

## **SCFD BOARD OF DIRECTORS MEETING**

**March 19, 2020**

**9:00 a.m.**

**Zoom Webinar Meeting**

**Meeting Minutes**

**SCFD Board members present via phone:** Chair Jack Finlaw, Vice-Chair Councilwoman Kendra Black, Treasurer Ann Speer, Suzanne Crawford, Ray Gonzales, Gino Greco, Marcela de la Mar, Deborah Malden, and Jake Zambrano

**SCFD Board members not present:** Secretary Kathy Nesbitt and Carlos Martinez

**SCFD staff present:** Executive Director Deborah Jordy, Deputy Director Jessica Kato, and Office Manager Joyce Chitechi

### **1. Introduction and Quorum**

Chairman Jack Finlaw called the meeting to order at 9:12 a.m., followed by introductions. A quorum was present.

### **2. Review & Approval of Agenda**

Vice-chair Councilwoman Kendra Black motioned to approve the agenda. Marcela de la Mar seconded. Motion to accept the agenda passed.

### **3. Oath of Office: Suzanne Crawford, Broomfield County Appointee**

Chairman Jack Finlaw swore in Suzanne Crawford, the new Broomfield County Appointee, to her first 3-year term.

### **4. Declaration of Emergency**

Chairman Jack Finlaw informed the board that because of the spread of Covid-19 and its effects on cultural organizations SCFD has moved forward and submitted a declaration of Emergency with each of the seven counties. The goal is to provide emergency state funding to impacted SCFD organizations in need.

#### **4.1 Resolution 20-03: Pertaining to the Extension of Declaration of Local Disaster Emergency**

Jack Finlaw read Resolution 20-03: Pertaining to the Extension of Declaration of Local Disaster Emergency. Gino Greco motioned to approve the resolution. Treasurer Ann Speer seconded. Motion to approve the resolution passed.

### **5. Reports**

#### **5.1 Treasurer**

Ann Speer reported the January 2020 SCFD sales and use tax revenue was \$4,950,059.00. The 2019 year-to-date (YTD) sales and use tax revenue was \$4,676,973.54. The variance is \$273,085.46, a 5.84% increase in YTD 2020 over YTD 2019. She also informed that board that the Teen Council had to cancel their event at the Broomfield Veterans Museum due to Covid-19.

## **5.2 Chairman**

Jack Finlaw announced that the revenue will be closely monitored in the face of Covid-19.

## **5.3 Executive Director**

Deborah Jordy thanked the SCFD staff for their flexibility and hard work during the busy grant season. She informed the board that she is on the Governor's Emergency Recovery Cabinet which also includes several leaders in the business community. She is also in communications with Philanthropy Colorado and corporate foundations both locally and nationally regarding the disruption. Deborah informed the board that Deputy Director Jessica Kato and she are looking at adjustments to the budget. She also announced that she is making calls to the organizations to check in with them due to the uncertainty brought on by Covid-19. Deborah also provided updates regarding the Tier III grant process. After consideration and discussion with counties, SCFD will not be asking for 2019 funds back if an organization is unable to complete their programming. The program managers are also working with counties regarding cancelling interviews and creating new processes moving forward. Deborah announced that the website has changed to include information on resources for organizations affected by Covid-19.

## **6. Other Matters (new/old business)**


None.

## **7. Public Comment**

None.

## **8. Adjournment**

The meeting adjourned at 9:48 am.

  
Chairman