

SCFD BOARD OF DIRECTORS MEETING

January 24, 2019

1:00 p.m.

Mexican Cultural Center

Meeting Minutes

SCFD Board member present: Chair Jack Finlaw, Vice-chair Rob Johnson, Treasurer Ann Speer, Councilwoman Kendra Black, Ray Gonzales, Deborah Malden, Carlos Martinez

SCFD Board members not present: Secretary Lynn Jeffers, Kathy Nesbitt, and Jake Zambrano

SCFD Staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

1. Introduction and Quorum

Rob Johnson called the meeting to order at 1:02 p.m., followed by introductions. A quorum was present.

2. Passing of Gavel

Rob Johnson passed the gavel to Jack Finlaw.

3. Welcome

Ana Valles, Executive Director of Mexican Cultural Center, welcomed the board, staff, and the public. Mexican Cultural Center (MCC) was founded in 1992 and they strive to promote and maintain the richness of the Mexican culture in Colorado. MCC works to provide programming that increase awareness of Mexico's unique arts and culture through local and international collaboration and partnerships.

4. Review & Approval of Agenda

Chairman Jack Finlaw amended the agenda to rearrange the Oath of Office to be after Patty Silverstein's presentation. Carlos Martinez motioned to accept the agenda as amended. Deborah Malden seconded. Motion to accept the agenda as amended passed.

5. Approval of November 15, 2018 Board Meeting Minutes

Vice-chair Rob Johnson motioned to approve the November 15, 2018 Board Meeting Minutes. Deborah Malden seconded. Motion to approve the minutes passed.

6. 2019 Economic Forecast for Metro Denver

Patty Silverstein, President & Chief Economist, Development Research Partners, presented the 2019 Economic Forecast of metro Denver. She presented on national and statewide transitions including GDP increases, population growth and consumer trends.

7. Resolution 19-01: Pertaining to Posting of Public Meeting Notices

Chairman Jack Finlaw read Resolution 19-01: Pertaining to Posting of Public Meeting Notices. Vice-chair Rob Johnson motioned to approve the resolution. Carlos Martinez seconded. Motion to approve the resolution passed.

8. Oath of Office

Chairman Jack Finlaw swore in Ray Gonzales, Adams County Appointee, to his first 3-year term.

9. Reports

9.1 Treasurer

Ann Spear reported the November 2018 SCFD sales and use tax revenue was \$5,075,432.90. The 2018 year-to-date (YTD) revenue is \$56,627,028.52. This compares to YTD 2017 revenue of \$54,096,874.11. The variance is \$2,530,154.41, a 4.68% increase in YTD 2018 over YTD 2017.

9.2 Chairman

Jack Finlaw informed the board of the office locations SCFD is considering for a shared office space. A report on pricing will be provided in the February board meeting. Jack also informed the board of the SCFD Day at the Capitol on February 5, 2019 where various SCFD organizations will perform and showcase interactive exhibits. He also announced the Colorado Business Committee for the Arts (CBCA) Awards Luncheon on March 12, 2019.

9.3 Executive Director

Deborah Jordy welcomed Ray Gonzales to the SCFD Board of Directors. She then called on Deputy Director Jessica Kato to report on SCFD receiving the 2018 True West Award. This award is for theatre and performance arts visionaries and SCFD was the first organization to receive this award. Deborah called on Program Manager Kendal Zimmermann to provide updates regarding the Tier III eligibility process. Kendal also informed the board that the final Tier III Grant Application Workshop is on February 2, 2019.

9.3.1 Eligibility Report

Program Manager Kendal Zimmermann reported that 24 eligibility applications were received, and nine organizations were deemed eligible. Organizations were ineligible due to reasons such as not meeting the 5-year requirement and organizational and financial capacity.

9.3.2 Annual Disclosure Forms

Deborah Jordy requested the board to sign the Annual Disclosure Forms.

9.3.3 SCFD Procurement Policy

Deborah Jordy presented an updated SCFD Procurement Policy to the board.

9.3.4 Resolution 19-02: Pertaining to Amending Purchasing/Bidding Policies

Chairman Jack Finlaw read Resolution 19-02: Pertaining to Amending Purchasing/Bidding Policies. Vice-chair Rob Johnson motioned to approve the resolution. Marcela de la Mar seconded. Motion to approve resolution passed.

10. Other Matters (new/old business)

10.1 Betsy Bartholomew, CEO, Launch, Rebrand Update

Betsy Bartholomew, CEO of Launch, updated the board of the methodology of the stakeholder interviews and the development of the parameters and key opportunities. Betsy then fielded questions regarding interviewing non-cultural entities and audience testing.

11. Public Comment

Jannett Matusiak, Director of the Scientific & Cultural Collaborative, announced that the Alliance Project applications will open on February 1, 2019. This application is open to schools K-12 in Adams, Jefferson, Denver, and Boulder Counties this year.

12. Adjournment

The meeting adjourned at 3:14 p.m.



A handwritten signature in black ink, appearing to be 'Jannett Matusiak', is written over a solid red horizontal line. To the left of the signature, there is a vertical line extending upwards from the red line.

SCFD BOARD OF DIRECTORS MEETING
February 28, 2019
1:00 p.m.
Thornton Arts, Sciences, and Humanities Council
Meeting Minutes

SCFD Board member present: Chair Jack Finlaw, Vice-chair Rob Johnson, Secretary Lynn Jeffers, Treasurer Ann Speer, Ray Gonzales, Deborah Malden, Marcela de la mar, Kathy Nesbitt, and Jake Zambrano.

SCFD Board members not present: Councilwoman Kendra Black, Carlos Martinez.

SCFD Staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitech.

1. Introduction and Quorum

Jack Finlaw called the meeting to order at 1:03 p.m., followed by introductions. A quorum was present.

2. Welcome

Seve Ghose, Executive Director of Thornton Arts, Sciences, and Humanities Council (TASHCO) welcomed the board, staff and the public. TASHCO promotes cultural, historical, and scientific activities to enhance the quality of life of all Thornton residents.

3. Review & Approval of Agenda

Secretary Lynn Jeffers motioned to accept the agenda. Vice-chair Rob Johnson seconded. Motion to accept the agenda passed.

4. Approval of January 24, 2019 Board Meeting Minutes

Chairman Jack Finlaw amended the minutes to include Marcela de la Mar as present in the January 24, 2019 board meeting. Kathy Nesbitt motioned to approve the January 24, 2019 Board Meeting Minutes as amended. Deborah Malden seconded. Motion to approve the minutes as amended passed.

5. 2018 Final Distribution

5.1 Resolution 19-03: Pertaining to Adjustment of the Appropriation and Distribution of 2018 Revenue Collected

Chairman Jack Finlaw read Resolution 19-03: Pertaining to Adjustment of the Appropriation and Distribution of 2018 Revenue Collected. Vice-chair Rob Johnson motioned to approve the resolution. Marcela de la Mar seconded. Motion to approve the resolution passed.

6. Reports

6.1 Treasurer

Ann Speer reported the December 2018 SCFD sales and use tax revenue was \$5,874,671.61. SCFD also received adjustments from the Department of Revenue totaling \$570,039.97. This brings the total Fiscal Year (FY) 2018 sales and use tax revenue is \$63,071,740.10. This

compares to FY 2017 revenue of \$59,850,594.05. The variance is \$3,221,146.05, which is a 5.38% increase in FY 2018 over FY 2017.

6.2 Chairman

Jack Finlaw congratulated Ray Gonzales on being awarded County Manager of the Year. Ray Gonzales is the first County Manager to receive this award. Jack also informed the board of the Business Committee for the Arts (CBCA) Awards Luncheon on March 12, 2019 and thanked those who will be attending.

6.3 Executive Director

Deborah Jordy announced that Deputy Director Jessica Kato will be on maternity leave starting in May. Deborah also informed the board of the multi-county Tier III Grant Application deadlines. She also provided updates on the Inclusivity Fund Advisory Committee. The committee and Mile High United Way are working through the grant application process and are hoping to roll it out in the fall. Deborah thanked board members, organizations and all who attending the SCFD Day at the Capitol on February 5, 2019 including members of Citizens for Arts to Zoo, organizations, and legislative leadership.

7. Other Matters (new/old business)

Deborah Malden, Board Engagement Discussion

The board discussed different ways to increase board engagement to better support the SCFD staff. Chairman Jack Finlaw formed an ad hoc committee consisting of Deborah Malden and Marcela de la Mar to create a job description for board members.

Betsy Bartholomew, CEO of Launch, Rebrand Update

Betsy Bartholomew, CEO of Launch, updated the board on the brand positioning, brand strategy and the key messages. The brand personality will convey that SCFD is enriching, inclusive, impactful, delightful, knowledgeable, trustworthy, galvanizing, incomparable, and essential.

8. Public Comment

Ray Gonzales thanked Jack Finlaw for the recognition of winning the County Manager of the Year award.

9. Executive Session for the purpose of discussing annual review and compensation of Executive Director under C.R.S. §24-6-402(4)(f)(I)

Chairman Jack Finlaw read the executive session announcement at 2:45 p.m. The Board moved into Executive Session. The public meeting resumed at 3:10 p.m.

10. Adjournment

The meeting adjourned at 3:14 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

March 28, 2019

1:00 p.m.

Colorado Chautauqua Association

Meeting Minutes

SCFD Board member present: Chair Jack Finlaw, Vice-chair Rob Johnson, Secretary Lynn Jeffers, Councilwoman Kendra Black, Deborah Malden, Marcela de la Mar, Carlos Martinez, and Kathy Nesbitt.

SCFD Board members not present: Treasurer Ann Spear, Ray Gonzales, and Jake Zambrano.

SCFD Staff present: Deputy Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi.

SCFD Staff not present: Executive Director Deborah Jordy

1. Introduction and Quorum

Jack Finlaw called the meeting to order at 1:01 p.m., followed by introductions. A quorum was present.

2. Welcome

Shelly Benford, Executive Director of Colorado Chautauqua Association (CCA), welcomed the board, staff, and public. She informed the board that about 30 million people have visited CCA since the turn of the century. In 2018, with only two venues, they served 40,000 people through their cultural programs. Of the 19 remaining Chautauquas, Boulder is the only one open year-round and is one of few that are not gated and are free to the public.

3. Review & Approval of Agenda

Vice-chair Rob Johnson motioned to accept the agenda. Secretary Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of February 28, 2019 Board Meeting Minutes

Kathy Nesbitt motioned to approve the February 28, 2019 Board Meeting Minutes. Vice-chair Rob Johnson seconded. Motion to approve the minutes as amended passed.

5. Reports

5.1 Treasurer

In Treasurer Ann Spear's absence, Vice-chair Rob Johnson reported the January 2019 SCFD sales and use tax revenue was \$4,676,973.54. The 2018 year-to-date (YTD) sales and use tax revenue was \$4,503,995.16. The variance is \$172,978.38, a 3.84% increase in YTD 2019 over YTD 2018.

5.2 Chairman

Jack Finlaw announced that he, along with Deborah Jordy, attended the Citizen for Arts to Zoo (CATZ) meeting at Denver Museum of Nature & Science. CATZ has approved \$5,000 for the 2019 SCFD Day at the Capitol.

5.2.1 Presentations to the Board: Office of Arts + Culture, City of Boulder, Boulder Museum of Contemporary Art, WOW! Children's Museum, Frequent Flyers Aerial Dance, and Longmont Museum

Matt Chasansky, Manager of the Office of Arts & Culture, informed the board that the city of Boulder now has 1% Public Art funding. They are also working to support artists through affordable housing and performing spaces. He also announced that Boulder Arts week starts on March 29, 2019. Gwyneth Burak, Deputy Director at Boulder Museum of Contemporary Art (BMoCA), informed the board that they focus on accessibility, collaboration, and diversity. They offer venue spaces for other organizations and collaborate with organizations from all three tiers. Jennifer Hinderliter, Executive Director of WOW! Children's Museum, updated the board of their special initiatives: Play for All and Early Curiosity. The museum will also be opening a garden and a learning lab for their young visitors in the summer and fall of 2019. Nancy Smith, Founder & Artistic Director of Frequent Flyers Aerial Dancers, informed the board that their outreach programs serve 7,000 children, 60% of whom identify as Latinx. She also relayed the challenges they are facing regarding the overhead expenses of their studio space. Kim Manajek, Executive Director of Longmont Museum, updated the board on the structure of the museum. She announced that their Treehouse exhibit was their exhibit with the 4th highest attendance. Their upcoming exhibit include Ruckus Rodeo: Pop Art & Cowboy Culture.

5.3 Executive Director

In Executive Director Deborah Jordy's absence, Deputy Director Jessica Kato announced that the process of finding an office space is ongoing. She also informed the board that Launch Advertising is working on visuals for the SCFD rebrand and a meeting with Ligature is set to discuss the procession of the SCFD updated website structure. Jessica informed the board that the auditors will be in the SCFD office from April 22-26, 2019. She also announced upcoming deadlines for SCFD organizations. The Tier I Certification Report is due on April 19, 2019 and Tier I presentations will be at the May board meeting. The Tier II Qualification and Certification deadlines are on May 22, 2019 and July 3, 2019 respectively. Jessica then called on Program Managers Kendal Zimmermann and Dana Manyothane to present an update of the Tier III Grant Application process. The SCFD staff processed 260 Tier III Grant Applications and three organizations missed their preferred deadline. The SCFD staff also worked with organizations to correct 60 incomplete applications. The program staff is currently working on financial reviews and attending county interviews.

6. Other Matters (new/old business)


Deborah Malden and Marcela de la Mar informed the board that a meeting to discuss the Board job description is set for April 4, 2019.

7. Public Comment

Shelly Benford invited the board members to receive a tour of Colorado Chautauqua Association.

8. Adjournment

The meeting adjourned at 2:48 p.m.


Secretary

SCFD BOARD OF DIRECTORS MEETING

April 25, 2019

1:00 p.m.

Broomfield Dance Meeting Minutes

SCFD Board member present: Chair Jack Finlaw, Vice-chair Rob Johnson, Treasurer Ann Speer, Councilwoman Kendra Black, Ray Gonzales, Deborah Malden, Marcela de la Mar, Carlos Martinez, Kathy Nesbitt, and Jake Zambrano.

SCFD Board members not present: Secretary Lynn Jeffers

SCFD Staff present: Executive Director Deborah Jordy, Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi.

SCFD Staff not present: Deputy Director Jessica Kato

1. Introduction and Quorum

Jack Finlaw called the meeting to order at 1:03 p.m., followed by introductions. A quorum was present.

2. Welcome

Heidi Thomas, Artistic Director, informed the Board that Broomfield Dance was started by Jane Spain in 1961. They offer ballet, jazz, tap, as well as adult classes. They also provide 5-6 free dance classes to underserved families. Broomfield Dance has been applying for funding from SCFD since the first applications were open in 1989.

3. Review & Approval of Agenda

Carlos Martinez motioned to accept the agenda. Ray Gonzales seconded. Motion to accept the agenda passed.

4. Approval of March 28, 2019 Board Meeting Minutes

Deborah Malden motioned to approve the March 28, 2019 Board Meeting Minutes. Vice-chair Rob Johnson seconded. Motion to approve the minutes passed.

5. Resolution 19-04: Pertaining to 2019 Tier III Budgeted Distribution

Vice-chair Rob Johnson motion to approve Resolution 19-04: Pertaining to 2019 Tier III Budgeted Distribution. Kathy Nesbitt seconded. Motion to approve the resolution passed.

6. Reports

6.1 Treasurer

The February 2019 SCFD sales and use tax revenue was \$4,655,907.98. The 2019 year-to-date (YTD) sales and use tax revenue is \$9,332,881.52. This compares to YTD 2018 sales and use tax revenue of \$8,821,236.34. The variance is \$511,645.18, a 5.80% increase in YTD 2019 over YTD 2018.

6.2 Chairman

Jack Finlaw thanked Deborah Malden, Marcela de la Mar, Deborah Jordy and Jessica Kato for their work on the draft SCFD Board Member job description.

6.3 Executive Director

Deborah Jordy announced that the SCFD audit field work is completed and the audit will be presented at the June SCFD board meeting. She thanked CliftonLarsonAllen, Deputy Director Jessica Kato, and Gloria Nedved, SCFD Accountant, for their work on the audit. She also updated the board that the search for a shared office space has been suspended due to affordability, however, other options are being considered. Deborah also announced that the Tier I Certification deadline is April 19, 2019 and the certification reports will be sent to the board prior to the May SCFD Board meeting. She also informed the board that the Inclusivity Fund Advisory Committee has changed their name to Community Arts, Culture, Transformation, and Science (ACTS) Fund and have launched a call for Letters of Intent (LOI) on April 19, 2019. The deadline to submit an LOI is May 30 at 12:01 am and Tier III organizations can also receive technical assistance regarding the LOI process.

7. Other Matters (new/old business)

Betsy Bartholomew, CEO of Launch, reiterated some of the goals the SCFD rebrand including making the SCFD brand relevant and clearly relaying the work of SCFD. She also gave an overview of the brand evolution and unveiled the new idea for the SCFD logo. The next step is to fine tune the logo and have a final logo in the next couple of weeks as well as brand messaging.

Kristin Aslan, Nonprofit Pathway Program Director informed the board that the Nonprofit Pathway Certificate Program at Red Rocks Community College was launched in 2017 in partnership with Community First Foundation. The program is designed to be completed in one year and provide experiential learning to students. Two scholarship recipients then spoke on their experiences while in the program.

Rosemary Rodriguez, Executive Director of Together We Count, presented on the importance and purpose of the 2020 census. She shared the timeline as well as systematic changes such as the ability to complete the census online, on paper, or through the phone. She also informed the board of populations that are hard to count such as low-income communities, immigrants, rural communities and people experiencing homelessness.

8. Public Comment

Treasurer Ann Speer announced that the application for the SCFD Teen Council is now open.

9. Adjournment

The meeting adjourned at 2:19 p.m.



Vice-chair

SCFD BOARD OF DIRECTORS MEETING

May 23, 2019

1:00 p.m.

Denver Zoo

Meeting Minutes

SCFD Board members present: Chair Jack Finlaw, Vice-chair Rob Johnson, Secretary Lynn Jeffers, Treasurer Ann Speer, Councilwoman Kendra Black, Deborah Malden, Kathy Nesbitt, and Ray Gonzales (via phone).

SCFD Board members not present: Marcela de la Mar, Carlos Martinez, Jake Zambrano.

SCFD staff present: Executive Director Deborah Jordy, Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi.

SCFD staff not present: Deputy Director Jessica Kato

1. Introduction and Approval of Agenda

Chairman Jack Finlaw called the meeting to order at 1:04 p.m., followed by introductions. A quorum was present.

2. Welcome by Denver Art Museum

Bert Vescolani, President and CEO of Denver Zoo, welcomed board, staff, and public.

3. Review & Approval of Agenda

Secretary Lynn Jeffers motioned to approve the agenda. Vice-chair Rob Johnson seconded. Motion to accept the agenda passed.

4. Approval of April 25, 2019 Board Meeting Minutes

Councilwoman Kendra Black motioned to approve the minutes from the April 25, 2019 meeting. Kathy Nesbitt seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

Treasurer Ann Speer reported the March 2019 SCFD sales and use tax revenue was \$5,273,075.04. The 2019 year-to-date (YTD) sales and use tax revenue is \$14,605,956.56. This compares to YTD 2018 sales and use tax revenue of \$14,073,532.07. The variance is \$532,424.49, a 3.78% increase in YTD 2019 over YTD 2018.

5.2 Chairman

Chairman Jack Finlaw announced that the Tier I organizations will present their certification reports.

5.3 Executive Director

Executive Director Deborah Jordy thanked the SCFD staff and the cultural council members for the hard work during the Tier III Grant Interviews. Treasurer Ann Speer announced that the SCFD Teen Council application is open and the deadline is on June 30, 2019. Deborah informed the board that the rebrand will be introduced late summer or early fall. She also announced that the planning for the 2019 Engage-Empower-Connect Summit on Friday, September 13, 2019 is in progress. Deborah provided updates on upcoming events. Educators Night will be held at Denver Museum of Nature & Science on

September 23, 2019 and the SCFD Showcase will be held at Denver Botanic Gardens in November 2019.

6. Tier I 2018 Distribution Certification

Bert Vescolani, President and CEO of Denver Zoo read the annual joint statement from the Tier I CEO's:

Good afternoon, everyone. I'm Bert Vescolani, president and CEO of Denver Zoo.

It's a privilege to stand before you for the first time to represent my colleagues from all the Tier I organizations and share our individual successes and collective impact.

I'd like to start by thanking Chairman Finlaw, Executive Director Jordy and the rest of the SCFD staff for your leadership and service, and the residents within SCFD whose support allows all of us to increase the breadth of our programming and access. Thank you.

Once again, the Tier I organizations served a record number of guests in 2018—more than 7.1 million people, including 1.25 million who gained access free of charge.

We also served 531,000 students through programming with 4,265 different schools and benefited from 6,430 dedicated volunteers who contributed more than 452,000 hours of service—that's the equivalent of 51 years!

It's humbling to know that we have such extraordinary impact across the community, and a reminder of the important responsibility we all share to engage, educate and inspire the millions of people that pass through our doors.

Each of the Tier I institutions met that responsibility in their own unique way, and each realized their own achievements in 2018.

I'll share more about the Zoo's accomplishments in a minute, but I'd like to first recognize those of our colleagues:

- Last year, Denver Botanic Gardens wrapped up a \$115 million Master Development Plan and became the most-visited public gardens in North America once again...Congratulations!
- Denver Museum of Nature & Science also set a new attendance record, serving more than 2 million people for the first time ever. The Museum largely attributes this to the community's willingness to share what they are interested in and the best ways to engage with them. I know George is excited to share more about how the Museum is incorporating that feedback in a moment.
- Denver Center for the Performing Arts expanding accessibility by developing their own software to offer closed captioning on handheld devices for theatre company plays and increased their statewide impact through programs like a high school playwriting competition and the Bobby G High School Musical Theatre Awards.

- And finally, Denver Art Museum extended its Free for Kids program, which offers free general admission every day for everyone 18 and under. The program, begun in 2015, was renewed through 2022 last year, thanks to the commitment of its lead program donor.

These are only a few examples of the programs, initiatives and improvements that are made possible by the community's support and the funding we receive from SCFD.

I know I speak on behalf of George, Brian, Christoph and Janice when I express profound gratitude to SCFD voters and to you, the SCFD.

6.1 Panel Presentation by Tier I CEOs

Following the joint statement, each panel member gave a six-minute presentation on their specific organization:

Denver Zoo: Bert Vescolani, President and CEO

Denver Center for Performing Arts: Janice Sinden, CEO

Denver Art Museum: Christoph Heinrich, Frederick and Jan Mayer Director

Denver Botanic Gardens: Brian Vogt, CEO

Denver Museum of Nature & Science: George Sparks, President and CEO

The Board thanked the presenters and the organizations for providing exemplary service to the community. The Board proceeded to ask a variety of questions regarding attendance, outreach into communities, and current and future challenges.

6.2 Resolution 19-05: Pertaining to 2019 Tier I Budgeted Fund Distribution

Kathy Nesbitt motioned to approve Resolution 19-05: Pertaining to 2019 Tier I Budgeted Fund Distribution. Vice-chair Rob Johnson seconded. Motion to approve the resolution passed.

7. Resolution 19-06: Pertaining to Corrected Appropriation and Distribution of 2018 Revenue

Deborah Malden motioned to approve the Resolution 19-06: Pertaining to Corrected Appropriation and Distribution of 2018 Revenue. Kathy Nesbitt seconded. Motion to approve the resolution passed.

8. Other Matters

8.1 Proclamation Honoring Charlotte D'Armond Talbert


The SCFD Board Members read a proclamation honoring Charlotte D'Armond Talbert for her meaningful work during her 23 years of service with the Scientific and Cultural Collaborative. SCFD Executive Director Deborah Jordy and Steve Wilson, co-chair of the Scientific Cultural Collaborative (SCC) and Executive Artistic Director of Mizel Arts and Culture Center commended Charlotte for her exemplary dedication and impact on schools in the seven-county metro area.

9. Public Comment

Steve Wilson, co-chair of the Scientific Cultural Collaborative and Executive Artistic Director of Mizel Arts and Culture Center announced that the SCC voted to partially fund new SCFD rebrand materials for SCC organizations.

10. Adjournment

The meeting adjourned at 2:30 pm.


Secretary

SCFD BOARD OF DIRECTORS MEETING

June 27, 2019

1:00 p.m.

Colorado Railroad Museum

Meeting Minutes

SCFD Board members present: Chair Jack Finlaw, Vice-chair Rob Johnson, Treasurer Ann Speer, Councilwoman Kendra Black, Marcela de la Mar, Ray Gonzales, Jake Zambrano, Deborah Malden (via phone) and Carlos Martinez (via phone)

SCFD Board members not present: Secretary Lynn Jeffers, and Kathy Nesbitt

SCFD staff present: Executive Director Deborah Jordy, Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

SCFD staff not present: Deputy Director Jessica Kato

1. Introduction and Approval of Agenda

Chairman Jack Finlaw called the meeting to order at 1:04 p.m., followed by introductions. A quorum was present.

2. Welcome by Colorado Railroad Museum

Donald Tallman, outgoing Colorado Railroad Museum Executive Director, welcomed the board, staff and public. Donald informed the board of projects such as the painting of a railcar and the installation of light posts for a lighted pathway. Paul Hammond, incoming Colorado Railroad Museum Executive Director, introduced himself and welcomed the board to the museum.

3. Review & Approval of Agenda

Vice-chair Rob Johnson motioned to approve the agenda. Ray Gonzales seconded. Motion to accept the agenda passed.

4. Approval of May 23, 2019 Board Meeting Minutes

Councilwoman Kendra Black motioned to approve the minutes from the May 23, 2019 meeting. Vice-chair Rob Johnson seconded. Motion to accept the minutes passed.

5. Fiscal Year 2018 Audit and Resolution

5.1 Report by SCFD Auditor Jake Huolihan and Adam Pyzdrowski CPA, Manager Public Sector, CliftonLarsonAllen LLP

Jake Huolihan and Adam Pyzdrowski presented highlights of the audit. There were no disagreements with management and the SCFD received an unmodified opinion which is the highest level of assurance that can be received. Jake thanked Gloria Nedved, SCFD Accountant, and the SCFD staff for their help in conducting a successful audit. Deborah thanked the CLA team, Gloria and Jessica for their good work on the audit. A high-level summary of the audit indicates that sales and tax revenue increase by 3.3 million dollars, total fund distribution increased due to election costs recovery, and expenditures for administration increased including salaries and consultation.

5.2 Resolution 19-07: Pertaining to Acceptance and Approval of Fiscal Year 2018 Audit

Vice-chair Rob Johnson motioned to approve Resolution 19-07: Pertaining to Acceptance and Approval of Fiscal Year 2018 Audit. Treasurer Ann Speer seconded. Motion to approve the resolution passed.

6. Reports

6.1 Treasurer

The April 2019 SCFD sales and use tax revenue was \$5,343,044.27. The 2019 year-to-date (YTD) sales and use tax revenue is \$19,949,000.83. This compares to YTD 2018 sales and use tax revenue of \$19,150,324.46. The variance is \$798,676.37, a 4.17% increase in YTD 2019 over YTD 2018.

6.2 Chairman

Chairman Jack Finlaw announced the decision to set aside an election cost fund for the upcoming reauthorization. The creation of this fund would mean that the some of the election costs will not be taken from distribution funds. . Jack also informed the board that the search for new office space is still underway, the SCFD staff is looking at costs and locations. Lastly, he announced that Grantmakers in the Arts Conference is on October 13-16, 2019.

6.2.1 Resolution 19-08: Pertaining to the Creation of Committed Fund for Future Election Costs

Marcela de la Mar motioned to approve Resolution 19-08: Pertaining to the Creation of Committed Fund for Future Election Costs. Ray Gonzales seconded. Motion to approve the resolution passed

6.3 Executive Director

Executive Director Deborah Jordy announced the deadline for Tier II Certification is July 3, 2019 at 4 p.m. The Tier II Certification presentations will be during the July 25 and August 22 SCFD Board Meetings at Lone Tree Arts Center and Opera Colorado, respectively. Deborah also provided updates of the Tier II Auditors Meeting on documented free attendance. SCFD staff and the Tier II Auditors are working to provide guidelines for Tier II organizations regarding verifiable free attendance. Deborah also provided updates on the rebrand and new website. Lastly, she announced that Program Managers Dana Manyothane and Heather Porter attended the Americans for the Arts (AFTA) Conference in Twin Cities, Minnesota.

7. Other Matters

The Board Member job description is forthcoming with changes and updates from the board members. Ray Gonzales announced that Adams county and PD Aerospace sealed a deal to launch a site at the Colorado Air and Space Port. They will be hosting a 15-member Japanese delegation from July 24-31, 2019. He also thanked Dragon Boat 5280, Denver Museum of Nature & Science, and Denver Botanic Gardens for their involvement in the delegation's visit.

8. Public Comment

Jack Finlaw, and Rob Johnson thanked Donald Tallman, outgoing Colorado Railroad Museum Executive Director, for his involvement with SCFD organizations such as the Railroad Museum and Augustana Arts. Deborah Jordy also thanked Donald for being a wonderful cultural and community partner.

9. Adjournment

The meeting adjourned at 2:03 pm



Vice-chair

SCFD BOARD OF DIRECTORS MEETING

July 25, 2019

1:00 p.m.

Lone Tree Arts Center

Meeting Minutes

SCFD Board members present: Chair Jack Finlaw, Vice-chair Rob Johnson, Secretary Lynn Jeffers, Treasurer Ann Speer, Councilwoman Kendra Black, Deborah Malden, Kathy Nesbitt, Carlos Martinez and Jake Zambrano

SCFD Board members not present: Marcela de la Mar, Ray Gonzales

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato Program Manager Dana Manyothane, Program Manager Heather Porter, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

1. Introduction and Approval of Agenda

Chairman Jack Finlaw called the meeting to order at 1:04 p.m., followed by introductions. A quorum was present.

2. Welcome by Colorado Railroad Museum

Lisa Rigsby Peterson welcomed the board, staff and public to Lone Tree Arts Center. She highlighted a few collaborations with other SCFD organizations.

3. Review & Approval of Agenda

Deborah Malden motioned to approve the agenda. Councilwoman Kendra Black seconded. Motion to accept the agenda passed.

4. Approval of June 27, 2019 Board Meeting Minutes

Councilwoman Kendra Black motioned to approve the minutes from the June 27, 2019 meeting. Secretary Lynn Jeffers seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

Treasurer Ann Speer reported the May 2019 SCFD sales and use tax revenue was \$5,430,949.52. The 2019 year-to-date (YTD) sales and use tax revenue is \$25,379,950.35. This compares to YTD 2018 sales and use tax revenue of \$24,398,792.11. The variance is \$981,158.24, a 4.02% increase in YTD 2019 over YTD 2018. Ann Speer also informed the board that 17 applications were received for Teen Council and interviews will be held in August.

5.2 Chairman

Chairman Jack Finlaw introduced Kirsten Lang, Program Administrator of the Diversity in the Arts Internship (DITA) Program, to speak on the program. Kirsten informed the board that there are 16 host sites and 36 college interns. Four interns then shared of their experiences while in the program. Jack also announced that due to term limits, positions for the SCFD appointees from Jefferson and Broomfield counties will be open. Information of potential candidates can be sent to Executive Director Deborah Jordy.

5.3 Executive Director

Executive Director Deborah Jordy welcomed Deputy Director Jessica Kato back from maternity leave. She also thanked Rachel Basye, Executive Director of Arts Students League, Erin Yoshimura, CEO of

Empowerful Changes, and Kristin Aslan, program Director of Nonprofit Pathway, on their great work with the DITA program. She also announced that the goal for occupying a new office space will be November/early December. Deborah then informed the board that a sneak peak of the new SCFD rebrand will be presented at the 2019 Engage-Empower-Connect Summit on September 13, 2019. She also provided updates of the development of the 2020 Budget and reminded the board that the Eligibility Open House will be on August 6, 2019 at the Blair-Caldwell African American Research Library. Lastly, Deborah acknowledge Donald Tallman, outgoing Colorado Railroad Museum Executive Director, and Adam Lerner, outgoing Director and Chief Animator for the Museum of Contemporary Art Denver, for their hard work as they leave their respective organizations.

6. Tier II 2019 Distribution Certification

6.1 Tier II Certification Reports Group 1 (5 min. presentations, 5 min. board questions)

A representative from each organization spoke for five minutes highlighting their organization, followed by five minutes of Board questions.

SCC	Jannett Matusiak, Director
Lone Tree Arts Center	Lisa Rigsby Peterson, Executive Dir.
Central City Opera	Pat Pearce, General/Artistic Dir.
Arvada Center for the Arts and Humanities	Philip Sneed, President/CEO
Denver Film Society	Britta Erickson, Interim Executive Dir.
Bird Conservancy of the Rockies	Tammy VerCauteren, Executive Dir.
Colorado Chautauqua Association	Shelly Benford, Executive Dir.
Town of Parker, Cultural Department	Elaine Mariner, Cultural Dir.
Cherry Creek Arts Festival	Tara Brickell, Executive Dir./CEO
Aurora Cultural Services Division	Gary Margolis, Manager
Mizel Institute	Melanie Pearlman, President
Colorado Mountain Club	Keegan Young, Executive Dir.
Wings over the Rockies	Earl Caleb, CFO
Museum of Contemporary Art Denver	Adam Lerner, Director and Chief Animator

The Board thanked the organizations for their services to the community and congratulated them on their accomplishments. They asked a variety of questions regarding outreach, strategic plans, and diversity efforts.

7. Other Matters

Councilwoman Kendra Black thanked Treasurer Ann Speer on her lead with the Teen Council. Chairman Jack Finlaw thanked Executive Director Deborah Jordy on her work on the SCFD rebrand and the search for a new office space.

8. Public Comment

Jannett Matusiak, SCC Executive Director, informed the Tier II organizations that the Alliance Project is a great way to improve reach into all counties.

9. Adjournment

The meeting adjourned at 3:37 pm.


Secretary

SCFD BOARD OF DIRECTORS MEETING
August 22, 2019
1:00 p.m.
Opera Colorado
Meeting Minutes

SCFD Board members present: Vice-chair Rob Johnson, Secretary Lynn Jeffers, Treasurer Ann Speer, Councilwoman Kendra Black, Deborah Malden, Kathy Nesbitt, and Carlos Martinez

SCFD Board members not present: Chair Jack Finlaw, Ray Gonzales, and Jake Zambrano

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

SCFD staff not present: Program Manager Heather Porter

1. Introduction and Approval of Agenda

In Chairman Jack Finlaw's absence, Vice-chair Rob Johnson called the meeting to order at 1:04 p.m., followed by introductions. A quorum was present.

2. Welcome by Opera Colorado

Greg Carpenter, General & Artistic Director of Opera Colorado, welcomed the board, staff and public to Opera Colorado. He shared the history of the new building and informed the board that in the new space they can host events and rehearsals.

3. Review & Approval of Agenda

Carlos Martinez motioned to approve the agenda. Secretary Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of July 25, 2019 Board Meeting Minutes

Deborah Malden motioned to approve the minutes from the July 25, 2019 meeting. Councilwoman Kendra Black seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

The June 2019 SCFD sales and use tax revenue was \$5,833,098.77. The 2019 year-to-date (YTD) sales and use tax revenue is \$31,213,049.12. This compares to YTD 2018 sales and use tax revenue of \$30,043,908.41. The variance is \$1,169,140.71, a 3.89% increase in YTD 2019 over YTD 2018.

5.2 Chairman

None.

5.3 Executive Director

Executive Director Deborah Jordy welcomed Renny Fagan, President & CEO of Colorado Nonprofit Association to present to the board and public. Deborah also announced that after a big campaign from the arts community the Alaska State Arts Commission was reinstated after being shut down. She informed the Board that the Engage-Empower-Connect Summit has sold out a month in advance. She also informed the board on upcoming events such as SCFD Educators Night on September 23, 2019, Biennial of the Americas on September 25-28, 2019, and an Equity, Diversity, and Inclusion (EDI) workshop on October 11, 2019 co-hosted by Denver Arts & Venues and SCFD. Deborah announced that the SCFD staff is working on the new website and the debut of the new brand will take place at the Engage-Empower-Connect on September 13, 2019. Lastly, she announced that the Community ACTS Fund grants have been awarded and will be announced soon.

5.3.1 Renny Fagan- Presentation on Donate to a Colorado Nonprofit

Renny thanked the board for their service. He also presented the changes on upcoming tax documents, "Donate to a Colorado Nonprofit". The Colorado Nonprofit Association worked to help pass a law that allows individuals to write in an organization of their choice to donate their tax refund to. Organizations can provide individuals with their assigned identifying number which the individuals can then use when filing taxes.

6. Tier II 2019 Distribution Certification

6.1 Tier II Certification Reports Group 2 (5 min. presentations, 5 min. board questions)

A representative from each organization spoke for five minutes highlighting their organization, followed by five minutes of Board questions.

Opera Colorado	Greg Carpenter, General Dir./Paul Deckard, Managing Dir
Colorado Music Festival & Center for Musical Arts	Elizabeth McGuire, Executive Dir.
Children's Museum of Denver	Mike Yankovich, President/CEO
Mizel Arts and Culture Center	Steve Wilson, Executive Artistic Dir.
Etown	Nick Forster, Founder and CEO
Colorado Ballet	Adam Sexton, Managing Dir. of
Advancement	
Butterfly Pavilion	Patrick Tennyson, President/CEO
Swallow Hill	Paul Lhevine, CEO
Colorado Symphony	Coreen Miller, COO/CFO
Lakewood Heritage, Culture and the Arts	Michelle Nierling, HCA Manager
Colorado Children's Chorale	Meg Steitz, Executive Director
Colorado Railroad Museum	Donald Tallman, Executive Dir.
Clyfford Still Museum	Dean Sobel, Director
Lighthouse Writer's Workshop	Michael Henry, Executive Dir.
Hudson Gardens and Event Center	Rich Meredith, CEO

The Board thanked the organizations for their services to the community and congratulated them on their accomplishments. They asked a variety of questions regarding outreach, strategic plans, and challenges.

6.2 Resolution 19-09: Pertaining to Organizations Qualifying for 2019 Tier II Funds

Deborah Malden motion to approve Resolution 19-09: Pertaining to Organizations Qualifying for 2019 Tier II Funds. Treasurer Ann Speer seconded. Motion to approve the resolution passed.

7. Other Matters

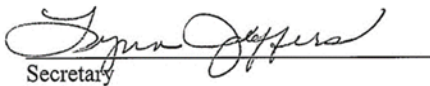
Deborah Jordy announced that Norah Abrams is the new Mark G. Falcone Director at the Museum of Contemporary Art Denver.

8. Public Comment

None

9. Adjournment

The meeting adjourned at 3:50 pm.


Secretary

SCFD BOARD OF DIRECTORS MEETING
September 26, 2019
1:00 p.m.
Boulder Museum of Contemporary Art
Meeting Minutes

SCFD Board members present: Chair Jack Finlaw, Vice-chair Rob Johnson, Secretary Lynn Jeffers, Treasurer Ann Speer, Marcela de la Mar, Deborah Malden, Kathy Nesbitt, Carlos Martinez and Jake Zambrano

SCFD Board members present via phone: Ray Gonzales

SCFD Board members not present: Councilwoman Kendra Black

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Manager Heather Porter, Program Manager Dana Manyothane, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

1. Introduction and Approval of Agenda

Chairman Jack Finlaw called the meeting to order at 1:07 p.m., followed by introductions. A quorum was present.

2. Welcome by Boulder Museum of Contemporary Art

David Dadone, Executive Director of Boulder Museum of Contemporary Art, welcomed the board, staff, and public. He informed the board that the museum started in 1972 and hosts nine exhibitions per year. Their next exhibition, Adriana Corral: Unearthed/ Desenterrado will open starting October 3, 2019.

3. Review & Approval of Agenda

Vice-chair Rob Johnson motioned to approve the agenda. Secretary Lynn Jeffers seconded. Motion to accept the agenda passed.

4. Approval of August 22, 2019 Board Meeting Minutes

Deborah Malden motioned to approve the minutes from the August 22, 2019 meeting. Carlos Martinez seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

The July 2019 SCFD sales and use tax revenue was \$5,722,729.90. The 2019 year-to-date (YTD) sales and use tax revenue is \$36,935,779.02. This compares to YTD 2018 sales and use tax revenue of \$34,931,692.58. The variance is \$2,004,086.44, a 5.74% increase in YTD 2019 over YTD 2018.

5.2 Chairman

Jack Finlaw informed the board about proposed changes to the 2020 Board meeting calendar. The board discussed the possibility of reducing the number of board meetings from 11 to eight, removing the January, March, and June board meetings. A motion to approve reducing the number of SCFD board meetings to

eight passed. Jack also informed the board that more will be presented on the board job description at the October board meeting. Lastly, he announced that Rob Johnson has completed his second 3-year term on the SCFD board. Board members Jack Finlaw, Kathy Nesbitt, Deborah Malden, Secretary Lynn Jeffers, Treasurer Ann Speer, Marcela de la Mar, Carlos Martinez and Jake Zambrano thanked Rob for his service to the SCFD board and community. Steve Wilson, co-chair of the Scientific Cultural Collaborative and Executive Artistic Director of Mizel Arts and Culture Center; Cyndi Kerins, Chief Financial Officer, Children's Museum of Denver at Marsico Campus; Kathy Kucsan, former SCFD Board Member; Shannon Robb, Communications and Media Relations Coordinator, Denver Art Museum; Jannett Matusiak, Director, the Scientific and Cultural Collaborative. Paul Hammond, Director, Colorado Railroad Museum; Peggy Day, Director of Strategic Projects, Denver Museum of Nature & Science; Dana Manyothane, Program Manager, SCFD, Jessica Kato, Deputy Director, SCFD and Deborah Jordy, Executive Director, SCFD acknowledge and thanked Rob for his wisdom, welcoming attitude, expertise and sense of humor.

5.3 Executive Director

Executive Director Deborah Jordy informed the board and public that the new SCFD brand was launched at the 2019 Engage-Empower-Connect (EEC) Summit on September 13, 2019. Organizations are requested to switch to the new logo within the next three months. Deborah also presented a video showcasing the change to the new logo. Furthermore, she announced that an evaluation will be sent out to organizations regarding the EEC Summit. Lastly, Deborah congratulated Peggy Day on the success of Educator's night highlighting that 71 SCFD organizations and 2,000 educators were present for the event.

6. Tier III Distributions

6.1 Tier III Statistics, County Resolutions, and Funding Plans

Program Manager, Dana Manyothane presented statistics on the 2019 Tier III Grant Application process.

- 260 organizations submitted applications that were accepted, compared to 256 accepted in 2018
- 3 applications were not accepted due to being late or incomplete (increased from 2 in 2018)
- 600 total grant requests (both GOS & Project) (9 more than 2018)
- A total of 258 different organizations were funded in 2019 (2 more than 2018)
- 60% of applicants applied in a single county-40% applied in multiple counties (multi-county down by 1% over 2018)

Program Manager Heather Porter gave the board a high-level overview of the similarities and differences in funding guidelines and priorities amongst the seven county cultural councils, noting that organizations have 7 different sets of rules to consider when submitting a Tier III grant request.

6.2 County Cultural Council presentation (5 min. followed by board questions)

County Cultural Council members presented highlights from their county and guidelines for approximately five minutes followed by Board questions.

Jefferson County Cultural Council	Diane O'Grady, Chair
Douglas County Cultural Council	Larry Perkins, Chair
Denver County Cultural Council	Will Chan, Chair
Broomfield County Cultural Council	Suzanne Crawford, Chair
Boulder County Cultural Council	Aleta Sherman, Chair
Adams County Cultural Council	Clarence Colburn, member at large

The Board thanked the councils for their services to the community and congratulated them on their accomplishments.

6.3 Resolution 19-10: Pertaining to Distribution of 2019 Tier III Funds

Chairman Jack Finlaw read Resolution 19-10: Pertaining to Distribution of 2019 Tier III Funds. Secretary Lynn Jeffers motioned to approve the resolution. Treasurer Ann Speer seconded. Motion to approve the resolution passed.

7. Proposed SCFD FY 2020 Budget

Executive Director Deborah Jordy and Treasurer Ann Speer presented the Proposed SCFD FY 2020 Budget. Chairman Jack Finlaw announced that the Budget will be in the SCFD office for public review of 30 days. Highlights included:

- Total District revenue budgeted at \$63,000,000
- Projecting lower interest income to guard against potential swings in economy
- Proposed 6% increase in expenditures over 2019
- Ongoing investment in Communications
- Continued Partnerships with local funders (Arts in Society, DITA)
- New Grants Management System
- Community Celebration and Rex Morgan Awards
- Projecting net surplus of \$50,824.00
- 6-month reserve fully funded
- Potential for adding to Election Cost Reserve

8. Other Matters

Deborah Malden announced that the Boulder Chamber building has a new mural by Armando Silva and will be hosting a Street Wise Block Party on October 5, 2019.

9. Public Comment

Rob Johnson expressed gratitude to the board, staff and the public for his time on the SCFD board.

10. Adjournment

The meeting adjourned at 3:23 pm.


Secretary

SCFD BOARD OF DIRECTORS MEETING

October 24, 2019

1:00 p.m.

Mudra Dance

Meeting Minutes

SCFD Board members present: Chair Jack Finlaw, Secretary Lynn Jeffers, Treasurer Ann Speer, Councilwoman Kendra Black, Ray Gonzales, Gino Greco, Marcela de la Mar, Deborah Malden, Kathy Nesbitt, Carlos Martinez and Jake Zambrano

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Manager Heather Porter, Program Manager Dana Manyothane, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

1. Introduction and Approval of Agenda

Chairman Jack Finlaw called the meeting to order at 1:01 p.m., followed by introductions. A quorum was present.

2. Welcome by Mudra Dance

Namita Khanna, President of Mudra Dance Studio, welcomed the board, staff, and public with a traditional welcome dance. She informed the board that she began dancing in 1993 and Mudra Dance Studio's started receiving funds from SCFD in 2001. Lastly, she thanked the board for their support.

3. Review & Approval of Agenda

Carlos Martinez motioned to approve the agenda. Treasurer Ann Speer seconded. Motion to accept the agenda passed.

4. Approval of September 26, 2019 Board Meeting Minutes

Secretary Lynn Jeffers motioned to approve the minutes from the September 26, 2019 meeting. Deborah Malden seconded. Motion to accept the minutes passed.

5. Reports

5.1 Treasurer

The August 2019 SCFD sales and use tax revenue was \$5,802,349.07. The 2019 year-to-date (YTD) sales and use tax revenue is \$42,738,128.09. This compares to YTD 2018 sales and use tax revenue of \$40,878,989.16. The variance is \$1,859,138.93, a 4.55% increase in YTD 2019 over YTD 2018. She also updated the board on the activities of the Teen Council.

5.2 Chairman

Jack Finlaw welcomed Gino Greco, the new Jefferson County appointee to the board and led him in the oath of office. Gino is currently the chief executive officer of the American Red Cross of Colorado and Wyoming. Jack also informed the board that the nominating committee will be deliberating officers for 2020 and will be presenting the slate of officers to the board at the November meeting. The nominating committee will consist of Carlos Martinez, Lynn Jeffers, and Jake

Zambrano. Lastly, Jack announced that the SCFD holiday party will be on December 5, 2019.

5.3 Executive Director

Deborah Jordy informed the board and public that after 21 years the SCFD office is preparing to move to the Santa Fe Arts District and there will be an open house to celebrate the move. Deborah also announced that 22 organizations applied for SCFD eligibility and the program managers will complete the eligibility process by November 25, 2019. She also remarked on the 2019 Grantmakers in the Arts (GIA) conference that took place on October 13-16, 2019. Deborah Malden also added that the conference was an incredible experience.

5.3.1 2020 Board Meeting Calendar

Deborah informed the board of the 2020 Board Meeting Calendar and reiterated that there will be eight meetings in 2020.

6. Proposed SCFD FY 2020 Budget

6.1 Public Hearing on Budget

There was no public comment.

6.2 Proposed FY 2020 Budget

6.3 Resolution 11-19: Pertaining to Fiscal Year 2020 Expenditures and Revenues for General and Expendable Trust Funds and Adopting the 2020 Budget.

Chairman Jack Finlaw read Resolution 11-19: Pertaining to Fiscal Year 2020 Expenditures and Revenues for General and Expendable Trust Funds and Adopting the 2020 Budget. Carlos Martinez motion to approve the resolution. Kathy Nesbitt seconded. Motion to approve the resolution passed.

7. Other Matters

7.1 Nominating Committee Report

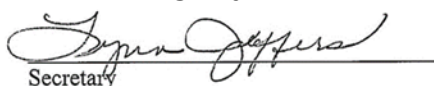
Carlos Martinez informed the board that the nomination committee will be meeting soon and to pass on suggestions to either him, Jake Zambrano or Lynn Jeffers.

8. Public Comment

Steve Wilson, co-chair of the Scientific Cultural Collaborative and Executive Artistic Director of Mizel Arts and Culture Center, informed the board that the JAAMM festival will be taking place starting September 13-December 11, 2019. Kristy Bassuener, Director of Communications and Public Affairs at the Denver Art Museum, announced that the Denver Art Museum Partner Night for Monet will be on October 29, 2019 and that the exhibit will be up until February 2, 2020. Deborah Jordy also read the press release from Denver Museum of Nature & Science regarding their new fossil discovery.

9. Adjournment

The meeting adjourned at 1:44 pm.


Secretary

SCFD BOARD OF DIRECTORS MEETING
November 19, 2019
1:00 p.m.
Center for Arts Evergreen
Meeting Minutes

SCFD Board members present: Chair Jack Finlaw, Secretary Lynn Jeffers, Treasurer Ann Speer, Councilwoman Kendra Black, Gino Greco, Carlos Martinez and Jake Zambrano

SCFD Board members present via phone: Ray Gonzales, Marcela de la Mar, Deborah Malden, Kathy Nesbitt

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Manager Heather Porter, Program Manager Dana Manyothane, Program Manager Kendal Zimmermann, and Office Manager Joyce Chitechi

1. Introduction and Approval of Agenda

Chairman Jack Finlaw called the meeting to order at 1:05 p.m., followed by introductions. A quorum was present.

2. Welcome by Center for Arts Evergreen

Steve Sumner, Executive Director of Center for the Arts Evergreen (CAE), welcomed the board, staff and the public. Steve spoke on the process of opening their new space in 2017. He informed the board that CAE works to promote the arts by highlighting artists in the community. Steve then called on Peggy Eggers, the President of CAE Board of Directors, to speak. Peggy thanked the board for their support as CAE does not receive municipal funding. CAE works to bring arts and the community together through helping organizations get footing in the community and making the arts more accessible.

3. Review & Approval of Agenda

Secretary Lynn Jeffers motioned to approve the agenda. Carlos Martinez seconded. Motion to accept the agenda passed.

4. Approval of October 24, 2019 Board Meeting Minutes

Gino Greco motioned to approve the minutes from the October 24, 2019 meeting. Councilwoman Kendra Black seconded. Motion to accept the minutes passed.

5. Art in Society Presentation, Libby Barbee, Regranting Manager, Redline

Libby presented a video and shared her excitement for the Arts in Society Grant. Bonfils-Stanton Foundation and Hemera Foundation initiated the grant with other funders joining later such as SCFD, Colorado Creative Industries, and The Colorado Health Foundation. The program works to provide aid and support for evaluation of programming where art and “other” co-exist. Libby also informed the board that conversations about duplicating this model are underway in other places.

6. Reports

6.1 Treasurer

Ann Speer reported the September 2019 SCFD sales and use tax revenue was \$5,718,817.36. The 2019 year-to-date (YTD) sales and use tax revenue is \$48,456,945.45. This compares to YTD 2018 sales and use tax revenue of \$46,272,521.90. The variance is \$2,184,423.55, a 4.72% increase in YTD 2019 over YTD 2018.

Ann also provided highlights of the SCFD Teen Council. She thanked the Denver Zoo for hosting and presenting to the Teen Council and their parents on SCFD. Lastly, she mentioned that the council will be volunteering at Cleo Parker Robinson Dance in December.

6.2 Chairman

6.2.1 Nominating Committee

Carlos Martinez informed the board that due to having two nominations for one officer position they will need to conduct a secret ballot, per the SCFD bylaws. The board submitted their secret ballots and the 2020 SCFD Board Officers will be Jack Finlaw as Chair, Councilwoman Kendra Black as Vice-chair, Ann Speer as Treasurer, and Kathy Nesbitt as Secretary.

6.2.2 Directors Roles, Responsibilities and Duties

Deborah Malden presented the finalized Directors Roles, Responsibilities and Duties document. The Board discussed whether to adopt the roles considering commitments and workload, and they also deliberated whether the board needs to vote to approve such a document. After discussion the board agreed to rename the document "Guiding Principles for Board Members" to provide clarity of roles while also allowing for flexibility given board member's commitments.

6.3 Executive Director

Deborah Jordy presented updates on the process of moving the SCFD office. She thanked the Staff for all of their efforts on the move. Deborah also thanked Rob Johnson, former SCFD Board Member, on his work on the 2018 Annual Report. Lastly, she announced that the SCFD Office will be closed on November 28-29, 2019.

7. Resolution 19-12: Pertaining to Adopting Procedures for Protecting and Destroying Customer Information Maintained by the District

Executive Director, Deborah Jordy informed the board that State Legislature passed a resolution requiring all government entities to have a policy on how to deal with the disposal of paper and electronic personal information. Carlos Martinez motioned to approve the resolution. Secretary Lynn Jeffers seconded. Motion to approve the resolution passed.

8. Other Matters

Carlos Martinez suggested appointing a Board Officers Nomination Committee in 2020 to meet throughout the year to plan and prepare for selecting a nomination slate earlier in advance of the November 2020 board meeting.

9. Public Comment

Jannett Matusiak, Director of the Scientific and Cultural Collaborative (SCC), announced that the SCC will now be named "The Collaborative of the SCFD." This name change will serve to clearly communicate the purpose of the organization and to better distinguish themselves as a separate entity from SCFD. Steve Wilson, co-chair of the Scientific Cultural Collaborative and Executive Artistic Director of Mizel Arts and Culture Center, also announced that a new logo will be accompanying the name change and congratulated Jannett on her hard work in moving this forward.

10. Executive Session for the purpose of discussing personnel matters related to the position of Executive Director under C.R.S. §24-6-402(4)(f)(I)

Chairman Jack Finlaw read the executive session announcement at 2:27 p.m. The Board moved into Executive Session. The public meeting resumed at 3:12 p.m.

11. Adjournment

The meeting adjourned at 3:13 p.m.


Secretary