

SCFD BOARD OF DIRECTORS MEETING

April 28, 2016

1:00 pm

Northglenn Arts and Humanities Foundation

Northglenn Recreation Center

Meeting Minutes

SCFD Board members present: Chair Dan Hopkins, Vice-Chair Kathy Kucsan, Treasurer Hal Logan, Secretary Lynn Jeffers, Rob Johnson, Kathy Imel, Elaine Torres, Councilwoman Kendra Black, Peggy Lehmann, Damon O. Barry, and Ann Speer.

SCFD staff present: Executive Director Peg Long, Senior Program Manager Nancy M. Sarka, Senior Program Manager Jessica Kato, Program Associate Iris Gregg and Program Assistant Clara Nulty.

1. Introductions and Quorum Determination

Dan Hopkins called the meeting to order at 1:03 pm followed by introductions. A quorum was present.

2. Welcome by Northglenn Arts and Humanities Foundation

Michael Stricker, Director, welcomed the Board to Northglenn Recreation Center and spoke about the accomplishments made possible with the assistance from SCFD. The Northglenn Arts and Humanities Foundation was founded in 1990. The organization offers several theatre programs to accommodate all age groups, summer concerts and movies, and has also invested in public art for the city.

3. Approval of Agenda

Kathy Imel motioned to approve the agenda. Elaine Torres seconded. Motion passed.

4. Approval of March 24, 2016 Meeting Board Minutes

Rob Johnson motioned to approve the minutes. Lynn Jeffers seconded. Motion passed.

5. Resolution 16-04: Pertaining to 2016 Tier III Budgeted Distributions

Hal Logan read the resolution with each county Board representative reading his/her county's allocation amount. Peggy Lehmann motioned to approve Resolution 16-04: Pertaining to 2016 Tier III Budgeted Distributions. Kendra Black seconded. Motion to accept the resolution passed.

6. Reports

6.1 Treasurer

Hal Logan reported the February 2016 SCFD sales and use tax revenue was \$4,001,028.17. The 2016 year-to-date (YTD) revenue is \$8,153,359.24. This compares to YTD 2015 revenue of \$8,010,449.85. The variance is a 1.78% increase in YTD 2016 over YTD 2015.

6.2 Chairman

Dan Hopkins informed the Board of the memorial service honoring Sheila Mieger that took place on Wednesday, April 27. He read an email from Bob Grant, which stated "Sheila embodied the heart and soul of SCFD and she was the engine that made it hum." This was followed by a moment of silence. Peg spoke about the memorial fund established at the Denver Botanic Gardens in her honor.

Dan Hopkins asked Kathy Imel, chair of the Executive Director Search Committee to speak about the process the committee has established. An RFP has been prepared and will be issued tomorrow to hire a search firm to screen candidates. Several potential firms have been identified. The firm will be selected by June 2. The selected candidate to fill the executive director position will have the intended start date of December 1. An audience member asked if the search process would allow for public input. Kathy Imel said the group had met once and has not yet discussed that aspect.

Dan notified the Board that with the passage of Senate Bill 16, the administration percentage has increased to 1.5% from .75%. Collection at the higher rate can begin immediately after the governor's sign the bill into law, which is planned for Friday April 29. A budget revision meeting will take place on May 13 and the Board will receive the amended budget in June.

The Board has the responsibility and the authority to refer the new allocation formula and extended sunset date to the voters, which the Board will do in May by adopting a resolution. The Board will then have to meet other statutory or state regulated deadlines leading up to the November election. Compliance with the Fair Campaign Practices Act begins next month for Board and staff. CATZ is the campaign entity and will be in charge of campaign.

A question from the audience was asked about how election costs will be collected. Peg Long replied that the costs charged by the county clerks in each of the seven counties in the district may be deducted from the sales and use tax revenue prior to distributing the revenue to recipient organizations.

6.3 Executive Director

Peg Long reported that staff has completed about 80% of the Tier III financial reviews and summaries for council interviews that began in April. The remainder will be completed within the next 2 weeks. Interviews run through the first week of June.

Tier I Certification Report deadline was April 8 and all 5 certification reports were received. The organizations will present their reports next month.

The diversity profile of SCFD organizations concept that was mentioned last month has been put on hold. Three of the arts funding organizations in the metro area, Bonfils-Stanton Foundation, Arts & Venues Denver, and the City of Boulder Cultural Division, will be conducting a feasibility study to determine if the creation of a regional cultural or creative alliance in the Denver metro area makes sense. A common priority for funders is assessing the current status of diversity and promoting greater diversity in the cultural sector.

7. Public Comment

Steve Wilson, MACC, reported SCC will be making at least a \$500 donation to Sheila Mieger's Memorial Fund. Dan Hopkins thanked SCC for their generous contribution.

Members of the audience asked questions regarding the recent Memo of Understanding for Tier I organizations and clarification regarding the diversity narrative in application forms.

8. Other Matters (new/old business)

Damon Barry complimented Kathy Imel on educating the public at a Coffee with the Mayor event in Northglenn.

Rob Johnson updated the Board on the Teen Council's new members.

Kathy Imel complimented Denver Botanic Gardens' efforts for the pilot program outreaching to diverse communities.

12. Adjournment

The meeting was adjourned at 1:39pm.


Secretary