

SCFD BOARD OF DIRECTORS MEETING

November 17, 2016

1:00 p.m.

Butterfly Pavilion

Meeting Minutes

SCFD Board members present: Chair Dan Hopkins, Vice-Chair Kathy Kucsan, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Elaine D. Torres, Rob Johnson, Ann Speer, Councilwoman Kendra Black, Damon O. Barry and Kathy Imel.

SCFD staff present: Executive Director Peg Long, Senior Program Manager Nancy Sarka, Senior Program Manager Jessica Kato, Program Manager Iris Gregg, Program Assistant Clara Nulty, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Dan Hopkins called the meeting to order at 1:03 p.m. followed by introductions. A quorum was present.

2. Welcome by Butterfly Pavilion

Patrick Tennyson, President & CEO, welcomed the Board to Butterfly Pavilion. He thanked the Board and everyone for reauthorizing SCFD.

3. Approval of Agenda

Rob Johnson motioned to approve the agenda. Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of October 27, 2016 Board Meeting Minutes

Lynn Jeffers motioned to approve the minutes. Peggy Lehmann seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

The September 2016 SCFD sales and use tax revenue was \$4,943,029.47. The 2016 year-to-date (YTD) revenue is \$41,690,243.24. This compares to YTD 2015 revenue of \$40,582,292.84. The variance is \$1,107,950.40, a 2.73% increase in YTD 2016 over YTD 2015. We are getting approximately 80 basis points on our cash deposits.

5.2 Chairman

Chairman Dan Hopkins reflected on the five-year process for reauthorization. He noted that ballot measure 4B was approved by a 2:1 margin and every county approved the reauthorization of SCFD. Dan thanked Citizens for Arts to Zoo (CATZ) for their efforts.

Dan asked members of CATZ to speak about the campaign. CATZ Chairman Jim Harrington thanked everyone along with co-chairs Sean Walsh and Ken Smith for their efforts. Floyd Ciruli noted some facts including 17,000 yard signs were distributed, the campaign was grassroots-oriented, and it was their first digital campaign.

5.2.1 December 2016 Board Meeting

Dan reported there will not be a December Board Meeting. There were no objections.

5.3 Executive Director

Jessica Kato provided an update on the new grant management system. The Final Grant Report and Tier III Grant Application will roll-out next week.

Clara Nulty shared social media content and statistics regarding reauthorization and the campaign.

Executive Director Peg Long noted that SCFD will be featured in the Special District Association's (SDA) January Newsletter because SCFD applied and received a grant for a cyber risk assessment and it is unique among the many special districts in Colorado.

Peg Long announced that Fofi Mendez wanted to thank the Board for its support during the legislative process. On behalf of Mendez & Associates, Peg presented to Chairman Dan Hopkins a framed copy of the first page of Senate Bill 16-16 and a pen used by the Governor to sign the bill.

5.3.1 Updates to SCFD Personnel Policy

Executive Director Peg Long presented updates to the District personnel policy for board approval. The updates were unanimously adopted by the board.

5.3.2 Cultural Equity/Diversity/Inclusion (EDI) documents

Executive Director Peg Long asked the Board to review the EDI documents before the January board meeting when these would be discussed. No action was requested at this point.

6. Public Comment

Chairman Dan Hopkins opened the floor to public comment. Boulder County Commissioners Domenico, Gardner, and Jones; Wrenn Combs, Boulder Ballet; ML Robles, Boulder County Cultural Council Member; Bill Obermeier, Dairy Center for the Arts; Deborah Malden, Boulder County SCFD board member elect; and Steve Wilson, MACC & SCC co-chair, thanked and spoke of their appreciation for Kathy Kucsan's service on the SCFD board, to the community, and to the organizations.

7. Other Matters

7.1 Election of 2017 Officers

The board elected the following slate of officers effective with the January 26, 2017 board meeting: Rob Johnson, Chairman; Elaine Torres, Vice Chairman; Hal Logan, Treasurer; and Lynn Jeffers, Secretary. Dan asked if there were any nominations from the floor. There were none. Peggy Lehmann motioned to close nominations and accept the nominated slate. Lynn Jeffers seconded. Motion passed.

7.2 Honoring Kathy Kucsan for two terms of service to SCFD

The Board of Directors honored board member Kathy Kucsan with a proclamation for two terms of service on the SCFD board and many decades of service to the cultural community in a variety of capacities.

7.3 Honoring Peg Long on her retirement from SCFD

The Board of Directors honored Executive Director Peg Long with a proclamation on her retirement after more than nine years of service to the SCFD.

Kendra Black invited all to attend the Denver City Council meeting on Monday, November 21 at 5:30 p.m. as the council will approve a proclamation honoring Peg Long for her service to SCFD.

8. Executive Session for the purpose of discussing personnel matters related to the position of the Executive Director under C.R.S. §24-6-402(4)(f)(I)

Chairman Dan Hopkins read the executive session announcement at 2:02 p.m. The Board moved into Executive Session. The public meeting resumed at 4:57 p.m.

9. Adjournment

The meeting was adjourned at 4:57 p.m.


Secretary