Hopkins, Secretary Councilwoman Peggy Lehmann, Elaine D. Torres, Damon O. Barry, Hal Logan, Bob Grant, Rob Johnson and Shepard Nevel

SCFD Board members not present: Chair Kathryn Spuhler and Joseph Arcese

SCFD staff present: Executive Director Peg Long, Senior Program Manager Nancy McCamey, Program Manager Jessica Clare and Office Systems Administrator Sheila Mieger

1. Introductions and Approval of Agenda

Kathy Kucsan called the meeting to order at 1:05 pm followed by introductions. A quorum was present and the agenda was approved.

ML Hanson, Board President – TACTile Textile Arts Center, welcomed and thanked the Board for SCFD support. TACTile offers classes and exhibits year round focusing on the fiber arts. The Board is currently focusing on promoting TACTile to people who appreciate fiber arts but are not necessarily artists.

2. Approval of November 21, 2013 Board Minutes

Bob Grant motioned to approve the minutes. Rob Johnson seconded. Motion to accept the minutes passed.

3. Reports

3.1 Treasurer

Dan Hopkins reported the October 2013 SCFD sales and use tax revenue was \$3,995,569.51. The 2013 year-to-date (YTD) sales and use tax revenue is \$38,808,138.32. This compares to YTD 2012 revenue of \$37,463,526.62. The variance is \$1,344,611.70, a 3.59% increase in YTD 2013 over YTD 2012.

3.2 Chairman

Kathy Kucsan read a statement from Kathryn Spuhler. Kathryn asked the Board for permission to include their signatures on a letter of thanks to the county cultural members. All agreed. She encouraged the Board to consider staff's idea to convene work groups to discuss the various issues the Board will need to address as part of the reauthorization process. The statement closed with Kathy reading an email Joseph Arcese sent to Kathryn letting the Board know he is having some health issues and therefore was unable to attend the December meeting.

4.3 Executive Director

Peg Long reported her staff convened a day long retreat. The purpose was to identify issues to be addressed in regards to reauthorization and to develop a plan to address said issues.

The guiding principles for the retreat were:

- Incremental change
- Clarity
- Simplicity
- Transparency
- Accountability
- Compliance with nonprofit best practices

Staff reviewed identified issues and grouped them by broad topic areas. The issues reflect those identified by Board and staff in interviews conducted by 2013 board planning facilitator Raylene Decatur, the stakeholder assessment process conducted by Chris Adams, as well as issues staff has identified through daily implementation of the SCFD statute and related processes. Seven broad topics were identified: Eligibility, Tier I, Tier II, Tier III, County Cultural Councils, Tax Levies and SCFD administration.

The proposed model employs issue-based work groups, comprised of approximately 5-10 participants. Participants would be representative of all constituents impacted by the issue, e.g., a specific group/tier of organizations or the county cultural

councils. Work group and task force participants would be selected from stakeholder responses to SCFD survey (sent to all SCFD funded organizations and council members) and shall reflect experience and knowledge, as well as a diversity of budget sizes, counties, stakeholder groups and disciplines (art, music, theatre, dance, zoology, botany, natural history, cultural history). Additional participants could include SCFD board members and/or SCFD Board Advisory Committee members. Not all issues or topics would require a workgroup. Some issues could be addressed through board policy drafted by staff and presented to the board. Those that would require stakeholder input would be vetted.

Work groups would generally be facilitated by SCFD staff, and possibly by professionals, if an issue so required. Fall of 2014 would be the deadline for completion of the tasks undertaken by work groups. At that point, a comprehensive summary of work group results would be prepared by staff and presented to the Board. The Board would convene a small task force whose participants might be drawn from the work groups and could include members of the SCFD Board Advisory Committee. The task force would review the summary results and identified options, and serve as a resource to the SCFD Board, answering questions regarding the content and options identified.

Public input would also be solicited. The SCFD Board would ultimately determine the statutory changes to be made and the tax levy for each tier.

Board members asked a variety of questions clarifying the proposed process and issues. The Board asked staff to add an issue(s) to Tier III, Tier II and County Cultural Councils to discuss multi-county organizations and tier structure. The Board would like to have one to two board members serve on each work group.

Shepard Nevel stated that the work groups could accomplish their tasks in a matter of weeks rather than months. He motioned to accept the proposal outlined by staff, with the understanding the process is to be fluid. As other matters arise they will be folded into the process. Dan Hopkins seconded the motion. All agreed.

4. Election of Officers

The nominating committee suggested the following slate of officers for 2014: Dan Hopkins, Chair; Kathy Kucsan, Vice Chair; Hal Logan, Treasurer; Peggy Lehmann, Secretary.

Kathy Kucsan motioned to approve the slate of officers. All were in favor. Kathryn Spuhler will officially turn over the chairmanship at the January 2014 meeting of the Board.

5. Public Comment

- Joe Wilcox addressed the Board with a suggestion to amend the statute to allow the Board to withhold funds from a qualifying organization if said organization is not benefiting the public. Kathy Kucsan said the suggestion could be addressed by one of the work groups.
- John Bunting asked the Board to consider if the current way funds are distributed is fair. He feels some counties benefit more than others.

6. Adjournment

The meeting was adjourned at 2:30pm.


Secretary