Dear Tier III Organizations,

As we enter 2023, SCFD's goal is to continue to support you to the best of our ability while staying true to our governing state statute to provide funding to "enlighten and entertain the public." **We will continue sending updates regularly to keep you up-to-date with what you need to know and what you need to do.**

## WHAT YOU NEED TO KNOW

**2023 PROJECTS**
- **GRANT AMENDMENTS** *must be submitted and approved prior to* any changes made to projects. Grant amendments can be requested through Fluxx and directions can be found on the Tier III page.
- The deadline to use Project funding received in October 2022 is December 31, 2023.

**2023 Tier III Final Grant Report & Application are now open!** Tutorials and Directions are now available on the Tier III page. Don't wait until the last hour to begin your application.

## IMPORTANT DATES

February 08, 2023 Final Grant Report Deadline, 4:00 pm
March 01, 2023 Multi-County Grant Application Deadline, 4:00 pm
March 08, 2023 Single-County Grant Application Deadline, 4:00 pm

**Late or incomplete applications/reports will not be accepted. There will be no exceptions. SCFD encourages organizations to submit early.**

## WHAT YOU NEED TO DO

**ATTENDANCE TRACKING & REPORTING REMINDER**

**How to report attendance in the 2023 Grant Application**
- Report in-person activities and attendance only. Virtual programming can be described in the narrative section of the application.

- **Reporting on Cancelled or Hybrid Events?** Watch the Activities & Attendance tutorial on the Tier III page for more information.

**How to report attendance in the 2023 Final Grant Report (FGR)**
- Report on the organization's in-person and virtual attendance numbers for the most recently completed fiscal year.
- Include only virtual attendance that provides meaningful engagement.

Adult and Youth Attendance section
- Account for a person's attendance in only one category

Attendance by County section
- Report attendance in the corresponding county based on where the participant resides.

**FGR REMINDER**: Total Attendance **must** equal Total Attendance by County

**\*Continue to check the Tier III page on the SCFD website for the most current information.**

**Next Update: February 2023**

Sincerely,

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