

SCFD BOARD OF DIRECTORS MEETING

February 25, 2016

1:00 pm

Mamie Doud Eisenhower Public Library

Meeting Minutes

SCFD Board members present: Chair Dan Hopkins, Vice-Chair Kathy Kucsan, Secretary Lynn Jeffers, Rob Johnson, Kathy Imel, Elaine Torres, Councilwoman Kendra Black, Peggy Lehmann, Damon O. Barry and Kathryn Spuhler.
SCFD Board members absent: Hal Logan

SCFD staff present: Executive Director Peg Long, Senior Program Manager Nancy M. Sarka, Program Associate Iris Gregg, and Program Assistant Clara Nulty.

1. Introductions and Quorum Determination

Dan Hopkins called the meeting to order at 1:07 pm followed by introductions. A quorum was present.

2. Welcome by Broomfield Cultural Affairs Division

Cheryl German welcomed the Board to Broomfield and introduced Deven Shaff, Broomfield County Cultural Council Vice Chair. Deven spoke about Broomfield's accomplishments in 2015 including the Broomfield Arts and Culture Master Plan, the thirtieth public art installation, hosting Broomfield's sister city and plans for 2016 which include a lantern parade and additional public art in a city building to be opening in April.

3. Review & Approval of Agenda

Elaine Torres motioned to approve the agenda. Lynn Jeffers seconded. Motion passed.

4. Approval of January 28, 2016 Board Minutes

Damon Barry motioned to approve the minutes. Rob Johnson seconded. Motion passed.

5. 2015 Final Distribution

5.1 Resolution 16-2: Pertaining to Adjustment of the Appropriation and Distribution of 2015 Revenue Collected

This resolution reflects the required adjustments from the board's projected fiscal year 2015 revenue and the actual fiscal year 2015 revenue received. Peg Long reminded the Board that Tier I and Tier II receive the actual revenue received during the fiscal year and Tier III revenue difference will roll into the next year for distribution.

Kathy Kucsan read the resolution. Damon Barry motioned to approve with corrections Resolution 16-02: Pertaining to Adjustment of the Appropriation and Distribution of Revenue Collected. Peggy Lehmann seconded. The motion passed.

6. Reports

6.1 Treasurer

On behalf of Treasurer Hal Logan, Vice Chair Kathy Kucsan reported the December 2015 SCFD sales and use tax revenue was \$5,246,152.95. The total Fiscal Year (FY) 2015 sales and use tax revenue is \$54,758,866.54. This compares to FY 2014 revenue of \$52,059,245.17. The variance is \$2,699,621.37, which is a 5.19% increase in FY 2015 over FY 2014. The Colotrust rates have slowly but steadily increased over the past year. SCFD is receiving 10 basis points above the Colotrust Plus average 30-day yield on deposits at Colorado Business Bank.

6.2 Chairman

Dan Hopkins updated the Board on SB 16-016 which passed out of the Senate un-amended on a vote of 28 to 6, indicating a strong endorsement from the Senate. Senate President and SCFD bill co-sponsor, Senator Cadman made it clear that the Senate would not be open to House amendments. Both Senator Pat Steadman and Senator Cadman did exemplary jobs in explaining the bill and representing SCFD. Members of the Board have met with House Majority Leader Representative Duran, who has concerns about the Bill and will be considering amendments in the House, but there is nothing definitive at the moment. The Bill is now moving to the House. The Board remarked on the process and the importance of continuing to get the facts about SCFD out to the public.

Dan Hopkins reported to the Board about the most recent meeting with representatives of organizations of color to discuss diversity and equity. Diversity is broadly interpreted to include, among other categories, race, ethnicity, age, gender, physical and mental disability, and financial situation and technical skill. Items discussed were that the plan to address

these issues must be substantive, the Board's need to develop and express clear expectations regarding diversity practices and implementation, the possibility of requiring organizations to have diversity statements and to self-report on diversity, the need to define diversity and engagement, and the need to be reflective of what the community and needs are today. Action may include meeting with the county cultural councils to discuss diversity and its importance and may include workshops, trainings or other resources. As additional funding for Tier III becomes available, how do we assure that organizations of color are identified and mentored? Working capital is a primary need of existing organizations of color for sustainability and opportunity to thrive. There is a need to develop an assessment survey of the current diversity status of each organization's staff, board, volunteers, and audiences. A Board resolution is necessary to codify the Board's intention and direction going forward in coming years. Peg Long was tasked to start looking at language to support this resolution. The Board then discussed the importance, timeliness, and impact of this priority issue. Another meeting is scheduled on March 11th at Su Teatro.

6.3 Executive Director

6.3.1 2015 CPI Report and 2016 Tier II Threshold

Peg Long reported as required by C.R.S. §32-13-107(3)(b)(I)(C), the Tier II qualifying threshold is adjusted each year by the annual percentage change in the Denver-Boulder-Greeley Consumer Price Index (CPI) for all urban consumers, all goods, as published by the United States Department of Labor Bureau of Labor Statistics. According to information released by the BLS on January 20, 2016, for calendar year 2015, the CPI was 1.4%. The 2016 threshold for all organizations to qualify for Tier II is \$1,578,684.39.

SCFD staff and Tier III organizations have had significant issues with the online grants management system provided by WESTAF. Staff has been working with WESTAF to correct these issues as quickly as possible. The first Tier III Grant Application deadline is March 8.

SCFD applied to the Special District Association of Colorado to be awarded one of a handful of cyber security assessments and was just notified that we have been chosen to be one of the recipients. The assessment process will occur in late April. The value of the assessment exceeds \$5,000. The report will be shared once it has been received, which will be approximately early summer.

7. Other Matters (new/old business)

Damon Barry asked what the Board's role in the campaign is. Dan Hopkins informed the Board that Peg Long and he have been attending CATZ meetings and conference calls. CATZ is in charge of the campaign and there will be a point where there will not be any Board involvement. CATZ has also compiled many resolutions of support from the community.

Kathy Spuhler reported the Teen Council met on February 7th at the Butterfly Pavilion. The teen council application is available on the SCFD website for any teen who would like to apply. SCFD staff sent an eblast out to notify all organizations of this opportunity. The Teen Council plans to volunteer at organizations' free days.

Kathy Spuhler thanked Chairman Dan Hopkins for all of the time he has put in leading up to the SCFD Renewal vote.

Dan Hopkins mentioned that he will be asking members of the Board to serve on the search committee for a new Executive Director, as Peg Long previously disclosed she will be retiring from SCFD at the end of the year.

8. Public Comment

There was no public comment.

10. Adjournment

The meeting was adjourned at 2:22pm.


Secretary