

SCFD BOARD OF DIRECTORS MEETING

January 26, 2017

1:00 p.m.

Four Mile Historic Park

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Ann Speer, Councilwoman Kendra Black, Kathy Imel, and Deborah Malden.

SCFD Board members not present: Damon O. Barry

SCFD staff present: Executive Director Deborah Jordy, Senior Program Manager Jessica Kato, Program Manager Iris Gregg, and Program Assistant Clara Nulty.

SCFD staff not present: Office Manager Kendal Zimmermann

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:00 p.m. followed by introductions. A quorum was present.

2. Welcome by Four Mile Historic Park

Laura Hiniker, Executive Director, welcomed the Board to Four Mile Historic Park, home to the oldest standing structure in Denver.

3. Oath of Office: Deborah Malden, Boulder County Appointee

4. Approval of Agenda

Lynn Jeffers motioned to approve the agenda. Kathy Imel seconded. Motion to accept the agenda passed.

5. Approval of November 17, 2016 Board Meeting Minutes

Councilwoman Kendra Black motioned to approve the minutes. Ann Speer seconded. Motion to accept the minutes passed.

6. Approval of Public Meeting Notice

6.1 Resolution 17-01: Pertaining to Posting of Public Meeting Notices

Chairman Rob Johnson read Resolution 17-01: Pertaining to Posting of Public Meeting Notices. Ann Speer motioned to approve the resolution. Peggy Lehmann seconded. Motion to accept the resolution passed.

7. Presentation by Denver Art Museum

Christoph Heinrich, Frederick and Jan Mayer Director of Denver Art Museum, presented to the Board on the upcoming renovations at the Denver Art Museum. The four main goals of the Denver Art Museum are stewardship, education and engagement, open arms to community, and

delivering knockout art experiences in every space. Projected completion of the renovations is 2021. Board followed with questions.

8. Reports

8.1 Treasurer

The November 2016 SCFD sales and use tax revenue was \$4,681,449.30. The 2016 year-to-date (YTD) revenue is \$51,076,221.90. This compares to YTD 2015 revenue of \$49,512,713.59. The variance is \$1,563,508.31, a 3.16% increase in YTD 2016 over YTD 2015.

8.2 Chairman

Chairman Rob Johnson welcomed Emily Trautwein and Kate Lubotsky from the SCFD Teen Council to speak about the council's engagement in the community and council meetings. Rob asked for a Board representative to be a liaison to the Teen Council; Ann Speer volunteered. The SCFD Teen Council is also looking for new members for representation in Adams, Boulder, and Douglas.

8.2.1 Nancy M. Sarka Proclamation

The Board of Directors honored Nancy M. Sarka with a proclamation after nearly 10 years of service to the SCFD starting as an intern and moving within the organization up to Senior Program Manager.

8.3 Executive Director

8.3.1 2016 Eligibility Report

Eligibility report by Iris Gregg. A total of 29 applications were processed. Nine organizations we found eligible, seven were incomplete, twelve organizations were found ineligible, and one organization withdrew from the process. The primary reasons organizations were found ineligible are:

1. Did not meet primary purpose
2. Did not meet organizational/financial capacity

8.3.2 2017 Annual Disclosure Forms

Board members were asked to read the conflict of interest script and sign the annual Disclosure Forms.

8.3.3 2017 Economic Outlook Summary

Board members were provided with an Economic Outlook Summary. The state's economy is projected to increase by 5.1% during state FY 2017-18. Both growth rates are lower than earlier in the expansion. Overall economic activity has improved when compared with 2015 and early 2016. Expansion is expected to continue at a moderate pace. SCFD's actual 2015 revenue grew at 5.19% over 2014. The budgeted 2017 revenue growth rate is flat with 2016. The December increase of .25% in the Federal Reserve rate will have some impact on SCFD's interest income from Colotrust in 2017. The approved increase to 1.5% for the administrative expenses will be critical to replenishing SCFD's 6-months of reserves by late 2017.

8.3.4 Resolution 17-02: Pertaining to Defining Literary Arts

Jessica Kato introduced the resolution and the committee was thanked for their work on the definition for Literary Arts. Chairman Rob Johnson read Resolution 17-02: Pertaining to Defining Literary Arts. Kathy Imel motioned to approve the resolution. Councilwoman

Kendra Black seconded. Board discussed an amendment to the resolution. Ann Speer motioned to adopt Resolution 17-02: Pertaining to Defining Literary Arts as amended. Councilwoman Kendra Black seconded. The Board motioned to adopt and approve the resolution as amended.

9. Other Matters

9.1 Equity, Diversity, and Inclusion Discussion

9.1.1 Resolution 17-03: Pertaining to adopting a Board Cultural Equity, Diversity, and Inclusion Policy Pursuant to C.R.S. §32-13-106(2)

Chairman Rob Johnson introduced and read Resolution 17-03: Pertaining to adopting a Board Cultural Equity, Diversity, and Inclusion Policy Pursuant to C.R.S. §32-13-106(2). Deborah Malden motioned to approve the resolution. Vice-chair Elaine D. Torres seconded. Board discussed an amendment to the resolution. Councilwoman Kendra Black motioned to adopt Resolution 17-03: Pertaining to adopting a Board Cultural Equity, Diversity, and Inclusion Policy Pursuant to C.R.S. §32-13-106(2) as amended. Ann Speer seconded. The Board motioned to adopt and approve the resolution as amended.

10. Public Comment

Steve Wilson, Executive Director of MACC, reported the Denver Jewish Film Festival will be on February 8th.

Executive Director Deborah Jordy reported the Colorado Business Committee for the Arts (CBCA) Awards Luncheon will be on March 15th. Visit Denver will also be honoring SCFD with the 2016 Tourism Star Award.

11. Adjournment

Kathy Imel motioned to adjourn the meeting. Vice-chair Elaine D. Torres seconded. The meeting was adjourned at 2:58pm.


Secretary

SCFD BOARD OF DIRECTORS MEETING
February 23, 2017
1:00 p.m.
Broomfield Council on the Arts and Humanities
Brunner Farmhouse
Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Peggy Lehmann, Dan Hopkins, Ann Speer, Councilwoman Kendra Black, Kathy Imel, Damon O. Barry and Deborah Malden.

SCFD Board members not present: Treasurer Hal Logan

SCFD staff present: Executive Director Deborah Jordy, Senior Program Manager Jessica Kato, Program Manager Iris Gregg, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:00 p.m. followed by introductions. A quorum was present.

2. Welcome by Broomfield Council on the Arts and Humanities

Chippy Cianci, co-president, welcomed the Board and spoke of the history of the Brunner Farmhouse.

3. Oath of Office: Lynn Jeffers, Broomfield County Appointee

4. Approval of Agenda

Peggy Lehmann motioned to approve the agenda. Ann Speer seconded. Motion to accept the agenda passed.

5. Approval of January 26, 2017 Board Meeting Minutes

Lynn Jeffers motioned to approve the minutes. Kathy Imel seconded. Motion to accept the minutes passed.

6. 2016 Final Distribution

6.1 Resolution 17-04: Pertaining to Adjustment of the Appropriation and Distribution of 2016 Revenue Collected

Chairman Rob Johnson read Resolution 17-04: Pertaining to Adjustment of the Appropriation and Distribution of 2016 Revenue Collected. Vice-chair Elaine D. Torres motioned to approve the resolution. Lynn Jeffers seconded. Motion to accept the resolution passed.

7. Reports

7.1 Treasurer

Vice-chair Elaine D. Torres, in lieu of Hal Logan's absence, reported the December 2016 SCFD sales and use tax revenue was \$5,531,343.82. The 2016 year-to-date (YTD) revenue is

\$56,607,565.72. This compares to YTD 2015 revenue of \$54,758,866.54. The variance is \$1,848,699.18, a 3.37% increase in YTD 2016 over YTD 2015.

7.2 Chairman

Chairman Rob Johnson reported that the Tier II organizations will be meeting on February 28th to discuss developing the process of defining and implementing the terms "regional service and impact" and "documented free attendance," and for adjusting the Tier II formula to include documented free attendance. He reported the election costs totaled approximately \$1,074,615.24 and will be recovered from 2017 distributions. Ann Speer updated the Board on the SCFD Teen Council.

7.3 Executive Director

Executive Director Deborah Jordy updated the Board of the SCFD Program Manager search and reported Jessica Kato's promotion to Assistant Director beginning March 1, 2017. She reported that 232 organizations submitted their final grant report complete and on time. The first Tier III Grant Application deadline is on March 7 for multi-county applicants and the Certification Report for Tier I and II along with the Qualification Report for Tier II are now available online.

8. Other Matters

There were no other matters.

9. Public Comment

Joe Ziegler with Broomfield Arts Guild reported that public art space is the number one thing the community looks for and asked the SCFD Board if this was something the Board was planning to fund.

Sherill Bunetta, co-president/treasurer of the Broomfield Council on the Arts and Humanities, congratulated Jessica Kato on her promotion and thanked the SCFD Board for coming to Brunner Farmhouse.

Ann Speer attended a meeting at the Colorado School of Mines along with Ernest House, Executive Director with Colorado Commission of Indian Affairs and discussed cultural heritage, nationally and locally. The Colorado School of Mines will now be offering a Humanitarian Engineering degree. She thanked the Denver Art Museum for a fabulous behind the scenes tour.

10. Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice on specific legal questions related to pending TABOR litigation and appeal

Chairman Rob Johnson read the executive session announcement at 2:00 p.m. The Board moved into Executive Session. The public meeting resumed at 2:39 p.m.

11. Adjournment

The meeting was adjourned at 2:39 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

March 23, 2017

1:00 p.m.

Downtown Aurora Visual Arts

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Ann Speer, Councilwoman Kendra Black, Kathy Imel, Damon O. Barry and Deborah Malden.

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Iris Gregg, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:01 p.m. followed by introductions. A quorum was present.

2. Welcome by Downtown Aurora Visual Arts (DAVA)

Susan Jenson, DAVA Executive Director, thanked and welcomed the Board to their newly renovated building and offered a tour of the new space following the meeting.

3. Review & Approval of Agenda

Peggy Lehmann motioned to approve the agenda. Ann Speer seconded. Motion to accept the agenda passed.

4. Approval of the February 23, 2017 Board Meeting Minutes

Damon O. Barry motioned to approve the minutes. Vice-Chair Elaine D. Torres seconded. Motion to accept the minutes passed.

5. Presentation by Denver Zoo

Tamra Ward, Chief External Relations Officer, and Andrew Rowan, Director of Public Affairs, presented to the Board the Denver Zoo's approved 2015 Master Plan, a 20-year vision. The Denver Zoo is 121 years old and hosts over 4,000 animals and 613 species, of which 50-60 are threatened or endangered species. Last year, the Denver Zoo served 400,000 of their two million guests for free. Board followed with questions.

6. Reports

6.1 Treasurer

The January 2017 SCFD sales and use tax revenue was \$4,221,790.77. The 2016 year-to-date (YTD) sales and use tax revenue was \$4,152,331.07. The variance is \$69,459.50, a 1.672% increase in YTD 2017 over YTD 2016.

6.2 Chairman

Chairman Rob Johnson asked Ann Speer for an update on the SCFD Teen Council. Ann reported their most recent meeting was at Denver Urban Gardens. They are discussing how to

be more involved in the community and on Facebook. They still need teen council representatives from Boulder, Adams, and Douglas County.

Rob Johnson announced that Colorado Business Committee for the Arts (CBCA) has established a Deborah Jordy Leadership Arts scholarship fund.

6.2.1 Resolution 17-05: Pertaining to Arts Funding for FY 2017 Federal Appropriations

Chairman Rob Johnson introduced and read Resolution 17-05: Pertaining to Arts Funding for FY 2017 Federal Appropriations. The Board discussed an amendment to the resolution.

Damon O. Barry motioned to adopt Resolution 17-05: Pertaining to Arts Funding for FY 2017 Federal Appropriations as amended. Lynn Jeffers seconded. The Board motioned to adopt and approve the resolution as amended.

6.2.2 Discussion Regarding New Regional Requirement for Tier II Eligibility

The Board discussed the options for defining region for Tier II eligibility purposes. The Board asked for public comment pertaining to the discussion. Several Tier II organizations expressed their opinions on the definition of region. Damon O. Barry motioned that the Board define region as the state of Colorado. Councilwoman Kendra Black seconded. Motion to accept the definition of region for Tier II eligibility purposes as the area within the state of Colorado passed.

6.3 Executive Director

Executive Director Deborah Jordy reported the SCFD closed the Program Manager job posting on March 6, 2017 and received 126 applications. The audit will begin the week of April 16th. Deborah noted that Chairman Rob Johnson and herself attended the 18th Annual Denver & Colorado Tourism Hall of Fame Dinner on March 8, 2017, as the SCFD was honored with the Tourism Star Award. Deborah also reported on the status of the grant applications for the counties.

7. Other Matters

There were no other matters.

8. Public Comment

Kristy Bassuener, Director of Communication and Public Affairs with the Denver Art Museum, said to check out Star Wars: Power of Costume. Ann Speer attended the Star Wars: Power of Costume exhibit and mentioned how organized and awesome the experience was. Deborah Malden mentioned she had a behind the scenes tour at the Denver Art Museum and thanked them. Executive Director Deborah Jordy announced Altitude Sports recorded a commercial about SCFD Free Days. Susan Jenson, DAVA Executive Director, stated they have a partnership with the Denver Art Museum.

9. Adjournment

The meeting was adjourned at 2:47 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

April 27, 2017

1:00 p.m.

South Westminster Arts Group Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan via conference call, Peggy Lehmann, Dan Hopkins, Ann Speer, Councilwoman Kendra Black, Kathy Imel, and Deborah Malden.

SCFD Board members not present: Damon O. Barry

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Iris Gregg, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:03 p.m., followed by introductions. A quorum was present.

2. Welcome by South Westminster Arts Group (SWAG)

Jana Boutwell, Artist Liaison Board Member, thanked and welcomed the Board to South Westminster Arts Group at the Rodeo Market Community Art Center. SWAG is a co-op gallery, offers free classes for children, has a sculpture garden, and hosts the Orchard Festival.

3. Review & Approval of Agenda

Vice-Chair Elaine D. Torres motioned to approve the agenda. Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of the March 23, 2017 Board Meeting Minutes

Kathy Imel motioned to approve the minutes. Peggy Lehmann seconded. Motion to accept the minutes passed.

5. Resolution 17-06: Pertaining to 2017 Tier III Budgeted Funds Distribution

Chairman Rob Johnson read Resolution 17-06: Pertaining to 2017 Tier III Budgeted Funds Distribution. Lynn Jeffers motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

6. Reports

6.1 Treasurer

Unable to clearly understand Treasurer Hal Logan on the conference call, Vice-Chair Elaine D. Torres reported the February 2017 SCFD sales and use tax revenue was \$4,244,114.67. The 2017 year-to-date (YTD) revenue is \$8,465,905.44. This compares to YTD 2016 revenue of \$8,153,359.24. The variance is \$312,546.20, a 3.83% increase in YTD 2017 over YTD 2016. Executive Director Deborah Jordy reported that election costs were nearly \$90,000 under the budgeted \$1 million.

6.2 Chairman

Chairman Rob Johnson reported he along with Executive Director Deborah Jordy and a couple SCFD staff attended a presentation hosted by the Asian Chamber of Commerce at the Filipino American Community of Colorado about Cultural Sensitivity Training and Awareness.

Rob asked Ann Speer for an update on the SCFD Teen Council. Ann reported their last meeting was at the Children's Museum of Denver at Marsico Campus. They have recently helped the Denver Art Museum with brainstorming hashtags for social media campaigns. They also will be working on updating their page on the SCFD website.

6.3 Executive Director

Executive Director Deborah Jordy announced the hiring of two new SCFD Program Managers; Dana Manyothane, previously Executive Director of Colorado Black Arts Festival and Marcus Turner, previously Director of Development at Denver Young Artist's Orchestra. Deborah reported all the newly donated furniture from Continuum Partners is completely installed. All SCFD's furniture was donated to other non-profit organizations. Deborah updated the Board on the Tier II process for the new statutory requirements for defining "regional". SCFD Staff will be attending the 2017: Denver Gender Equity Summit and will participate in the CCI Leadership, Diversity, and Inclusion Webinar.

Deborah asked Jessica Kato to provide an update on the status of all the tier applications and reports. Jessica Kato reported the Tier I Certification deadline was Friday, April 21, 2017 and all five Tier I organizations successfully submitted their reports using the new online grants management system. SCFD staff held a Qualification Review session on Tuesday, March 28, 2017 with 18 in attendance. The Tier II Qualification reports are due on Friday, May 26, 2017. SCFD staff processed 245 successful Tier III applications and have completed 196 financial reviews. Many organizations reported they found the new grants management system to be more user-friendly and appreciated the time savings and streamlining of the grant application.

7. Other Matters

Kathy Imel thanked Charlotte D'Armond Talbert, Scientific & Cultural Collaborative (SCC) Coordinator, for her outreach efforts. A couple Adams County schools have applied for the Alliance Project.

8. Public Comments

Steve Wilson, Co-Chair of SCC and Executive Artistic Director of Mizel Arts & Culture Center (MACC), announced the SCC Retreat, facilitated by Corona Insights, is on Monday, May 1, 2017.

Peggy Day, Director of Strategic Projects of Denver Museum of Nature & Science (DMNS), announced Educator's Night will be on September 25, 2017.

Cyndi Kerns, Chief Financial Officer of Children's Museum of Denver at Marsico Campus, thanked board members for attending the Open Doors grand opening exhibition.

Lynn Fisher, SWAG Gallery Coordinator, offered discounted or free booths for the Orchard Festival on September 23, 2017, for those in attendance at the board meeting.

9. Adjournment

The meeting adjourned at 1:40 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

May 25, 2017

1:00 p.m.

Denver Botanic Gardens Chatfield Farms

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Damon O. Barry, Councilwoman Kendra Black, Kathy Imel, and Deborah Malden.

SCFD Board members not present: Ann Speer

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Iris Gregg, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:05 p.m., followed by introductions. A quorum was present.

2. Welcome by Denver Botanic Gardens Chatfield Farms

Brian Vogt, CEO, welcomed everyone to Denver Botanic Gardens Chatfield Farms. Brian spoke of the history of the farm and introduced key staff. Chatfield Farms is a 700-acre facility, green farm, butterfly house and Hildebrand Ranch.

3. Review & Approval of Agenda

Vice-Chair Elaine D. Torres motioned to approve the agenda. Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of the April 27, 2017 Board Meeting Minutes

Lynn Jeffers motioned to approve the minutes. Kathy Imel seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

The March 2017 SCFD sales and use tax revenue was \$4,851,918.50. The 2017 year-to-date (YTD) revenue is \$13,317,823.94. This compares to YTD 2016 revenue of \$12,645,334.60. The variance is \$672,489.34, a 5.32% increase in YTD 2017 over YTD 2016.

5.2 Chairman

Chairman Rob Johnson provided an overview of the process to defining Tier II Regional Service and Impact.

5.2.1 Resolution 17-07: Pertaining to Defining Tier II Regional Service and Impact

Chairman Rob Johnson read Resolution 17-07: Pertaining to Defining Tier II Regional Service and Impact. The Board discussed an amendment to the resolution. Kathy Imel motioned to adopt

Resolution 17-07: Pertaining to Defining Tier II Regional Service and Impact as amended. Councilwoman Kendra Black seconded. The Board motioned to adopt and approve the resolution as amended.

5.3. Executive Director

Executive Director Deborah Jordy introduced two new SCFD Program Managers, Marcus Turner and Dana Manyothane. Deborah provided an update on SCFD's Banking RFP process and thanked Treasurer Hal Logan and Deborah Malden for serving on the Banking Committee. Deborah announced the next Tier II meeting will start the process of providing recommendations for the Board on defining and implementing the criteria for "documented free attendance" and adjusting the Tier II formula to include documented free attendance. She announced that Jessica Kato and herself will be attending the American for the Arts Conference in June.

6. Tier I 2017 Distribution Certification

Shannon Block, President and CEO of Denver Zoo read the annual joint statement from the Tier I CEO's.

Good afternoon to you all, and thank you for your leadership and service to the District. I truly appreciate the opportunity to share a few of our Tier I collective accomplishments with you and District citizens.

I am Shannon Block, President/CEO of Denver Zoo and I have the privilege of delivering our joint statement on behalf of my fellow Tier I organizations.

Yes, I am a self-proclaimed science geek so please bear with me as we dive into the data this afternoon; although dense these collective impact figures exemplify our reach and impact.

As we reflect back on 2016, all of our organizations must thank the voting citizens of the District for passage of 4B and renewal of SCFD this past November.

Once again residents of the seven-county region have shown a strong commitment to supporting SCFD with its initial authorization in 1988 and for the fourth time in its nearly 30-year history, voters registered their support once again for the District which provides funding to more than 300 organizations in Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, and Jefferson counties. Funds from SCFD are reinvested back into the community in the form of art and science education, free access, employment opportunities and enriching access to art, music, theatre, dance, zoology, botany, natural history, and cultural history and so much more. The organizations funded by the District contribute more than \$1.8 billion to the regional economy and employ more than 10,000 people. About 14 million people, including 4 million children, attend SCFD funded programs each year.

Put simply, the support of SCFD allows our organizations to widen the breadth of our programming and access, allowing all of us to have a deeper impact on our community.

The collective impact of SCFD's Tier I organizations is simply astounding. These regional organizations provide global reach – through our research, preservation, performance, educations, and innovative exhibits – directly engaging and inspiring our community.

Attendance highlights include:

- In 2016, our organizations served more than 6.6 million guests, the highest annual Tier I collective attendance to date
- More than 1.5 million of those visitors received FREE access
- Collectively we impacted nearly 620,000 children from more than 4,600 schools
- 77% of our overall visitors came from the SCFD counties

In addition to welcoming millions of guests each year the Tier I SCFD organizations serve as critical stewards of the region's cultural and scientific and artistic assets. Our institutions preserve cultural history, conserve wildlife and wild places, and present outstanding performances to the region. Our collections highlights include:

- Denver Zoo (Zoo): which cares for more than 4,000 animals each day, many of which are endangered
- Denver Museum of Nature & Science (DMNS): who welcomed 1.9 million visitors last year, an 11% increase in just one year
- Denver Botanic Gardens (DBG): who stewards more than 800 acres of land across four sites, with nearly 17,000 taxa from every part of the world
- Denver Art Museum (DAM): which preserves more than 70,000 art objects
- Denver Center for the Performing Arts (DCPA): which offered 43 productions and 887 performances

2016 also continued the trend of innovative programming and new exhibits unique to each of our organizations. These exhibits and attractions add to the cultural vibrancy of the region, drive tourism spending and economic impact, funneling dollars back into the very same communities that provide the District with tax support. This symbiotic relationship benefits all of our communities served by SCFD funded organizations. 2016 program highlights include:

- DAM: continued its commitment to access with *Free for Kids*, presented the exhibition, *Star Wars and the Power of Costume and Women of Abstract Expressionism*.
- DMNS: hosted *Chocolate: The Exhibition*, *Robot Evolution*, *Extreme Mammals*, and *Mummies: New Secrets from the Tomb*
- DCPA: produced *Sweet & Lucky* in RiNo to attract millennials; commissioned local band DeVotchKa to adapt *Sweeney Todd*, hosted the touring debut of *If/Then* with Idina Menzel, and entertained 9,000 high school students with *Shakespeare in the Parking Lot*
- DBG: opened three new gardens at their York Street location, including one dedicated to horticultural therapy programs for veterans, seniors and those who suffer from sensory issues
- Zoo: welcomed the travelling exhibit "Washed Ashore: Art to Save the Sea." The exhibit showcased 15 large-scale marine life sculptures made entirely out of trash from the ocean.

In closing, I'd like to leave you with this thought as we think about OUR, or more appropriately said, YOUR COMMUNITY'S Tier I organizations:

Imagine a place so special and rich in inspiration that it transforms lives every day, for every person that enters...where all walks of life enjoy an awe-inspiring connection to art, animals, plants, and performance that is so profound, it moves them forever. A place where children

experience pure wonder and curiosity. A place where families bond over polar bears, petunias, and Picasso. A place where people dedicate their lives engaging and education our community.

That place in Your Denver Zoo, Your Museum of Nature & Science, Your Botanic Garden, Your Art Museum, Your Center for the Performing Arts.

On behalf of all the SCFD Tier I organizations...thank you.

6.1 Panel presentation by Tier I CEOs

Following the joint statement, each panel member gave six-minute presentations on their specific organization:

Denver Zoo: Shannon Block, President and CEO

Denver Museum of Nature & Science: George Sparks, President and CEO

The Denver Center for the Performing Arts: Janice Sinden, President and CEO

Denver Botanic Gardens: Brian Vogt, CEO

Denver Art Museum: Christoph Heinrich, Frederick and Jan Mayer Director

The Board thanked the presenters and the organizations for providing exemplary service to the community. The Board proceeded to ask a variety of questions regarding attendance, collaborations, innovation, outreach into communities, and engagement with diverse populations.

6.2 Resolution 17-08: Pertaining to 2017 Tier I Budgeted Funds Distribution

Chairman Rob Johnson read Resolution 17-08: Pertaining to 2017 Tier I Budgeted Funds Distribution. Lynn Jeffers motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

7. Other Matter

None.

8. Public Comment

Peggy Day, Director of Strategic Projects of Denver Museum of Nature & Science, announced Educator's Night will be on September 25, 2017. Application deadline is May 31, 2017.

9. Adjournment

The meeting was adjourned at 3:07 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

June 22, 2017

1:00 p.m.

Cherokee Ranch & Castle

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan (via conference call), Peggy Lehmann, Dan Hopkins (via conference call), Damon O. Barry, Kathy Imel, Ann Speer and Deborah Malden.

SCFD Board members not present: Councilwoman Kendra Black

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Iris Gregg, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:00 p.m., followed by introductions. A quorum was present.

2. Fiscal Year 2016 Audit and Resolution

2.1 Resolution 17-09: Pertaining to Amending District Financial Operations and Committed Operating Reserve Policy

Chairman Rob Johnson read Resolution 17-09: Pertaining to Amending District Financial Operations and Committed Operating Reserve Policy. Ann Speer motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

2.2 Report by SCFD Auditor Jake Houilhan, CPA, Manager Public Sector, CliftonLarsonAllen LLP

Jake Houilhan highlighted key points. He thanked staff for the clean process. SCFD received an unmodified opinion from the auditors, which is the highest level of assurance that can be received. The audit reflects a deficit because of election costs. SCFD will be recovering election costs this year. Deborah Jordy and Rob Johnson thanked former Executive Director Peg Long, Jake Houilhan and Hal Logan for all the work on the audit.

2.3 Resolution 17-10: Pertaining to Acceptance and Approval of Fiscal Year 2016 Audit

Chairman Rob Johnson read Resolution 17-10: Pertaining to Acceptance and Approval of Fiscal Year 2016 Audit. Lynn Jeffers motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

3. Welcome by Cherokee Ranch & Castle

James Homes, Executive Director, welcomed everyone to Cherokee Ranch & Castle. He spoke of their vital visual arts programs and musical performances and introduced key staff. He thanked the SCFD Board and staff for all their work.

4. Review & Approval of Agenda

Damon O. Barry motioned to approve the agenda as amended. Ann Speer seconded. Motion to accept the agenda as amended passed.

5. Approval of May 25, 2017 Board Meeting Minutes

Vice-Chair Elaine D. Torres motioned to approve the minutes. Peggy Lehmann seconded. Motion to accept the minutes passed.

6. Reports

6.1 Treasurer

Unable to clearly understand Treasurer Hal Logan on the conference call, Vice-Chair Elaine D. Torres reported the April 2017 SCFD sales and use tax revenue was \$4,727,610.49. The 2017 year-to-date (YTD) revenue is \$18,045,434.43. This compares to YTD 2016 revenue of \$17,301,444.67. The variance is \$743,989.76, a 4.30% increase in YTD 2017 over YTD 2016.

6.2 Chairman

Chairman Rob Johnson asked Ann Speer for an update on the SCFD Teen Council. Ann Speer reported the SCFD Teen Council had a successful last meeting at the Museum of Contemporary Art Denver. They are revamping the teen council application. The Teen Council retreat is on September 10, 2017.

6.3 Executive Director

Executive Director Deborah Jordy announced Program Manager, Iris Gregg, will be starting a new adventure in Kansas City and leaving her position with SCFD. The Board and staff thanked her for her service. Deborah reported 27 Tier II Qualification Reports were submitted by deadline and qualify for 2017 funding. The projected award letters will be sent to organizations tomorrow, Friday, June 23rd. Tier II Certification Reports are due on Friday, July 7th and will be presenting to the Board at either the July or August Board Meeting. The Tier II leadership met on June 12th to determine the weight of documented free attendance. With a unanimous vote, the Tier II organizations determined documented free attendance will be two percent.

Jessica Kato provided an update to the Board about the Tier III organizations. She reported 6 of 7 counties have had their allocation meetings.

Deborah noted the SCFD staff attended the 2017 Denver Gender Equity Summit and 2017 Colorado Creative Industries Summit – Governor’s Luncheon. Deborah and Jessica attended the American for the Arts (AFTA) Conference and announced next year’s AFTA conference will be held in Denver from June 15-17, 2018.

7. Other Matters

None.

8. Public Comment

Kristy Bassuener, Associate Director of Communications and Public Affairs for the Denver Art Museum, invited all to Denver Art Museum’s Summer Celebration on June 29, 2017.

Steve Wilson, Co-Chair of SCC and Executive Artistic Director of Mizel Arts & Cultural Center (MACC), provided an update on SCC's retreat process. He announced he will be co-directing Phamaly Theatre Company's production of Annie which opens mid-July.

John Lake, Cherokee Ranch & Castle docent, said SCFD is awesome!

James Holmes, Cherokee Ranch & Castle Executive Director, announced Meg Anderson, Cherokee Ranch & Castle Volunteer, baked cookies. He thanked Donna Smith, Community Development Manager, and Kendal Zimmermann, SCFD Office Manager, for coordinating the meeting.

9. Adjournment

The meeting adjourned at 1:57 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING
July 27, 2017
1:00 p.m.
Colorado Music Festival & Center for Musical Arts
Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Councilwoman Kendra Black, Kathy Imel, Ann Speer and Deborah Malden.

SCFD Board members not present: Damon O. Barry

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:04 p.m., followed by introductions. A quorum was present.

2. Welcome by Colorado Music Festival & Center for Musical Arts

Kathy Kucsan, former SCFD board member and co-founder of Rocky Mountain Center for Musical Arts, presently known as the Center for Musical Arts, introduced Elizabeth McGuire, Executive Director of Colorado Music Festival & Center for Musical Arts. Elizabeth thanked the Board for their service and welcomed fellow Tier II colleagues.

3. Review & Approval of Agenda

Vice-Chair Elaine D. Torres motioned to approve the agenda. Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of June 22, 2017 Board Meeting Minutes

Kathy Imel motioned to approve the minutes. Vice-Chair Elaine D. Torres seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

The May 2017 SCFD sales and use tax revenue was \$5,088,196.40. The 2017 year-to-date (YTD) revenue is \$23,133,630.83. This compares to YTD 2016 revenue of \$21,912,923.28. The variance is \$1,220,707.55, a 5.57% increase in YTD 2017 over YTD 2016.

SCFD received four proposals in response to its RFP for banking services. The banking committee, served by Treasurer Hal Logan, Deborah Malden, Gloria Nedved, Executive Director Deborah Jordy, and Assistant Director Jessica Kato, interviewed two banks: UMB and U.S. Bank, both PDPA banks. The committee focused on priorities around security, functionality, benefits, and customer service.

Treasurer Hal Logan motioned to accept U.S. Bank's proposal for SCFD's primary bank. Lynn Jeffers seconded. Motion to accept U.S. Bank as SCFD's primary bank passed.

5.2 Chairman

Chairman Rob Johnson reported the Inclusivity Fund Sub-Committee members will include Rob Johnson, Elaine D. Torres, Kathy Kucsan, and Khadija Haynes. The sub-committee is tasked with selecting and recommending applicants to the SCFD Board for the Inclusivity Fund Advisory Committee. Recommendations will be presented at the November SCFD Board meeting.

Rob mentioned the SCFD office lease ends at the close of the year and staff is exploring other options. We have looked at a dozen spaces and are in the process of narrowing the list.

Rob asked Ann Speer for a SCFD Teen Council update. Ann Speer announced the SCFD Teen Council Application is now available on the SCFD website. Deadline is currently August 20, 2017 but are looking at extending it. The Teen Council is looking to have two teen representatives from each county.

5.3. Executive Director

Executive Director Deborah Jordy thanked Deborah Malden and Hal Logan for participating on the banking committee & for the Board members attending the AFTA 2018 Conference kick-off. Deborah mentioned SCFD is working on the 2016 Annual Report. She announced the SCFD Showcase is on Wednesdays, August 2, 9, and 16 at the Denver Botanic Gardens. She also announced SCFD will be hosting an Eligibility Open House on August 15 at the Blair-Caldwell African American Research Library from 4-6pm. SCFD, in partnership with Denver Botanic Gardens, Boettcher Foundation, and The Denver Foundation will present the Engage, Empower, Connect Summit for SCFD organizations all day on September 27 at the Denver Botanic Gardens. The free events include opportunities for organizations to gain knowledge from experts in topics such as board development and recruitment, fundraising and more. A networking happy hour will follow the event.

6. Tier II Certification Reports Group 1

A representative from each organization spoke for three minutes highlighting their organization, followed by five minutes of Board questions.

SCC

Steve Wilson, Co-Chair

Steve Wilson explained that the Scientific and Cultural Collaborative (SCC) is a unique membership organization in whose programs most of the SCFD Tier I and Tier II organizations participate, as well over a dozen Tier IIIs. However, this year eTown has opted out of the program as their focus doesn't utilize the SCC benefits to the fullest. It serves all members through a variety of programs and services aimed at building opportunities to support staff with professional training and networking. The SCC recently released the new Directory of Educational Activities for Teachers and Schools and is currently out for distribution. He announced that Michelle Nierling, SCC Co-Chair, will be stepping down in September.

The Board also heard presentations from:

Central City Opera
Denver Film Society
Cherry Creek Arts Festival
Colorado Music Festival & Center for Musical Arts
Swallow Hill
Mizel Institute
Aurora Cultural Services Division
Arvada Center for the Arts and Humanities
Lakewood Heritage, Culture and the Arts
Museum of Contemporary Art Denver

Pat Pearce, General/Artistic Director
Andrew Rodgers, Executive Director
Tara Brickell, Executive Director/CEO
Elizabeth McGuire, Executive Director
Paul Lhevine, CEO
Melanie Pearlman, President
Gary Margolis, Manager
Philip Sneed, Executive Director
Michelle Nierling, HCA Manager
Adam Lerner, Director and Chief Animator

Etown
Lone Tree Arts Center

Nick Forster, Founder and CEO
Lisa Rigsby Peterson, Executive Director

The Board thanked the organizations for their services to the community and congratulated them on their accomplishments. They asked a variety of questions, including approaching diversity, community engagement and outreach, upcoming programming, and marketing. The Board expressed concerns about budget changes and being close to the Tier II qualifying income threshold.

7. Other Matters

Councilwoman Kendra Black said the influx of people coming to Denver is good for the arts because it increases the amount of exposure and economic impact. She announced that the Levitt Pavilion has opened. She also mentioned that the music festival is most likely going to happen at Overland Park. SXSE (South by Southeast) is happening at Bible Park on August 19, 2017. She wanted all to keep in mind the issue artists are facing; space where they can create and live. She also mentioned the Denver 2017 GO Bond on the November 2017 ballot will include monies allocated to the Denver Art Museum for \$35M+, Red Rocks Amphitheatre for \$6M+, Denver Botanic Gardens for \$16M, Denver Center for the Performing Arts for \$19M, Denver Museum of Nature & Science for \$17M+, and the Denver Zoo for \$17.5M, if approved.

8. Public Comment

Peggy Day, Director of Strategic Projects for the Denver Museum of Nature & Science, announced Educator's Night is on September 25, 2017. Contact Peggy Day if interested in participating because the deadline has passed.

Steve Wilson, Co-Chair of SCC and Executive Artistic Director of Mizel Arts & Cultural Center (MACC), passed out SCFD pins.

Charlotte D'Armond Talbert, SCC Coordinator, announced there is a happy hour at Williams Publick House following the board meeting.

Matt Rivera, Chief Financial Officer of Butterfly Pavilion, thanked all the presenters.

9. Adjournment

The meeting was adjourned at 3:20pm.


Secretary

SCFD BOARD OF DIRECTORS MEETING

August 24, 2017

1:00 p.m.

Arvada Center for the Arts and Humanities

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Councilwoman Kendra Black, Kathy Imel, Damon O. Barry, and Deborah Malden.

SCFD Board members not present: Ann Speer

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Approval of Agenda

Chairman Rob Johnson called the meeting to order at 1:01 p.m., followed by introductions. A quorum was present.

2. Welcome by Arvada Center for the Arts and Humanities

Philip Sneed, Executive Director, thanked the Board for their service and welcomed fellow Tier II colleagues. He announced upcoming exhibitions and performances at the Arvada Center: *A Chorus Line* opens on September 12th, *Art & Conflict* opens September 14th, and *The Foreigner* opens October 13th.

3. Review & Approval of Agenda

Vice-Chair Elaine D. Torres motioned to approve the agenda. Hal Logan seconded. Motion to accept the agenda passed.

4. Approval of July 27, 2017 Board Meeting Minutes

Councilwoman Kendra Black motioned to approve the minutes. Lynn Jeffers seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

The June 2017 SCFD sales and use tax revenue was \$5,386,949.11. The 2017 year-to-date (YTD) revenue is \$28,520,579.94. This compares to YTD 2016 revenue of \$27,192,809.22. The variance is \$1,327,770.72, a 4.88% increase in YTD 2017 over YTD 2016.

5.2 Chairman

Chairman Rob Johnson reported on August 23, 2017 the Inclusivity Fund Subcommittee held their first meeting and determined timeline, committee compositions, qualifications and characteristics, and the application form. The Advisory Committee application process opens August 25, 2017 and can be downloaded from the SCFD website. The Advisory Committee application deadline is October 6, 2017. He stated the SCFD Annual report is currently being created and designed. He announced the SCFD Teen Council application is available on the SCFD website. The application deadline for the Teen Council is August 31, 2017. The Teen Council expects to interview candidates on September 10, 2017.

5.2.1 Karen Gerrity Proclamation

The Board of Directors honored Karen Gerrity with a proclamation after nearly 16 years of combined service to the metro area cultural sector, the SCFD, and the City and county of Broomfield. Executive Director Deborah Jordy; Lynn Jeffers, Secretary; Deven Shaff, Broomfield County Cultural Council; Helena Hewett, Co-chair Broomfield Sister Cities, thanked and spoke of their appreciation for Karen Gerrity's service.

5.3 Executive Director

Executive Director Deborah Jordy reported the SCFD had a successful Eligibility Open House on August 15, 2017 at the Blair Caldwell African American Research Library with 21 organizations participating. The Eligibility Application deadline is September 8, 2017. Deborah announced on September 27, 2017 from 9am-6pm the SCFD, in partnership with Denver Botanic Gardens and community leaders, will host *Engage-Empower-Connect: A Day of Capacity Building* at the Denver Botanic Gardens. This free event will include opportunities for organizations to absorb knowledge from a range of experts in topics such as board development and recruitment, utilizing limited resources, and fundraising, as well as network with community business leaders.

6. Tier II 2017 Distribution Certification

6.1 Tier II Certification Reports Group 2

A representative from each organization spoke for three minutes highlighting their organization, followed by five minutes of Board questions.

The Board heard presentations from:

Town of Parker, Cultural Department
Butterfly Pavilion
Colorado Ballet
Bird Conservancy of the Rockies
Colorado Chautauqua Association
Children's Museum of Denver
Mizel Arts and Culture Center
Wings over the Rockies
Colorado Children's Chorale
Hudson Gardens and Event Center
Colorado Railroad Museum
Colorado Symphony
Clyfford Still Museum
Opera Colorado
Colorado Mountain Club

Elaine Mariner, Cultural Director
Patrick Tennyson, President/CEO
Gil Boggs, Artistic Director
Tammy VerCauteren, Executive Director
Shelly Benford, Interim Executive Director
Mike Yankovich, President/CEO
Steve Wilson, Executive Artistic Director
John Barry, President/CEO
Meg Steiz, Executive Director
Rich Meredith, CEO
Donald Tallman, Executive Director
Coreen Miller, COO/CFO
Dean Sobel, Director
Greg Carpenter, General Director
Scott Robson, Executive Director

The Board thanked the organizations for their services to the community and congratulated them on their accomplishments. They asked a variety of questions, including community engagement and outreach, upcoming programming, capital campaigns, marketing, and attendance.

6.2 Resolution 17-11: Pertaining to Organizations Qualifying for 2017 Tier II Funds

The Board read Resolution 17-11: Pertaining to Organizations Qualifying for 2017 Tier II Funds. Lynn Jeffers motioned to approve the resolution. Kathy Imel seconded. Motion to accept the resolution passed.

7. Other Matters

There were no other matters discussed.

8. Public Comment

Steve Wilson, SCC Co-Chair and Executive Artistic Director of Mizel Arts and Culture Center, announced there will be a reception in the lobby for all to join after the meeting.

9. Adjournment

The meeting was adjourned at 3:14 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

September 28, 2017

1:00 p.m.

Longmont Theatre Company

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Councilwoman Kendra Black, Kathy Imel, Damon O. Barry, Ann Speer and Deborah Malden.

SCFD Board members not present: Secretary Lynn Jeffers

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Quorum Determination

Chairman Rob Johnson called the meeting to order at 1:10 p.m., followed by introductions. A quorum was present.

2. Welcome by Longmont Theatre Company

Faye Lamb, President, gave a brief history of the 60-year-old theatre, along with the success of their latest year of performances. Today the theatre is referred to as the Grand Ole Lady. She thanked the SCFD Board and staff for their hard work.

3. Review & Approval of Agenda

Damon O. Barry motioned to approve the agenda. Ann Speer seconded. Motion to accept the agenda passed.

4. Approval of August 24, 2017 Board Meeting Minutes

Kathy Imel motioned to approve the minutes. Peggy Lehmann seconded. Motion to accept the minutes passed.

5. Proposed SCFD FY 2018 Budget

Executive Director Deborah Jordy reminded everyone that as a government entity, SCFD is required to have a balanced budget. She reported the budget she presented to the Board is based on:

- Creating a more accessible and visible SCFD
- Projected flat revenue of \$56,000,000 for 2018
- No change in administrative allocation compared to forecasted 2017
- 18.8% increase in expenditures over forecasted 2017
- Fund balances forecasted to be restored by 2017 FY end (election cost recovery)
- Allows for addressing some deferred maintenance, upgrading IT systems, communications consulting, trainings and facilitators, professional development, reinstating Rex Morgan Award event, and SCFD's 30th birthday celebration.

To prepare for the next reauthorization, she brought up the idea of creating an election fund. After her summary, Deborah answered questions from the Board. The proposed budget is available for public inspection at the SCFD office until the October 26th SCFD board meeting. Public comment may be submitted to scfd@scfd.org or at the October board meeting.

Treasurer Hal Logan reported the revenues are forecasted modestly with a 3.7% increase in the budget and an increase in some expenses. He stated the SCFD will start generating positive cash.

6. Reports

6.1 Treasurer

The July 2017 SCFD sales and use tax revenue was \$5,048,717.60. The 2017 year-to-date (YTD) revenue is \$33,569,297.54. This compares to YTD 2016 revenue of \$31,474,257.92. The variance is \$2,095,039.62, a 6.65% increase in YTD 2017 over YTD 2016.

6.2 Chairman

Chairman Rob Johnson announced the members of the 2018 nominating committee: Dan Hopkins, chair, Hal Logan and Elaine D. Torres.

Ann Speer gave an update on the SCFD Teen Council. The teen council conducted interviews and are growing from a 6-member council to a 15-member council. The council still does not have representation from Boulder and Adams County. They are assisting the Denver Art Museum with Teen Day on October 21st. Orientation for new members will be October 8th.

6.3 Executive Director

Executive Director Deborah Jordy reported the Engage-Empower-Connect Summit was a success with 145 attendees. She congratulated Peggy Day, Director of Strategic Projects for Denver Museum of Nature & Science, on the successful Educator's Night. She stated the cultural councils have started their cultural intelligence trainings with Erin Yoshimura. The Office Manager positions is posted on various sites, chambers, and the SCFD website. The deadline for applications is October 4, 2017 at 5:00pm.

7. Tier III 2017 Distributions

7.1 Tier III Statistics and Council Funding Plans

Dana Manyothane and Marcus Turner presented a PowerPoint presentation highlighting Tier III 2017 funding statistics.

- 245 organizations submitted applications that were accepted, compared to 250 accepted in 2016
- 5 applications were not accepted due to being late or incomplete (same as 2016). Of those 5, all but one organization was able to successfully submit by another county deadline
- 543 total grant requests (both GOS & Project) (28 less than 2016)
- A total of 245 different organizations were funded in 2017 (1 less than 2016)
- 63% of applicants applied in a single county- 37% applied in multiple counties (exactly the same as 2016)

Deborah Malden requested a consolidated list of Tier III funding plans showing aggregate SCFD funding as a percent of budget for each organization.

7.2 County Cultural Council Presentations

County Cultural Council members presented highlights from their county and guidelines for approximately five minutes followed by Board questions.

Adams County Cultural Council	Gabe Rodriguez, Cultural Affairs Liaison & county staff liaison to cultural council
Arapahoe County Cultural Council	Jeanette Shea, Chair
Boulder County Cultural Council	Aleta Sherman, Vice Chair
Broomfield County Cultural Council	Mary Wilke, Chair
Denver County Cultural Council	Don Eberle, Chair
Douglas County Cultural Council	Larry Perkins, member
Jefferson County Cultural Council	Janice O'Grady, Chair

Board members asked each council representative specific questions regarding his/her county. All councils reported how they arrived at their funding decisions and if they were anticipating any changes to their guidelines in the next year. If a council did not fund an organization, the Board asked the reasoning. The Board thanked the council representatives/members for their time and dedication.

7.3 Resolution 17-12: Pertaining to Distribution of 2017 Tier III Funds

Chairman Rob Johnson read Resolution 17-12: Pertaining to Distribution of 2017 Tier III Funds. Damon O. Barry motioned to approve the resolution. Vice-Chair Elaine D. Torres seconded. Motion to accept the resolution passed.

8. Other Matters

There were no other matters.

9. Public Comment

Matt Rivera, CFO with Butterfly Pavilion, announced Butterfly Pavilion has accepted a new site for their organization in Broomfield. He invited everyone to Bugtober in October.

10. Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., to receive legal advice from legal counsel on pending litigation (Tabor Foundation) and pending legislative action to address SB 17-267.

Chairman Rob Johnson read the executive session announcement at 3:32 p.m. The Board moved into Executive session. The public meeting resumed at 4:51 p.m.

11. Adjournment

The meeting was adjourned at 4:51 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

October 26, 2017

1:00 p.m.

Brighton Cultural Arts Commission Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Treasurer Hal Logan, Secretary Lynn Jeffers, Peggy Lehmann, Dan Hopkins, Kathy Imel, Damon O. Barry, Ann Speer and Deborah Malden.

SCFD Board members not present: Councilwoman Kendra Black

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Quorum Determination

Chairman Rob Johnson called the meeting to order at 1:05 p.m., followed by introductions. A quorum was present.

2. Welcome by Brighton Cultural Arts Commission

Gary Montoya, The Armory Performing Arts Center Manager, welcomed the board, staff, and guests to the center. Commissioned in 1921, opening in 1922, the building was initially used to store arms and military equipment. Later used as storage for the lumberyard. It is a multi-use facility with a variety of programming open to the community.

3. Review & Approval of Agenda

Vice-Chair Elaine D. Torres motioned to approve the agenda. Ann Speer seconded. Motion to accept the agenda passed.

4. Approval of September 28, 2017 Board Meeting Minutes

Chairman Rob Johnson noted an amendment to the minutes by Deborah Malden. Deborah Malden motioned to approve the minutes as amended. Peggy Lehmann seconded. Motion to accept the minutes as amended passed.

5. Reports

5.1 Treasurer

The August 2017 SCFD sales and use tax revenue was \$5,345,638.34. The 2017 year-to-date (YTD) revenue is \$38,914,935.88. This compares to YTD 2016 revenue of \$36,747,213.77. The variance is \$2,167,722.11, a 5.90% increase in YTD 2017 over YTD 2016. Treasurer Hal Logan mentioned the budget is based on a 3.7% increase of tax received revenues but the SCFD is projected to come in over 5%. Cash investments are at .97 basis points which is a large increase compared a year ago.

5.2 Chairman

Chairman Rob Johnson introduced the 2016 Annual Report. The focus was a thank you to the community for passing the ballot measure and supporting arts, culture, and science. Rob updated the board on the Inclusivity Fund Advisory Committee process. The subcommittee is comprised of Elaine D. Torres, Kathy Kucsan, Khadija Haynes, and Rob Johnson. The subcommittee received 58 applications and interviewed potential candidates this week. The subcommittee will be presenting the final slate to the SCFD board at the November 16, 2017 board meeting. The subcommittee is aiming to have 17 people serve on the Advisory Committee.

5.3 Executive Director

Executive Director Deborah Jordy updated the board on the Office Manager process. The SCFD received 120 applications and are interviewing 8 candidates. Deborah aims to make a decision in the next few weeks. Deborah thanked all board county representatives for attending the county cultural council check ceremonies.

5.3.1 2018 Board Meeting Calendar

Deborah introduced the 2018 board meeting calendar and amended the December 20, 2018 date to reflect December 13, 2018. The calendar will be posted on the SCFD website. Various speakers will be presenting on timely topics throughout 2018 at the board meetings.

5.4 Report of the Nominating Committee

Dan Hopkins, chair of the 2018 nominating committee, along with Hal Logan and Elaine D. Torres, reported the committee is recommending the following slate of officers: Chair, Rob Johnson; Vice-Chair, Kathy Imel; Treasurer, Ann Speer; Secretary, Lynn Jeffers. Officers will be elected at the November 16, 2017 board meeting.

6. Proposed SCFD FY 2018 Budget

6.1 Public Hearing on Budget

Chairman Rob Johnson opened the meeting for public comment regarding the 2018 budget. Steve Wilson, Executive Artistic Director of Mizel Arts and Culture Center and co-chair of Scientific and Cultural Collaborative, commented, "Good Job!" Rob asked Executive Director Deborah Jordy if she received any public comments prior to meeting, Deborah said she did not.

6.2 Proposed FY 2018 Budget

Executive Director Deborah Jordy answered questions from the board regarding the budget.

6.3 Resolution 17-13: Pertaining to Fiscal Year 2018 Expenditures and Revenues for the General and Expendable Trust Funds and Adopting the 2018 Budget

Chairman Rob Johnson read Resolution 17-13: Pertaining to Fiscal Year 2018 Expenditures and Revenues for the General and Expendable Trust Funds and Adopting the 2018 Budget. Damon Barry motioned to approve the resolution. Dan Hopkins seconded. Motion to accept the resolution passed.

7. Other Matters

Ann Speer updated the board on the SCFD Teen Council. The council interviewed artist Jaime Molina at the Denver Art Museum during Teen Day.

8. Public Comment

Steve Wilson, Executive Artistic Director of Mizel Arts and Culture Center and co-chair of Scientific and Cultural Collaborative, handed out programs for JAAMM Festival. The festival opens October 26, 2017 with *Life, Animated*.

Kathy Imel announced Lighthouse Writers received a grant from National Endowment for the Arts for their program Denver Talks presenting an on-stage community conversation about race, social justice, and *Citizen: An American Lyric* with author Claudia Rankine on November 15th and Boettcher Concert Hall. Reservations can be made at www.denvertalks.org.

Tammy VerCauteren, Executive Director of Bird Conservancy of the Rockies, thanked all who attended their fundraiser; they increased their revenue by 25%. She mentioned they are excited to host the SCFD board in June 2018 with partner Barr Lake State Park.

9. Adjournment

The meeting adjourned at 1:45 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

November 16, 2017

1:00 p.m.

RedLine

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Secretary Lynn Jeffers, Peggy Lehmann, Dan Hopkins, Kathy Imel, Damon O. Barry, Ann Speer, Councilwoman Kendra Black, and Deborah Malden

SCFD Board members not present: Treasurer Hal Logan

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann

1. Introductions and Quorum Determination

Chairman Rob Johnson called the meeting to order at 1:04 p.m., followed by introductions. A quorum was present.

2. Welcome by RedLine

Louise Martorano, Executive Director of RedLine, welcomed board, staff, and guests to the organization and invited all to RedLine's 10th birthday kick-off event on February 2, 2018. The current exhibition is called *When Fiber Meets Glass* by artists' Joan Burleson and Jandel Allen-Davis.

3. Review & Approval of Agenda

Vice-Chair Elaine D. Torres motioned to approve the agenda. Peggy Lehmann seconded. Motion to accept the agenda passed.

4. Approval of October 26, 2017 Board Meeting Minutes

Damon O. Barry motioned to approve the minutes. Lynn Jeffers seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

Dan Hopkins reported the September 2017 SCFD sales and use tax revenue was \$5,246,792.95. The 2017 year-to-date (YTD) revenue is \$44,161,728.83. This compares to YTD 2016 revenue of \$41,690,243.24. The variance is \$2,471,485.59, a 5.93% increase in YTD 2017 over YTD 2016.

5.2 Chairman

Chair Rob Johnson thanks the current board the executive committee for their service.

5.2.1 December 2017 Board Meeting

Rob reported there will not be a December board meeting. There were no objections.

5.3 Executive Director

Executive Director Deborah Jordy updated the board on the Office Manager hiring process. SCFD will be reposting the position on Monday, November 20, 2017. Deborah mentioned she attended Lighthouse Writers Workshop's reception-*Denver Talks* that presented an on-stage community conversation about race, social justice, and *Citizen: An American Lyric* with author Claudia Rankine on November 15th at Boettcher Concert Hall.

5.3.1 Resolution 17-14: Pertaining to Weighting of Tier II Funding Formula Factor

Jessica Kato, SCFD Assistant Director, provided background on why documented free attendance was added as a formula factor for weighting Tier II funding and the development process. Patrick Tennyson, President and CEO of Butterfly Pavilion and chair of Tier II Funding Formula subcommittee, presented the subcommittee's decisions and fielded questions from the board regarding verifiable free attendance numbers. Chair Rob Johnson introduced and read Resolution 17-14: Pertaining to Weighting of Tier II Funding Formula Factors. Board discussed an amendment to the resolution. Ann Speer motioned to adopt Resolution 17-14: Pertaining to Weighting of Tier II Funding Formula Factor as amended. Dan Hopkins seconded. The board motioned to adopt and approve the resolution as amended.

6. Other Matters

6.1 Election of 2018 Officers

The board elected the following slate of officers effective beginning with the January 25, 2018 board meeting: Rob Johnson, Chair; Kathy Imel, Vice-chair; Ann Speer, Treasurer; and Lynn Jeffers, Secretary. Councilwoman Kendra Black motioned to close nominations and accept the nominated slate. Dan Hopkins seconded. Motion passed.

6.2 Inclusivity Fund Advisory Committee Slate of Members

SCFD Executive Director Deborah Jordy called upon Khadija Haynes, community artist advocate and member of the Inclusivity Fund Subcommittee to present the recommended slate of Inclusivity Fund Advisory Committee members. Ms. Haynes fielded questions regarding the selection process along with other subcommittee members Vice-chair Elaine D. Torres and Chair Rob Johnson. After discussion, the SCFD board of directors unanimously approved the recommended slate of Inclusivity Fund Advisory Committee members. Dan Hopkins and Damon O. Barry abstained. Members of the Inclusivity Fund Advisory Committee are:

- Anthony Aragon
- Damon O. Barry
- Will Chan
- Jasmine Crane
- Benita Duran
- Representative Crisanta Duran
- Susan France
- Anthony Garcia
- Tatiana Hernandez
- Dan Hopkins
- Susan Jenson
- Tariana Navas-Nieves
- Malik Robinson
- Maruca Salazar
- Chip Walton
- David Atekpaztin Young

7. Public Comment

Ann Speer provided an update on the SCFD Teen Council.

Kristy Bassuener, Director of Communication and Public Affairs for Denver Art Museum, announced the North Building's last day open before closing for renovation will be November 19, 2017. This will be a free day, open to the public from 10am-5pm. The Hamilton building will be open seven days a week during the North Building renovation.

Deborah Malden, informed all that Jimmy LaVita, co-founder of 3rd Law Dance/Theater, passed away. 3rd Law Dance/Theater will be presenting "Lost in Place" December 1-3 at Dairy Arts Center.

8. Adjournment

The meeting was adjourned at 2:49pm.


Secretary