

## **SCFD BOARD OF DIRECTORS MEETING**

**April 27, 2017**

**1:00 p.m.**

### **South Westminster Arts Group Meeting Minutes**

**SCFD Board members present:** Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan via conference call, Peggy Lehmann, Dan Hopkins, Ann Speer, Councilwoman Kendra Black, Kathy Imel, and Deborah Malden.

**SCFD Board members not present:** Damon O. Barry

**SCFD staff present:** Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Iris Gregg, and Office Manager Kendal Zimmermann.

#### **1. Introductions and Approval of Agenda**

Chairman Rob Johnson called the meeting to order at 1:03 p.m., followed by introductions. A quorum was present.

#### **2. Welcome by South Westminster Arts Group (SWAG)**

Jana Boutwell, Artist Liaison Board Member, thanked and welcomed the Board to South Westminster Arts Group at the Rodeo Market Community Art Center. SWAG is a co-op gallery, offers free classes for children, has a sculpture garden, and hosts the Orchard Festival.

#### **3. Review & Approval of Agenda**

Vice-Chair Elaine D. Torres motioned to approve the agenda. Lynn Jeffers seconded. Motion to accept the agenda passed.

#### **4. Approval of the March 23, 2017 Board Meeting Minutes**

Kathy Imel motioned to approve the minutes. Peggy Lehmann seconded. Motion to accept the minutes passed.

#### **5. Resolution 17-06: Pertaining to 2017 Tier III Budgeted Funds Distribution**

Chairman Rob Johnson read Resolution 17-06: Pertaining to 2017 Tier III Budgeted Funds Distribution. Lynn Jeffers motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

#### **6. Reports**

##### **6.1 Treasurer**

Unable to clearly understand Treasurer Hal Logan on the conference call, Vice-Chair Elaine D. Torres reported the February 2017 SCFD sales and use tax revenue was \$4,244,114.67. The 2017 year-to-date (YTD) revenue is \$8,465,905.44. This compares to YTD 2016 revenue of \$8,153,359.24. The variance is \$312,546.20, a 3.83% increase in YTD 2017 over YTD 2016. Executive Director Deborah Jordy reported that election costs were nearly \$90,000 under the budgeted \$1 million.

## **6.2 Chairman**

Chairman Rob Johnson reported he along with Executive Director Deborah Jordy and a couple SCFD staff attended a presentation hosted by the Asian Chamber of Commerce at the Filipino American Community of Colorado about Cultural Sensitivity Training and Awareness.

Rob asked Ann Speer for an update on the SCFD Teen Council. Ann reported their last meeting was at the Children's Museum of Denver at Marsico Campus. They have recently helped the Denver Art Museum with brainstorming hashtags for social media campaigns. They also will be working on updating their page on the SCFD website.

## **6.3 Executive Director**

Executive Director Deborah Jordy announced the hiring of two new SCFD Program Managers; Dana Manyothane, previously Executive Director of Colorado Black Arts Festival and Marcus Turner, previously Director of Development at Denver Young Artist's Orchestra. Deborah reported all the newly donated furniture from Continuum Partners is completely installed. All SCFD's furniture was donated to other non-profit organizations. Deborah updated the Board on the Tier II process for the new statutory requirements for defining "regional". SCFD Staff will be attending the 2017: Denver Gender Equity Summit and will participate in the CCI Leadership, Diversity, and Inclusion Webinar.

Deborah asked Jessica Kato to provide an update on the status of all the tier applications and reports. Jessica Kato reported the Tier I Certification deadline was Friday, April 21, 2017 and all five Tier I organizations successfully submitted their reports using the new online grants management system. SCFD staff held a Qualification Review session on Tuesday, March 28, 2017 with 18 in attendance. The Tier II Qualification reports are due on Friday, May 26, 2017. SCFD staff processed 245 successful Tier III applications and have completed 196 financial reviews. Many organizations reported they found the new grants management system to be more user-friendly and appreciated the time savings and streamlining of the grant application.

## **7. Other Matters**

Kathy Imel thanked Charlotte D'Armond Talbert, Scientific & Cultural Collaborative (SCC) Coordinator, for her outreach efforts. A couple Adams County schools have applied for the Alliance Project.

## **8. Public Comments**

Steve Wilson, Co-Chair of SCC and Executive Artistic Director of Mizel Arts & Culture Center (MACC), announced the SCC Retreat, facilitated by Corona Insights, is on Monday, May 1, 2017.


Peggy Day, Director of Strategic Projects of Denver Museum of Nature & Science (DMNS), announced Educator's Night will be on September 25, 2017.

Cyndi Kerns, Chief Financial Officer of Children's Museum of Denver at Marsico Campus, thanked board members for attending the Open Doors grand opening exhibition.

Lynn Fisher, SWAG Gallery Coordinator, offered discounted or free booths for the Orchard Festival on September 23, 2017, for those in attendance at the board meeting.

**9. Adjournment**

The meeting adjourned at 1:40 p.m.

  
Secretary