

SCFD BOARD OF DIRECTORS MEETING

January 28, 2016

1:00 pm

Aurora History Museum

Meeting Minutes

SCFD Board members present: Chair Dan Hopkins, Vice-Chair Kathy Kucsan, Treasurer Hal Logan, Rob Johnson, Kathy Imel, Councilwoman Kendra Black, Peggy Lehmann, Damon O. Barry and Kathryn Spuhler

SCFD staff present: Executive Director Peg Long, Program Manager Jessica Kato, Program Associate Iris Gregg, and Program Assistant Clara Nulty

1. Introductions and Quorum Determination

Dan Hopkins called the meeting to order at 1:07 pm followed by introductions. A quorum was present.

2. Welcome by Aurora History Museum

Jessica Lira, Curator of Education at the Aurora History Museum, welcomed the Board and invited all to view the three free exhibits in the Museum, including a restored 1913 Trolley Trailer. It is the 125th anniversary for the founding of Aurora and there are activities planned for the year to coincide with the anniversary. Jessica Lira thanked Councilwoman Kendra Black for introducing her to National History Day which led to The City of Aurora and the Aurora History Museum becoming the regional coordinators for the National History Day Contest for Aurora Public Schools.

3. Review & Approval of Agenda

Damon Barry motioned to approve the agenda. Peggy Lehman seconded. Motion passed.

4. Approval of November 19, 2015 Board Minutes

Kathy Spuhler motioned to approve the minutes. Rob Johnson seconded. Motion passed.

5. Approval of Public Meeting Notice

5.1 Resolution 16-1: Pertaining to Posting of Public Meeting Notices

Dan Hopkins introduced Resolution 16-1: Pertaining to Public Meeting Notices. Kendra Black motioned to approve the resolution. Kathy Spuhler seconded. The resolution was approved.

6. Reports

6.1 Treasurer

Hal Logan reported that the November 2015 SCFD sales and use tax revenue was \$4,502,429.37. The 2015 year-to-date (YTD) sales and use tax revenue is \$49,512,713.59. This compares to YTD 2014 revenue of \$46,704,537.79. The variance is \$2,808,165.80, a 6.01% increase in YTD 2015 over YTD 2014. SCFD is receiving 10 basis points above the Colotrust Plus average 30-day yield on deposits at Colorado Business Bank.

6.2 Chairman

Dan Hopkins updated the Board on the process regarding the Board's Priority Issues for 2016. This is the beginning of the process and a great deal more work has to be done including reaching out to the county cultural councils, Tier III organizations, and the entire SCFD community so that it is clearly understood that diversity is a board priority. Dan Hopkins and Peg Long met with Malik Robinson and Tony Garcia to discuss how this board can continue to move forward on the priority issue of diversity, including key points regarding an organization's health, diverse employment, SCFD mentorship, obstacles in applying, Board expectations for organizations, and inclusiveness towards other representatives of the community. Action items include meeting with representatives of the community, including foundations and developing a plan to bring to the Board.

6.3 Executive Director

6.3.1 2015 Eligibility Report

Eligibility report by Jessica Kato. A total of 34 applications were processed. Eleven organizations were found eligible, eight applications were late or incomplete and fifteen organizations were found ineligible. The primary reasons organizations were found ineligible are:

1. Did not meet primary purpose
2. Did not meet organizational/financial capacity

3. Did not meet the three years of doing programming for the public as a 501(c)(3) rule

6.3.2 2016 Disclosure Forms

Board members were asked to read the conflict of interest script and sign the annual Disclosure Forms.

6.3.3 2016 Economic Outlook Summary

Board members were provided with an Economic Outlook Summary. The general Colorado economy and the metro economy are doing very well. The Federal Reserve did not raise interest rates. The Administrative budget indirectly relies on the money from the interest rate. The Denver Metro Area has seen an overall increase of 6% in revenue. The SCFD budget is projected to increase at a normal 3-3.5%. If the price of a barrel of oil continues to remain low for an extended period of time, the metro area will feel the economic impact through reduction of drilling activities and loss of jobs with good wages. This could translate to less spending and lower sales tax revenue.

6.3.4 Proposed Policy Process to Implement Requested Statutory Changes

Peg Long reported that a majority of the proposed statutory changes will have the effective date of January 1, 2017. The increase in administrative allocation from .75% to up to 1.5% will be effective upon passage. Changes involving Tier II distribution formulas will become effective January 1, 2018 and the funding formulas between each Tier will be effective beginning July 1, 2018. Peg Long informed the Board on the policy work that will need to be completed by staff and the Board in 2016. The discussion included defining the statutory disciplines, determining an equitable Tier II funding formula, defining regional impact, and developing a resolution to exclude certain categories from eligibility for funding. All of these policies will need to take effect January 1, 2017.

7. Other Matters (new/old business)

Kathy Spuhler reported the Teen Council met on January 10 at MCA Denver. The council has added a page on the SCFD website and is accepting applications for additional members. The council intends to introduce themselves to the Board and send an eblast to all SCFD funded organizations about the opportunity to join the council.

8. Public Comment

Steve Wilson, Executive Director of MACC, reported the Denver Jewish Film Festival will be honoring SCFD with the Cultural Achievement Award on February 10.

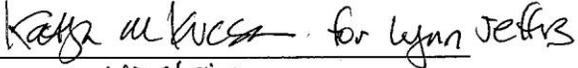
9. Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice concerning the Colorado Fair Campaign Practices Act, C.R.S. §1-45-101, et seq. and the Colorado Concealed Carry Act, C.R.S. §§18-12-201-214.

Dan Hopkins read the executive session announcement at 2:19pm. The Board moved into Executive Session. The public meeting resumed at 3:27pm.

10. Adjournment

The meeting was adjourned at 3:29pm.

ATTEST:


Secretary *Vice Chair*