

SCFD BOARD OF DIRECTORS
MEETING
July 22, 2021
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present:, Secretary Marcela de la Mar, Deborah Malden, Jacki Cooper Melmed, Councilwoman Jamie Torres, Jack Finlaw and Jake Zambrano

SCFD Board members not present: Chair Gino Greco, Vice-Chair Ray Gonzales, Treasurer Ann Speer, Kathy Nesbitt, Suzanne Crawford

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Kendal Zimmermann, and Administrative Assistant Arlene Hicks

1. Introductions and Quorum Determination

Secretary Marcela de la Mar called the meeting to order at 1:07 p.m. followed by introductions. A quorum was present.

2. Oath of Office

Secretary Marcela de la Mar announced that Governor Polis appointed Jacki Cooper Melmed to the board and asked her to read the oath of office to be sworn in for her first term.

Secretary Marcela de la Mar announced that Councilwoman Jamie Torres will replace Kendra Black and asked Councilwoman Torres to read the oath of office to be sworn in for her first term.

3. Review & Approval of Amended Agenda

Deborah Malden motioned to approve the amended agenda. Councilwoman Jamie Torres seconded. Motion to accept the amended agenda passed.

4. Approval of May 27, 2021 Board Meeting Minutes

Jake Zambrano motioned to approve the May 27, 2021 Board meeting minutes. Deborah Malden seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

Secretary Marcela de la Mar presented the Treasurer's report.

The May 2021 SCFD sales and use tax revenue was \$6,213,429.86. The 2021 year-to-date (YTD) sales and use tax revenue is \$28,451,051.73. This compares to YTD 2020 sales and use tax revenue of \$24,019,360.58. The variance is \$4,431,691.15, an 18.50% increase in YTD 2021 over YTD 2020.

5.2 Chairman

Secretary Marcela de la Mar thanked departing board members Carlos Martinez and Kendra Black for their service. In gratitude, Carlos Martinez was presented with tickets to Opera Colorado and Kendra Black was presented with tickets to the Denver Film Festival. Gratitude was also expressed by Deborah Jordy, Deborah Malden, Jack Finlaw.

5.3 Executive Director

Deborah Jordy announced staff changes with the addition of Arlene Hicks and the departure of Heather Porter who is joining the Sturm Family Foundation. Deborah also announced the Program Officer job posting position and thanked the staff, Michele Ames and Gloria Nedved for their hard work.

On behalf of Ann Speer, Deborah stated that Teen Council applications are due August 6th.

Deborah announced the launch of the SCFD Demographic Survey on July 21, 2021. Almost 500 responses have been received in 24 hours.

6. Fiscal Year 2020 Audit and Resolution

6.1 Report by SCFD Auditor Adam Pyzdrowski, CPA, CliftonLarsonAllen LLP

Adam Pyzdrowski presented highlights of the 2020 audit. SCFD received an unmodified opinion on the financial statements which is the highest level of assurance that can be received. Adam made one verbal recommendation to management for implementation of a formal process to verify validity of vendor bank account changes to combat phishing and spam attempts.

Deborah Jordy thanked Adam, Gloria Nedved and Jessica Kato for their work on the audit.

6.2 Resolution 21-05: Pertaining to Acceptance and Approval of Fiscal Year 2020 Audit

Jack Finlaw moved to accept Resolution 21-05: Pertaining to Acceptance and Approval of Fiscal Year 2020 Audit. Jacki Cooper Melmed seconded. The resolution was approved.

7. Tier II 2021 Distribution Certification

7.1 Tier II Certification Reports Group 1 (5 min. presentations)

A representative from each organization spoke for five minutes highlighting their organization's challenges, successes and inspirational stories from the past year.

The Collaborative of the SCFD
Mizel Institute
Denver Film
Art Students League of Denver
Parker Arts
The Colorado Chautauqua
Colorado Railroad Museum
Colorado Symphony Association

Jannett Matusiak, Director
Melanie Pearlman, President
James Mejia, CEO
Rachel Basye, Executive Director
Carrie Glassburn, Acting Cultural Director
Shelly Benford, CEO
Paul Hammond, Executive Director
Coreen Miller, CFO

Central City Opera
Mizel Arts & Culture Center
Colorado Children's Chorale
Longmont Museum
Butterfly Pavilion
CherryArts
City of Aurora Cultural Services Division
Arvada Center for the Arts and Humanities

Pat Pearce, Artistic/General Director
Rich Cowden, General Manager
Meg Steitz, Executive Director
Kim Manajek, Director
Patrick Tennyson, President and CEO
Tara Brickell, Executive Director
Lisa Mumpton, Cultural Arts Supervisor
Philip C. Sneed, President and CEO

8. Public comment

None.

9. Other Matters (new/old business)

Marcela de la Mar reiterated a welcome to Councilwoman Jamie Torres and Jacki Cooper Melmed and gave final thanks to Tier II presenters.

10. Adjournment

Meeting adjourned at 3:34 p.m.



Secretary