

SCFD BOARD OF DIRECTORS MEETING

March 28, 2019

1:00 p.m.

Colorado Chautauqua Association

Meeting Minutes

SCFD Board member present: Chair Jack Finlaw, Vice-chair Rob Johnson, Secretary Lynn Jeffers, Councilwoman Kendra Black, Deborah Malden, Marcela de la Mar, Carlos Martinez, and Kathy Nesbitt.

SCFD Board members not present: Treasurer Ann Spear, Ray Gonzales, and Jake Zambrano.

SCFD Staff present: Deputy Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi.

SCFD Staff not present: Executive Director Deborah Jordy

1. Introduction and Quorum

Jack Finlaw called the meeting to order at 1:01 p.m., followed by introductions. A quorum was present.

2. Welcome

Shelly Benford, Executive Director of Colorado Chautauqua Association (CCA), welcomed the board, staff, and public. She informed the board that about 30 million people have visited CCA since the turn of the century. In 2018, with only two venues, they served 40,000 people through their cultural programs. Of the 19 remaining Chautauquas, Boulder is the only one open year-round and is one of few that are not gated and are free to the public.

3. Review & Approval of Agenda

Vice-chair Rob Johnson motioned to accept the agenda. Secretary Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of February 28, 2019 Board Meeting Minutes

Kathy Nesbitt motioned to approve the February 28, 2019 Board Meeting Minutes. Vice-chair Rob Johnson seconded. Motion to approve the minutes as amended passed.

5. Reports

5.1 Treasurer

In Treasurer Ann Spear's absence, Vice-chair Rob Johnson reported the January 2019 SCFD sales and use tax revenue was \$4,676,973.54. The 2018 year-to-date (YTD) sales and use tax revenue was \$4,503,995.16. The variance is \$172,978.38, a 3.84% increase in YTD 2019 over YTD 2018.

5.2 Chairman

Jack Finlaw announced that he, along with Deborah Jordy, attended the Citizen for Arts to Zoo (CATZ) meeting at Denver Museum of Nature & Science. CATZ has approved \$5,000 for the 2019 SCFD Day at the Capitol.

5.2.1 Presentations to the Board: Office of Arts + Culture, City of Boulder, Boulder Museum of Contemporary Art, WOW! Children's Museum, Frequent Flyers Aerial Dance, and Longmont Museum

Matt Chasansky, Manager of the Office of Arts & Culture, informed the board that the city of Boulder now has 1% Public Art funding. They are also working to support artists through affordable housing and performing spaces. He also announced that Boulder Arts week starts on March 29, 2019. Gwyneth Burak, Deputy Director at Boulder Museum of Contemporary Art (BMoCA), informed the board that they focus on accessibility, collaboration, and diversity. They offer venue spaces for other organizations and collaborate with organizations from all three tiers. Jennifer Hinderliter, Executive Director of WOW! Children's Museum, updated the board of their special initiatives: Play for All and Early Curiosity. The museum will also be opening a garden and a learning lab for their young visitors in the summer and fall of 2019. Nancy Smith, Founder & Artistic Director of Frequent Flyers Aerial Dancers, informed the board that their outreach programs serve 7,000 children, 60% of whom identify as Latinx. She also relayed the challenges they are facing regarding the overhead expenses of their studio space. Kim Manajek, Executive Director of Longmont Museum, updated the board on the structure of the museum. She announced that their Treehouse exhibit was their exhibit with the 4th highest attendance. Their upcoming exhibit include Ruckus Rodeo: Pop Art & Cowboy Culture.

5.3 Executive Director

In Executive Director Deborah Jordy's absence, Deputy Director Jessica Kato announced that the process of finding an office space is ongoing. She also informed the board that Launch Advertising is working on visuals for the SCFD rebrand and a meeting with Ligature is set to discuss the procession of the SCFD updated website structure. Jessica informed the board that the auditors will be in the SCFD office from April 22-26, 2019. She also announced upcoming deadlines for SCFD organizations. The Tier I Certification Report is due on April 19, 2019 and Tier I presentations will be at the May board meeting. The Tier II Qualification and Certification deadlines are on May 22, 2019 and July 3, 2019 respectively. Jessica then called on Program Managers Kendal Zimmermann and Dana Manyothane to present an update of the Tier III Grant Application process. The SCFD staff processed 260 Tier III Grant Applications and three organizations missed their preferred deadline. The SCFD staff also worked with organizations to correct 60 incomplete applications. The program staff is currently working on financial reviews and attending county interviews.

6. Other Matters (new/old business)


Deborah Malden and Marcela de la Mar informed the board that a meeting to discuss the Board job description is set for April 4, 2019.

7. Public Comment

Shelly Benford invited the board members to receive a tour of Colorado Chautauqua Association.

8. Adjournment

The meeting adjourned at 2:48 p.m.


Secretary