

## SCFD BOARD OF DIRECTORS MEETING

August 24, 2017

1:00 p.m.

Arvada Center for the Arts and Humanities

Meeting Minutes

**SCFD Board members present:** Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Councilwoman Kendra Black, Kathy Imel, Damon O. Barry, and Deborah Malden.

**SCFD Board members not present:** Ann Speer

**SCFD staff present:** Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

### 1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:01 p.m., followed by introductions. A quorum was present.

### 2. Welcome by Arvada Center for the Arts and Humanities

Philip Sneed, Executive Director, thanked the Board for their service and welcomed fellow Tier II colleagues. He announced upcoming exhibitions and performances at the Arvada Center: *A Chorus Line* opens on September 12<sup>th</sup>, *Art & Conflict* opens September 14<sup>th</sup>, and *The Foreigner* opens October 13<sup>th</sup>.

### 3. Review & Approval of Agenda

Vice-Chair Elaine D. Torres motioned to approve the agenda. Hal Logan seconded. Motion to accept the agenda passed.

### 4. Approval of July 27, 2017 Board Meeting Minutes

Councilwoman Kendra Black motioned to approve the minutes. Lynn Jeffers seconded. Motion to accept the minutes passed.

### 5. Reports

#### 5.1 Treasurer

The June 2017 SCFD sales and use tax revenue was \$5,386,949.11. The 2017 year-to-date (YTD) revenue is \$28,520,579.94. This compares to YTD 2016 revenue of \$27,192,809.22. The variance is \$1,327,770.72, a 4.88% increase in YTD 2017 over YTD 2016.

#### 5.2 Chairman

Chairman Rob Johnson reported on August 23, 2017 the Inclusivity Fund Subcommittee held their first meeting and determined timeline, committee compositions, qualifications and characteristics, and the application form. The Advisory Committee application process opens August 25, 2017 and can be downloaded from the SCFD website. The Advisory Committee application deadline is October 6, 2017. He stated the SCFD Annual report is currently being created and designed. He announced the SCFD Teen Council application is available on the SCFD website. The application deadline for the Teen Council is August 31, 2017. The Teen Council expects to interview candidates on September 10, 2017.

### **5.2.1 Karen Gerrity Proclamation**

The Board of Directors honored Karen Gerrity with a proclamation after nearly 16 years of combined service to the metro area cultural sector, the SCFD, and the City and county of Broomfield. Executive Director Deborah Jordy; Lynn Jeffers, Secretary; Deven Shaff, Broomfield County Cultural Council; Helena Hewett, Co-chair Broomfield Sister Cities, thanked and spoke of their appreciation for Karen Gerrity's service.

### **5.3 Executive Director**

Executive Director Deborah Jordy reported the SCFD had a successful Eligibility Open House on August 15, 2017 at the Blair Caldwell African American Research Library with 21 organizations participating. The Eligibility Application deadline is September 8, 2017. Deborah announced on September 27, 2017 from 9am-6pm the SCFD, in partnership with Denver Botanic Gardens and community leaders, will host *Engage-Empower-Connect: A Day of Capacity Building* at the Denver Botanic Gardens. This free event will include opportunities for organizations to absorb knowledge from a range of experts in topics such as board development and recruitment, utilizing limited resources, and fundraising, as well as network with community business leaders.

## **6. Tier II 2017 Distribution Certification**

### **6.1 Tier II Certification Reports Group 2**

A representative from each organization spoke for three minutes highlighting their organization, followed by five minutes of Board questions.

The Board heard presentations from:

Town of Parker, Cultural Department  
Butterfly Pavilion  
Colorado Ballet  
Bird Conservancy of the Rockies  
Colorado Chautauqua Association  
Children's Museum of Denver  
Mizel Arts and Culture Center  
Wings over the Rockies  
Colorado Children's Chorale  
Hudson Gardens and Event Center  
Colorado Railroad Museum  
Colorado Symphony  
Clyfford Still Museum  
Opera Colorado  
Colorado Mountain Club

Elaine Mariner, Cultural Director  
Patrick Tennyson, President/CEO  
Gil Boggs, Artistic Director  
Tammy VerCauteren, Executive Director  
Shelly Benford, Interim Executive Director  
Mike Yankovich, President/CEO  
Steve Wilson, Executive Artistic Director  
John Barry, President/CEO  
Meg Steiz, Executive Director  
Rich Meredith, CEO  
Donald Tallman, Executive Director  
Coreen Miller, COO/CFO  
Dean Sobel, Director  
Greg Carpenter, General Director  
Scott Robson, Executive Director

The Board thanked the organizations for their services to the community and congratulated them on their accomplishments. They asked a variety of questions, including community engagement and outreach, upcoming programming, capital campaigns, marketing, and attendance.

### **6.2 Resolution 17-11: Pertaining to Organizations Qualifying for 2017 Tier II Funds**

The Board read Resolution 17-11: Pertaining to Organizations Qualifying for 2017 Tier II Funds. Lynn Jeffers motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

## **7. Other Matters**

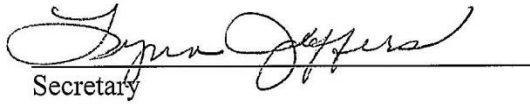
There were no other matters discussed.

**8. Public Comment**

Steve Wilson, SCC Co-Chair and Executive Artistic Director of Mizel Arts and Culture Center, announced there will be a reception in the lobby for all to join after the meeting.

**9. Adjournment**

The meeting was adjourned at 3:14 p.m.

  
Secretary