

## SCFD BOARD OF DIRECTORS MEETING

April 23, 2020

1:00 p.m.

Zoom Virtual Meeting

Meeting Minutes

**SCFD Board members present via phone:** Chair Jack Finlaw, Vice-Chair Councilwoman Kendra Black, Secretary Kathy Nesbitt Treasurer Ann Speer, Suzanne Crawford, Ray Gonzales, Gino Greco, Marcela de la Mar, Carlos Martinez, Deborah Malden, and Jake Zambrano

**SCFD staff present:** Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

**SCFD staff not present:** Program Manager Heather Porter

### 1. Introduction and Quorum

Chairman Jack Finlaw called the meeting to order at 1:03 p.m., followed by introductions. A quorum was present.

### 2. Review & Approval of Agenda

Deborah Malden motioned to approve the agenda. Carlos Martinez seconded. Motion to accept the agenda passed.

### 3. Approval of February 27 & March 19, 2020 Board Meeting Minutes

Vice-chair Councilwoman Kendra Black motioned to approve the February 27 & March 19, 2020 Board Meeting Minutes. Secretary Kathy Nesbitt seconded. Motion to accept the minutes passed.

### 4. Resolution 20-04: Pertaining to 2020 Tier III Budgeted Distribution

Chairman Jack Finlaw read Resolution 20-04: Pertaining to 2020 Tier III Budgeted Distribution. Deborah Malden motioned to approve the resolution. Treasurer Ann Speer Seconded. Motion to approve the resolution passed.

### 5. Reports

#### 5.1 Treasurer

The February 2020 SCFD sales and use tax revenue was \$4,849,751.01 The 2020 year-to-date (YTD) sales and use tax revenue is \$9,799,810.01 This compares to YTD 2019 sales and use tax revenue of \$9,332,881.52. The variance is \$466,928.49, a 5.00% increase in YTD 2020 over YTD 2019. Ann Speer informed the board that the SCFD Teen Council will meet on Sunday, April 26, 2020 to celebrate the graduating seniors.

#### 5.2 Chairman

##### 5.2.1 Resolution 20-05: Pertaining to the Extension of Declaration of Local Disaster Emergency

Gino Greco motioned to approve Resolution 20-05: Pertaining to the Extension of Declaration of Local Disaster Emergency. Treasurer Ann Speer

seconded. Motion to approve the resolution passed.

### **5.3 Executive Director**

Deborah Jordy thanked the board and the staff for all their hard work. She also informed the board that the 2020 Audit is underway and going well. Deputy Director Jessica Kato updated the board on the Tier I Certification and changes made to the Tier II and Tier III processes. Due to COVID-19, the deadline for Tier II Qualification has been pushed to June 26, 2020, and all Tier III in-person interviews have been cancelled. Jessica Kato also recognized the organizations for their response and evolution in the wake of COVID-19. Deborah Jordy thanked Jannett Matusiak, Director of The Collaborative of the SCFD, for all her work in creating virtual roundtable discussions regarding responses to COVID-19. In partnership with the Colorado Office of Economic Development and International Trade (OEDIT) there will be two webinars, Surviving COVID-19 and Dissolving and Merging Cultural Organizations on April 29 and May 1, respectively. She also thanked Michele Ames, SCFD Communications Consultant, for her work on social media platforms as engagement has increased. Jessica Kato and Deborah Jordy fielded questions regarding changes to Tier II, Payroll Protection Program (PPP), and virtual attendance. Lastly, Deborah recognized Peggy Day as she is retiring from the Denver Museum of Nature & Science (DMNS). She thanked Peggy for her work and leadership in the community and in her time at DMNS.

#### **5.3.1 Amended 2020 SCFD Annual Budget**

Treasurer Ann Speer informed the board that due to COVID-19, amendments have been made to the 2020 SCFD Annual Budget. Executive Director Deborah Jordy also informed the board of the reduced costs such as canceling the Engage Empower Connect (EEC) Summit and SCFD Day at the Capitol. The amended 2020 SCFD Annual Budget will be posted on the SCFD website for the public and will be voted on at the May SCFD Board Meeting.

### **6. Other Matters (new/old business)**

None.

### **7. Public Comment**

Ray Gonzales informed the board of Adams County's response to COVID-19. Adams County has raised relief funds for businesses and mortgage assistance and will increase testing of people who are experiencing homelessness. Lastly, he mentioned that Adams County will be extending their stay-at-home order to May 8, 2020. Jannett Matusiak, Director of The Collaborative of the SCFD, announced that the grant deadline for the Alliance Project Grant has been extended to May 28, 2020. The grant is for a team of interdisciplinary teachers and is open to Arapahoe, Broomfield, and Douglas Counties.

## 8. Adjournment

The meeting adjourned at 2:03 pm.

*Kathy Nesbitt*

Secretary