

SCFD BOARD OF DIRECTORS MEETING

June 22, 2017

1:00 p.m.

Cherokee Ranch & Castle

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan (via conference call), Peggy Lehmann, Dan Hopkins (via conference call), Damon O. Barry, Kathy Imel, Ann Speer and Deborah Malden.

SCFD Board members not present: Councilwoman Kendra Black

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Iris Gregg, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:00 p.m., followed by introductions. A quorum was present.

2. Fiscal Year 2016 Audit and Resolution

2.1 Resolution 17-09: Pertaining to Amending District Financial Operations and Committed Operating Reserve Policy

Chairman Rob Johnson read Resolution 17-09: Pertaining to Amending District Financial Operations and Committed Operating Reserve Policy. Ann Speer motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

2.2 Report by SCFD Auditor Jake Houilhan, CPA, Manager Public Sector, CliftonLarsonAllen LLP

Jake Houilhan highlighted key points. He thanked staff for the clean process. SCFD received an unmodified opinion from the auditors, which is the highest level of assurance that can be received. The audit reflects a deficit because of election costs. SCFD will be recovering election costs this year. Deborah Jordy and Rob Johnson thanked former Executive Director Peg Long, Jake Houilhan and Hal Logan for all the work on the audit.

2.3 Resolution 17-10: Pertaining to Acceptance and Approval of Fiscal Year 2016 Audit

Chairman Rob Johnson read Resolution 17-10: Pertaining to Acceptance and Approval of Fiscal Year 2016 Audit. Lynn Jeffers motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

3. Welcome by Cherokee Ranch & Castle

James Homes, Executive Director, welcomed everyone to Cherokee Ranch & Castle. He spoke of their vital visual arts programs and musical performances and introduced key staff. He thanked the SCFD Board and staff for all their work.

4. Review & Approval of Agenda

Damon O. Barry motioned to approve the agenda as amended. Ann Speer seconded. Motion to accept the agenda as amended passed.

5. Approval of May 25, 2017 Board Meeting Minutes

Vice-Chair Elaine D. Torres motioned to approve the minutes. Peggy Lehmann seconded. Motion to accept the minutes passed.

6. Reports

6.1 Treasurer

Unable to clearly understand Treasurer Hal Logan on the conference call, Vice-Chair Elaine D. Torres reported the April 2017 SCFD sales and use tax revenue was \$4,727,610.49. The 2017 year-to-date (YTD) revenue is \$18,045,434.43. This compares to YTD 2016 revenue of \$17,301,444.67. The variance is \$743,989.76, a 4.30% increase in YTD 2017 over YTD 2016.

6.2 Chairman

Chairman Rob Johnson asked Ann Speer for an update on the SCFD Teen Council. Ann Speer reported the SCFD Teen Council had a successful last meeting at the Museum of Contemporary Art Denver. They are revamping the teen council application. The Teen Council retreat is on September 10, 2017.

6.3 Executive Director

Executive Director Deborah Jordy announced Program Manager, Iris Gregg, will be starting a new adventure in Kansas City and leaving her position with SCFD. The Board and staff thanked her for her service. Deborah reported 27 Tier II Qualification Reports were submitted by deadline and qualify for 2017 funding. The projected award letters will be sent to organizations tomorrow, Friday, June 23rd. Tier II Certification Reports are due on Friday, July 7th and will be presenting to the Board at either the July or August Board Meeting. The Tier II leadership met on June 12th to determine the weight of documented free attendance. With a unanimous vote, the Tier II organizations determined documented free attendance will be two percent.

Jessica Kato provided an update to the Board about the Tier III organizations. She reported 6 of 7 counties have had their allocation meetings.

Deborah noted the SCFD staff attended the 2017 Denver Gender Equity Summit and 2017 Colorado Creative Industries Summit – Governor’s Luncheon. Deborah and Jessica attended the American for the Arts (AFTA) Conference and announced next year’s AFTA conference will be held in Denver from June 15-17, 2018.

7. Other Matters

None.

8. Public Comment

Kristy Bassuener, Associate Director of Communications and Public Affairs for the Denver Art Museum, invited all to Denver Art Museum’s Summer Celebration on June 29, 2017.

Steve Wilson, Co-Chair of SCC and Executive Artistic Director of Mizel Arts & Cultural Center (MACC), provided an update on SCC's retreat process. He announced he will be co-directing Phamaly Theatre Company's production of Annie which opens mid-July.

John Lake, Cherokee Ranch & Castle docent, said SCFD is awesome!

James Holmes, Cherokee Ranch & Castle Executive Director, announced Meg Anderson, Cherokee Ranch & Castle Volunteer, baked cookies. He thanked Donna Smith, Community Development Manager, and Kendal Zimmermann, SCFD Office Manager, for coordinating the meeting.

9. Adjournment

The meeting adjourned at 1:57 p.m.


Secretary