



# Boulder County Guidelines

## 2021 Tier III SCFD Grant Application

Multi-County grant deadline: 4:00 p.m., Tuesday, March 2, 2021

**Boulder County grant deadline:** 4:00 p.m., Tuesday, March 16, 2021

### OVERVIEW

In total, \$15,063,840.18 has been awarded since 1990 to Tier III SCFD organizations serving Boulder County. Boulder County has the highest ratio of applicants to available funding, making it the most competitive of the seven counties in the SCFD District.

### ELIGIBILITY

All applicants must have received SCFD eligibility prior to submitting a grant application. Eligibility requirements are listed on the [SCFD website](#). Please contact SCFD staff about eligibility questions [scfd@scfd.org](mailto:scfd@scfd.org). Applicants must continually maintain compliance with all eligibility requirements. Eligibility does not guarantee funding.

### FINAL GRANT REPORTS

Organizations with any outstanding Final Grant Reports will not be able to submit a new grant application. It is not a requirement for first-time applicant organizations.

### HOW TO APPLY

All grant applications must be completed through SCFD grants management system: <https://scfd.org/grantmaking/funded-organizations/tier-iii/>. Please read the Grant Application Directions in their entirety before contacting SCFD. Online Grant Tutorials are provided on the SCFD website above for your reference and are highly recommended.

### SUBMITTAL REQUIREMENTS

Incomplete applications will not be considered for funding and revisions after the grant application deadline will not be accepted.

### CULTURAL COUNCIL STUDY SESSIONS – NEW IN 2021

The Cultural Council will discuss applications during public study sessions. Applicant organizations will receive further communication regarding this change from SCFD Staff. *Interviews will no longer take place.*

### TIMELINE FOR USE OF FUNDS

Funds awarded in October 2021 are to be spent between October 2021 and December 31, 2022. A Final Grant Report for funds awarded during the 2021 cycle is due February 10, 2023.

### GRANT AMENDMENTS

To request any amendments to your grant as awarded please email [scfd@scfd.org](mailto:scfd@scfd.org).

**By statute, SCFD funding cannot be used for scholarships, pass-through funding for other entities, capital expenses, to retire debt, or for political or religious purposes.**

# Boulder County Funding Criteria

## TYPES OF FUNDING AVAILABLE

**1. GENERAL OPERATING SUPPORT (GOS):** An unrestricted grant that helps the organization achieve its mission.

**PLEASE NOTE:** Organizations may NOT apply for both GOS and Project funding.

To be eligible for general operating support (GOS) an organization must meet one of the following criteria:

1. demonstrate a minimum of 51% of 2019 activities (defined as programming open to the public, excluding rehearsals, private classes, invitation-only fundraisers, and board meetings) occur within Boulder County; **or**
2. demonstrate a minimum of 51% of total 2019 attendance occurs within Boulder County; **or**
3. be geographically located in Boulder County whose principal office address (as listed by Colorado Secretary of State) is within Boulder County.

Boulder County GOS grants will be capped at the lesser of (a) \$35K or (b) 20% of the organization's **fiscal year-end revenue from 2019**. Funding may be less depending on the funding allocated to Boulder County and the number of applications received.

Organizations should not provide a GOS monetary request on the application. Maximum award amounts will be calculated for each organization based on county guidelines.

**2. PROJECT GRANT:** A restricted grant given to support a specific event or connected set of activities that are unique to, and occurring within, Boulder County. The project must have a beginning and an end date, explicit objectives and a predetermined cost.

**PLEASE NOTE:** Available only to out-of-county organizations. Organizations may NOT apply for both GOS and Project funding.

A "project" refers to programming or activities held within Boulder County that benefit the citizens of Boulder County. A single project grant request and budget should be submitted which may cover multiple events and venues within Boulder County. We are seeking organizations offering unique projects and/or culturally diverse programming not provided by Boulder County organizations receiving GOS grants.

The maximum award is \$5,000. If the project includes activities in more than one county, the budget may be inclusive for all counties, but the percent of the total for each county must be specified.

## EVALUATION PROCESS

For consistency in the evaluation process, the Boulder County Cultural Council uses specific criteria when scoring applications. We encourage applicants to review the 2021 Boulder County Scoring Criteria when developing applications which is available on the SCFD website.