

# **SCFD BOARD OF DIRECTORS MEETING**

**January 26, 2016**

**1:00 p.m.**

**Four Mile Historic Park**

**Meeting Minutes**

**SCFD Board members present:** Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Ann Speer, Councilwoman Kendra Black, Kathy Imel, and Deborah Malden.

**SCFD Board members not present:** Damon O. Barry

**SCFD staff present:** Executive Director Deborah Jordy, Senior Program Manager Jessica Kato, Program Manager Iris Gregg, and Program Assistant Clara Nulty.

**SCFD staff not present:** Office Manager Kendal Zimmermann

## **1. Introductions and Approval of Agenda**

Chairman Rob Johnson called the meeting to order at 1:00 p.m. followed by introductions. A quorum was present.

## **2. Welcome by Four Mile Historic Park**

Laura Hiniker, Executive Director, welcomed the Board to Four Mile Historic Park, home to the oldest standing structure in Denver.

## **3. Oath of Office: Deborah Malden, Boulder County Appointee**

## **4. Approval of Agenda**

Lynn Jeffers motioned to approve the agenda. Kathy Imel seconded. Motion to accept the agenda passed.

## **5. Approval of November 17, 2016 Board Meeting Minutes**

Councilwoman Kendra Black motioned to approve the minutes. Ann Speer seconded. Motion to accept the minutes passed.

## **6. Approval of Public Meeting Notice**

### **6.1 Resolution 17-01: Pertaining to Posting of Public Meeting Notices**

Chairman Rob Johnson read Resolution 17-01: Pertaining to Posting of Public Meeting Notices. Ann Speer motioned to approve the resolution. Peggy Lehmann seconded. Motion to accept the resolution passed.

## **7. Presentation by Denver Art Museum**

Christoph Heinrich, Frederick and Jan Mayer Director of Denver Art Museum, presented to the Board on the upcoming renovations at the Denver Art Museum. The four main goals of the Denver Art Museum are stewardship, education and engagement, open arms to community, and

delivering knockout art experiences in every space. Projected completion of the renovations is 2021. Board followed with questions.

## **8. Reports**

### **8.1 Treasurer**

The November 2016 SCFD sales and use tax revenue was \$4,681,449.30. The 2016 year-to-date (YTD) revenue is \$51,076,221.90. This compares to YTD 2015 revenue of \$49,512,713.59. The variance is \$1,563,508.31, a 3.16% increase in YTD 2016 over YTD 2015.

### **8.2 Chairman**

Chairman Rob Johnson welcomed Emily Trautwein and Kate Lubotsky from the SCFD Teen Council to speak about the council's engagement in the community and council meetings. Rob asked for a Board representative to be a liaison to the Teen Council; Ann Speer volunteered. The SCFD Teen Council is also looking for new members for representation in Adams, Boulder, and Douglas.

#### **8.2.1 Nancy M. Sarka Proclamation**

The Board of Directors honored Nancy M. Sarka with a proclamation after nearly 10 years of service to the SCFD starting as an intern and moving within the organization up to Senior Program Manager.

### **8.3 Executive Director**

#### **8.3.1 2016 Eligibility Report**

Eligibility report by Iris Gregg. A total of 29 applications were processed. Nine organizations we found eligible, seven were incomplete, twelve organizations were found ineligible, and one organization withdrew from the process. The primary reasons organizations were found ineligible are:

1. Did not meet primary purpose
2. Did not meet organizational/financial capacity

#### **8.3.2 2017 Annual Disclosure Forms**

Board members were asked to read the conflict of interest script and sign the annual Disclosure Forms.

#### **8.3.3 2017 Economic Outlook Summary**

Board members were provided with an Economic Outlook Summary. The state's economy is projected to increase by 5.1% during state FY 2017-18. Both growth rates are lower than earlier in the expansion. Overall economic activity has improved when compared with 2015 and early 2016. Expansion is expected to continue at a moderate pace. SCFD's actual 2015 revenue grew at 5.19% over 2014. The budgeted 2017 revenue growth rate is flat with 2016. The December increase of .25% in the Federal Reserve rate will have some impact on SCFD's interest income from Colotrust in 2017. The approved increase to 1.5% for the administrative expenses will be critical to replenishing SCFD's 6-months of reserves by late 2017.

#### **8.3.4 Resolution 17-02: Pertaining to Defining Literary Arts**

Jessica Kato introduced the resolution and the committee was thanked for their work on the definition for Literary Arts. Chairman Rob Johnson read Resolution 17-02: Pertaining to Defining Literary Arts. Kathy Imel motioned to approve the resolution. Councilwoman

Kendra Black seconded. Board discussed an amendment to the resolution. Ann Speer motioned to adopt Resolution 17-02: Pertaining to Defining Literary Arts as amended. Councilwoman Kendra Black seconded. The Board motioned to adopt and approve the resolution as amended.

## **9. Other Matters**

### **9.1 Equity, Diversity, and Inclusion Discussion**

#### **9.1.1 Resolution 17-03: Pertaining to adopting a Board Cultural Equity, Diversity, and Inclusion Policy Pursuant to C.R.S. §32-13-106(2)**

Chairman Rob Johnson introduced and read Resolution 17-03: Pertaining to adopting a Board Cultural Equity, Diversity, and Inclusion Policy Pursuant to C.R.S. §32-13-106(2). Deborah Malden motioned to approve the resolution. Vice-chair Elaine D. Torres seconded. Board discussed an amendment to the resolution. Councilwoman Kendra Black motioned to adopt Resolution 17-03: Pertaining to adopting a Board Cultural Equity, Diversity, and Inclusion Policy Pursuant to C.R.S. §32-13-106(2) as amended. Ann Speer seconded. The Board motioned to adopt and approve the resolution as amended.

## **10. Public Comment**

Steve Wilson, Executive Director of MACC, reported the Denver Jewish Film Festival will be on February 8<sup>th</sup>.

Executive Director Deborah Jordy reported the Colorado Business Committee for the Arts (CBCA) Awards Luncheon will be on March 15<sup>th</sup>. Visit Denver will also be honoring SCFD with the 2016 Tourism Star Award.

## **11. Adjournment**

Kathy Imel motioned to adjourn the meeting. Vice-chair Elaine D. Torres seconded. The meeting was adjourned at 2:58pm.

  
Secretary