



# Denver County Guidelines

## 2022 Tier III SCFD Grant Application

Multi-County grant deadline: 4:00 p.m., Wednesday, March 2, 2022

Single-County grant deadline: 4:00 p.m., Wednesday, March 9, 2022

### ELIGIBILITY

All applicants must have received SCFD eligibility prior to submitting a grant application. Eligibility requirements are listed on the [SCFD website](#). Please contact SCFD staff about eligibility questions [scfd@scfd.org](mailto:scfd@scfd.org). Applicants must continually maintain compliance with all eligibility requirements. Eligibility does not guarantee funding.

### FINAL GRANT REPORTS

Organizations with any outstanding Final Grant Reports will not be able to submit a new grant application. This is not a requirement for first-time applicant organizations.

### HOW TO APPLY

All grant applications must be completed through SCFD grants management system: <https://scfd.org/grantmaking/funded-organizations/tier-iii/>. Please read the Grant Application Directions in their entirety before contacting SCFD. Online Grant Tutorials are provided on the SCFD website above for your reference and are highly recommended.

### SUBMITTAL REQUIREMENTS

Incomplete applications will not be considered for funding and revisions after the grant application deadline will not be accepted.

### CULTURAL COUNCIL STUDY SESSIONS

The Cultural Council will discuss applications during public review sessions. Applicant organizations will receive further communication regarding review sessions from SCFD Staff.

### TIMELINE FOR USE OF FUNDS

Funds awarded in October 2022 are to be spent between October 2022 and December 31, 2023. A Final Grant Report for funds awarded during the 2022 cycle is due February 10, 2024.

### GRANT AMENDMENTS

To request any amendments to your grant as awarded please email [scfd@scfd.org](mailto:scfd@scfd.org).

**By statute, SCFD funding cannot be used for scholarships, pass-through funding for other entities, capital expenses, to retire debt, or for political or religious purposes.**

### DEFINITIONS

**Activities:** events that are open to the public, such as performances, exhibits, or outreach performances. Events that are not considered activities include classes that are not open to the public, rehearsals, and fundraising.

**Educational Programming** should be inclusive of the community. It does not refer exclusively to Title I schools. This may also include adult education.

# Denver County Funding Criteria

Requests are only accepted for General Operating Support (GOS).

## TYPES OF FUNDING AVAILABLE

**GENERAL OPERATING SUPPORT (GOS):** An unrestricted grant that helps the organization achieve its mission.

Recipients must be committed to benefitting the broad diversity of Denver tax-paying residents. Organizations should show how they address the values articulated in the DCCC's Core Values Document, including supporting the implementation of IMAGINE 2020, Denver's Cultural Plan by referring to the plan's goals and how these are reflected in their mission, programming and initiatives. <http://artsandvenuesdenver.com/imagine-2020-creating-a-future-for-denvers-culture/>.

Minimum Requirements for GOS funding in Denver County:

1. Demonstrate a majority (at least 51%) of activities (as defined above) occur within Denver County. **For 2022 ONLY, the 51% threshold will be determined using 2019, 2020 OR 2021 activities, whichever is more beneficial to the organization.**
2. Requests for general operating support must be for a minimum of \$500 and cannot exceed \$85,000. Requests may not be for more than 15% of the organization's prior year expenses or revenues, whichever is less, except in cases in which the request is to meet the minimum of \$500. At the discretion of the Council, awards may exceed the request limits. **For 2022 ONLY, organizations may use either their 2019, 2020 OR 2021 financials to determine funding request, whichever is more beneficial to the organization.**

**For General Operating Support, virtual attendance/activities from most recently completed fiscal year can be included to determine compliance. This is only for application year 2022.**

**DISCRETIONARY GRANTS** – Advancement of Equity, Diversity, and Inclusion (EDI) grants are available to eligible organizations through a separate application process. Please visit <http://artsandvenuesdenver.com/> for guidelines and application form.

## EVALUATION PROCESS

Scoring of organizations is based on the Denver County Cultural Council's **Core Values Document**, and whether the proposal adheres to DCCC guidelines. All organizations must demonstrate the ability to responsibly administer SCFD grant monies if awarded funds. In addition, please keep in mind that the SCFD and grant recipients are accountable to tax-paying residents of the district. Therefore, the DCCC is most interested in understanding how all residents of Denver have access to an organization's programs and how the organization supports Denver's Cultural Plan. Submitting a grant application does not guarantee funding.

Grant applications will be evaluated based on the information submitted to the Denver County Cultural Council. Failure to meet minimum requirements will disqualify the application. **Available SCFD funding, total overall requests, and assigned scores are used to determine individual awards.**