

SCFD BOARD OF DIRECTORS MEETING  
April 28, 2022  
Zoom  
Meeting Minutes

**SCFD Board members present:** Chair Gino Greco, Treasurer Kathy Nesbitt, Suzanne Crawford, Councilwoman Jamie Torres, Jack Finlaw, Deborah Malden, Jake Zambrano and Dan Brown

**SCFD Board members not present:** Vice-Chair Raymond Gonzales, Secretary Marcela de la Mar, Jacki Cooper Melmed

**SCFD staff present:** Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Kendal Zimmermann, Program Officer Tim Murphy, and Administrative Assistant Arlene Hicks

**SCFD staff not present:** Executive Director Deborah Jordy

**1. Introductions and Quorum Determination**

Board Chair Gino Greco began with introductions of the Board and staff. The meeting was called to order at 1:06 p.m. A quorum was present.

**2. Review & Approval of Agenda**

Deborah Malden motioned to approve the agenda. Jack Finlaw seconded. Motion to approve the agenda passed.

**3. Oath of Office: Dan Brown, Douglas County**

Chair Greco introduced Dan Brown saying Mr. Brown has been in the mechanical contracting industry for the past 40 years as a mechanical contractor and commercial mechanical equipment sales engineer. He is a third-generation Coloradoan that first lived in north Denver and then moved to Douglas County 25 years ago to raise his family. Dan then read the Oath of Office as an appointee of Douglas County to the SCFD Board of Directors.

**4. Approval of February 24, 2022 Board Meeting Minutes**

Suzanne Crawford moved to approve the February 2022 minutes. Kathy Nesbitt seconded. Motion to approve the minutes passed.

**5. Diversity in the Arts (DITA) Internship Program: Rachel Basye, Executive Director, Art Students League of Denver**

The DITA Internship Program was created by the Arts & Leadership Council. It was launched in 2019 with the goal of creating a pipeline of arts & cultural professionals that reflects the diversity of the Denver Metro area. There were ten interns in the original cohort. During 2020 and 2021, the program continued with seven interns each year primarily working remotely with their host organizations. In 2022, 11 interns are being placed in host sites. The cohort demonstrates the goal of diversity for this program, with individuals identifying as male, female, transgender, Native American, Latinx, Black/African American, Native American, White/Non-Hispanic, Differently Abled, Veterans, and part of the LGBTQ community.

DITA host sites must be nonprofit organizations, but there is no requirement that the organization is SCFD funded. DITA provides a grant to the host site that helps offset the cost of a full-time paid internship for the ten-week program. Grants vary depending on the size of the host organization.

To date, host sites have been in the following SCFD counties: Boulder, Jefferson, Arapahoe and Denver. Rachel asked for the group's assistance in encouraging host site participation in other counties.

Rachel expressed gratitude for SCFD support of the DITA internship program. This year SCFD provided \$6,000 which paid for one internship.

Alumni of the DITA program have secured full-time positions in organizations such as RedLine Contemporary Art Center, Center for Creative Strategies and the Clyfford Still Museum. Additionally, the DITA Advisory Board includes two former interns.

After Rachel Basye's presentation, Kathy Nesbitt acknowledged DITA for its level of diversity and Councilwoman Jamie Torres thanked Rachel and her team for placing staff in organizations during this time of the "great resignation". SCFD Deputy Director Jessica Kato addressed a question from Chair Greco, stating that funding for the DITA program comes from the SCFD administrative budget. Rachel indicated that intern pay is based on minimum wage (currently \$15.87/hr.).

## **6. Red Rocks Community College Nonprofit Pathways Scholarship: Kristin Aslan, Program Director**

Chair Greco introduced Kristin Aslan and shared that Nonprofit Pathways is a management leadership certificate program created in partnership with the Community First Foundation. Kristin stated the program launched in 2017 and they introduce participants to a broad range of nonprofit missions. Program goals include encouraging diverse individuals to build a career in nonprofit management, allowing existing nonprofit leaders to advance their careers, and inviting career changers to consider nonprofit organizations.

Approximately 20 students participate each academic year. There is a broad range of ages and lived experiences within each cohort. Typically, 60% of students identify as non-white. In addition to coursework, experiential learning is included via a 135-hour internship or a capstone project in partnership with a nonprofit organization.

The Nonprofit Pathways program is completing its fifth year and thanks to SCFD scholarship support, they are able to remove financial barriers for students and improve access for students interested in the program.

Kristin introduced Nonprofit Pathways alumni on the call. Sarah Moore is the Executive Director for the Colorado Dragonboat Festival and Ericka Hernandez is the interim Executive Director of the Mexican Cultural Center. Both Sarah and Ericka spoke about their experience with Nonprofit Pathways.

Deborah Malden congratulated Kristin on the success of Nonprofit Pathways and shared that Kristin previously served on the Boulder County Cultural Council.

## **7. Resolution 22-03: Pertaining to 2022 Tier III Budgeted Distribution**

Deputy Director Kato provided an overview of the Resolution explaining these are the distribution amounts available to each county during the 2022 Tier III grant cycle. Jack Finlaw motioned to approve Resolution 22-03: Pertaining to 2022 Tier III Budgeted Distribution. Deborah Malden seconded. The motion to accept the resolution passed.

## **8. Reports**

### **8.1 Treasurer**

Kathy Nesbitt reported that the February 2022 SCFD sales and use tax revenue was \$5,836,842.50. The 2022 year-to-date (YTD) sales and use tax revenue is \$11,687,583.16. This compares to YTD 2021 sales and use tax revenue of \$10,080,623.34. The variance is \$1,606,959.82, a 15.94% increase in YTD 2022 over YTD 2021.

### **8.2 Chairman**

Chair Gino Greco stated that the SCFD Compensation Plan is in progress and will be presented to the Board at an upcoming meeting. Also still in progress are definitive and measurable goals for the Executive Director position. The Chairman's report concluded with a reminder that the May Board meeting will be in person at the Botanic Gardens.

### **8.3 Executive Director**

Deputy Director Jessica Kato presented on behalf of Deborah Jordy. She indicated the Tier I deadline was yesterday (4/27/2022). Staff will summarize reports for the board and will communicate when online access is available to review the reports. As a reminder, the Tier I CEOs will be presenting at the May Board Meeting. Jessica reiterated that the May Board meeting will be in person, hosted by Denver Botanic Gardens. She reminded the board to be on the lookout for information as to when the lunch portion prior to the meeting will start.

Program officers have been very busy reviewing all 262 Tier III grant applications while supporting and assisting the seven-county cultural council grant panels. Allocation meetings for Tier III funds will take place at the end of May/beginning of June. Program Officers also conducted a Tier II training yesterday with roughly 40 people in attendance to go over the annual submission requirements. The deadline is June 15<sup>th</sup>.

SCFD is finishing the fieldwork this week for the 2021 audit. We have a great team from CliftonLarsenAllen LLC. Everything is running smoothly and there is a meeting scheduled in early June with Gino, Kathy and the auditors to review the draft audit with a presentation to the full board at the July meeting.

Jessica publicly congratulated Program Officer, Dana Manyothane, who recently received the Breaking Barriers Award from the African Leadership Group.

Finally, Jessica informed the board that an Equity, Diversity, Inclusion, & Access (EDIA) consultant has been selected, and the contract is being finalized. Deborah

Jordy, Dana Manyothane, Jake Zambrano and Kathy Nesbitt served on the selection committee.

**9. Other Matters (new/old business)**

Suzanne Crawford recognized Curious Theatre Company for their production of “The Refuge” and Opera Colorado for their production of “The Shining”. She enjoyed both events immensely.

Gino Greco reported that he saw the touring productions of “Hamilton” and “Tootsie” at the Denver Center for the Performing Arts.

**10. Public Comment**

No members of the public offered comments.

**11. Adjournment**

The meeting adjourned at 1:50 p.m.



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Treasurer