



Denver County Guidelines For the 2020 Tier III SCFD Grant Application

Multi-County grant deadline: 4:00 p.m., Tuesday March 3, 2020

Denver County grant deadline: 4:00 p.m., Friday March 6, 2020

Eligibility

All applicants must have received SCFD eligibility prior to submitting a grant application. Eligibility requirements are listed on the [SCFD website](#). Please contact SCFD staff about eligibility questions at scfd@scfd.org. Applicants must continually maintain compliance with all eligibility requirements. Eligibility does not guarantee funding.

Final Grant Reports

Organizations with any outstanding Final Grant Reports will not be able to apply for funding.

How to Apply

All grant applications must be completed through SCFD's Online Grant System. Please contact scfd@scfd.org or 303-860-0588 for technical assistance (including login information). Please read the [Grant Application Directions](#) in their entirety before contacting SCFD.

Minimal Submittal Requirements

Organizations must submit an application and all required attachments online. Denver County deadline is March 6, 2020, 4:00 p.m. SCFD office will determine if an application meets the minimum submittal requirements. Incomplete applications will not be considered for funding. Revised applications, revised financials, and other required documents will NOT be accepted after the grant deadline.

SCFD Grant Workshop

Attending an SCFD Grant Workshop is recommended for all applicant organizations. See the [SCFD website](#) for dates and locations.

Requirements of Funding

Funds awarded in 2020 are to be spent between October 2020 and December 31, 2021. If awarded funding, an organization is required to submit a Final Grant Report by Friday, February 11, 2022 to report on how funds were used to benefit the residents of Denver County and the District.

By statute, SCFD funding cannot be used for scholarships, pass-through funding for other entities, capital expenses, to retire debt, or for political or religious purposes.

Denver County Funding Criteria

General Operation Support (GOS)

Denver County Cultural Council (DCCC) only accepts grant applications for general operating support.

Recipients must be committed to benefitting the broad diversity of Denver tax-paying residents. Organizations should show how they address the values articulated in the DCCC's Core Values Document, including supporting the implementation of IMAGINE 2020, Denver's Cultural Plan by referring to the plan's seven vision elements and how these are reflected in their mission, programming and initiatives. <http://artsandvenuesdenver.com/imagine-2020-creating-a-future-for-denvers-culture/>.

Grant applications will be evaluated based on the information submitted to the Denver County Cultural Council. Failure to meet minimum requirements will disqualify the application. **Available SCFD funding, total overall requests, and assigned scores are used to determine individual awards.**

Minimum Requirements for GOS funding in Denver County:

- Denver County applicants may submit only one general operating support grant per organization by the deadline.
- Requests for general operating support must be for a minimum of \$500 and cannot exceed \$85,000. Requests may not be for more than 15% of the organization's prior year expenses or revenues, whichever is less, except in cases in which the request is to meet the minimum of \$500. At the discretion of the Council, awards may exceed the request limits.

To qualify for funding, **51%** of an organization's activities must take place within the boundaries of the City and County of Denver. ACTIVITIES are events open to the public as defined by SCFD's application directions.

If you have any questions regarding your organization's activities, please contact scfd@scfd.org or 303-860-0588.

The DCCC may ask for additional information from an organization to clarify the nature and number of activities reported to ensure compliance with the Denver City Council's Majority of Activities rule.

Discretionary Funding – Organization Development and Innovative Collaboration grants are available to eligible organizations through a separate application process. Please visit <http://artsandvenuesdenver.com/> for guidelines and application form.

Interviews:

DCCC interview sessions are held each spring from the beginning of April through June. Applicants will have an opportunity to address the Council and respond to questions about the application and their organizations. Interviews are highly recommended but are not mandatory. Interviews will be scheduled by Denver Arts & Venues and organizations will be notified of the scheduled date and location. For more information on the interview schedule, please visit <http://artsandvenuesdenver.com/> or contact Patricia Abraham Muhammad at Patricia.AbrahamMuhammad@denvergov.org

Evaluation Process:

Scoring of organizations is based on the Denver County Cultural Council's **Core Values Document**, and whether the proposal adheres to DCCC guidelines. All organizations must demonstrate the ability to responsibly administer SCFD grant monies if awarded funds. In addition, please keep in mind that the SCFD and grant recipients are accountable to tax-paying residents of the district. Therefore, the DCCC is most interested in understanding how all residents of Denver have access to an organization's programs and how the organization supports IMAGINE 2020, Denver's Cultural Plan url: <http://artsandvenuesdenver.com/imagine-2020-creating-a-future-for-denvers-culture/>. Submitting a grant application does not guarantee funding.

General Operating Support is an unrestricted grant that helps the organization achieve its mission. The DCCC evaluates how the organization, as a whole, serves the residents of Denver County based upon the **Core Values Document**.