

SCFD BOARD OF DIRECTORS
MEETING
September 23, 2021
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present: Chair Gino Greco, Vice-Chair Ray Gonzales, Secretary Marcela de la Mar, Treasurer Ann Speer, Jack Finlaw, Kathy Nesbitt, Suzanne Crawford, Deborah Malden, and Jake Zambrano

SCFD Board members not present: Councilwoman Jamie Torres, Jacki Cooper Melmed

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Kendal Zimmermann, and Administrative Assistant Arlene Hicks

1. Introductions and Quorum Determination

Chairman Gino Greco called the meeting to order at 1:03 p.m. followed by introductions. A quorum was present.

2. Review & Approval of Agenda

Jack Finlaw motioned to approve the agenda. Suzanne Crawford seconded. Motion to accept the agenda passed.

3. Approval of August 26, 2021 Board Meeting Minutes

Kathy Nesbitt motioned to approve the August 26, 2021 Board meeting minutes. Deborah Malden seconded. Motion to accept the minutes passed.

4. Reports

4.1 Treasurer

Ann Speer reported the July 2021 SCFD sales and use tax revenue was \$6,748,774.94. The 2021 year-to-date (YTD) sales and use tax revenue is \$42,061,699.40. This compares to YTD 2020 sales and use tax revenue of \$35,382,304.49. The variance is \$6,679,394.91, an 18.88% increase in YTD 2021 over YTD 2020. Ann also mentioned that new Teen Council members joined this month at a meeting hosted by Four Mile Historic Park.

4.2 Chairman

Gino Greco announced that a 2022 officer nomination sub-committee has been created. Jake Zambrano will chair the committee and is joined by Suzanne Crawford and Jack Finlaw. Gino expressed gratitude to the sub-committee members. He asked board members to submit nominations or to self-nominate by reaching out to Jake and Deborah. The slate of officers will be presented for consideration at the October board meeting with a vote to be held at the November meeting. New officer positions will begin in January 2022. Jake Zambrano indicated that he will contact each Board member within the next few weeks to gather their input.

Chairman Greco directed board members to the list of 2022 Board meeting dates and said calendar invitations will be sent out soon. He also thanked the SCFD staff for their efforts.

4.3 Executive Director

Deborah Jordy introduced and welcomed new Program Officer Tim Murphy who starts on Tuesday, September 28. Tim comes from The Center on Colfax and he has extensive nonprofit and development experience. He will be responsible for Arapahoe and Douglas counties. Deborah explained that this eligibility period is a great time for Tim to start as it provides an opportunity to learn SCFD statute structure during eligibility application analysis.

Deborah also thanked the County Cultural Council members and chairs stating that this work could not be done without them.

5. Tier III Distribution

5.1 Tier III District Summary & Statistics, County Resolutions & Funding

Program Officer Dana Manyothane also thanked the County Cultural Council members for their outstanding work, long hours and committed service to their communities. She then presented a recap of the district-wide 2021 Tier III Grant Application process.

- 259 organization submitted applications that were accepted. This is the same number of applications accepted in 2020.
- 4 applications were not accepted due to being late or incomplete (same as in 2020.)
- 555 total grant requests (GOS & Projects-64 less than in 2020.)
- All 259 organizations were funded in 2021 (2 more than in 2020.)
- 65% of applicants applied in a single county. 35% applied in multiple counties (multi-county apps down by 6.7% over 2020.)
- 2021 total funding approved was \$10,734,618.73, which reflects an increase of \$2,261,206.91 over 2020.

Deborah Malden asked if some organizations discontinued operations due to the pandemic. Dana said that no organizations discontinued operations, but some did miss grant deadlines. Jessica Kato added that some organizations decided not to apply because they had “leftover funds” from the previous year due to the pandemic.

5.2 County Cultural Council presentations (5 mins each)

County Cultural Council leaders presented highlights from their county and reported on updates and changes to their review process as well as the number of organizations funded. Many also addressed total volunteer hours and council member diversity.

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| • Adams County Cultural Council | Jessie Martinez |
| • Arapahoe County Cultural Council | Trina Moseley Campbell |
| • Boulder County Cultural Council | Maria Astudillo |
| • Broomfield County Cultural Council | Kenny Nguyen |

- Denver County Cultural Council Leah Horn
- Douglas County Cultural Council James Smith
- Jefferson County Cultural Council David Dadone

Individual Board members thanked the councils for their service to the community and congratulated them on their accomplishments.

5.3 Resolution 21-08: Pertaining to Distribution of 2021 Tier III Funds

Chairman Greco read Resolution 21-08: Pertaining to Distribution of 2021 Tier III Funds. Suzanne Crawford motioned to approve the resolution. Marcela de la Mar seconded. Motion to approve the resolution passed.

6. Proposed FY 2022 Budget

Chairman Greco introduced Treasurer Ann Speer who presented the FY 2022 Budget that will be voted on during the October Board meeting. Ann indicated that the budget is conservative due to the uncertainty in the world at this time.

Highlights included:

- Sales and use tax revenue projection of \$68 million
- Maintaining minimal interest income in response to extremely low interest rates
- Proposed 20% increase in expenditures over 2021 (still below pre-pandemic levels)
- Communications & DEI consultants to be retained as needed
- Return of matching 401K for staff
- Continued partnership with DITA
- Continued investment in software for protection and production
- Return of Events (Rex Morgan, Day @ Capitol, EEC)
- Projecting deficit of (\$36,847.00) with ample unassigned funds to cover
- 6-month emergency reserve fully funded
- Election Cost Reserve intact (up to \$600,000)

Deborah Jordy thanked accountant Gloria Nedved, Jessica Kato and Ann Speer for their work creating the budget. Chairman Greco stated that the Budget vote will be conducted at the October meeting. Jessica stated that the draft Budget will be available for public inspection on the SCFD website for 30 days.

7. Other Matters (new/old business)

Chairman Greco invited Board members to share any engagement they had with SCFD funded organizations. He attended the Children’s Museum Birthday Bash. Deborah Malden attended productions at the Boulder bandshell by Boulder Ballet, 3rd Law Dance Theater and others.

8. Public Comment

Tariana Navas-Nieves of Denver Arts & Venues thanked the Board and expressed gratitude for a diversity focus during the meeting. Joel Rinsema from Kantorei acknowledged everyone for the many hours spent in front of a screen for Zoom meetings.

9. Adjournment

The meeting adjourned at 2:32 p.m.

A handwritten signature in black ink, appearing to read "James", written over a horizontal line.

Secretary