SCFD Fluxx Bank Confirmation Guide

START HERE

Log into the SCFD Grants Portal within Fluxx or access it from the Tier I/II pages of the SCFD website.

Please note: If you do not have a log-in, contact SCFD staff for assistance.

REPORT MENU TAB

- Reports Due: Any pending Bank Confirmation Reports will appear in this folder.
- Reports to Edit: Reports will appear in this folder if SCFD staff has sent back a submitted report for you to edit.
- Submitted Reports: After the report is completed and submitted, it will appear in this folder.

CONFIRMING BANK INFORMATION

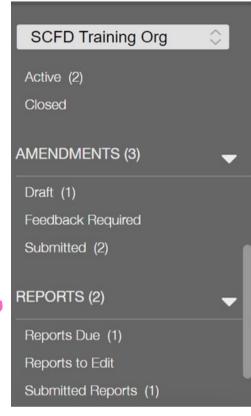
For security reasons, the system will only display the bank's name on file and the last set of digits of the account number.

- Click on Reports Due and select the report you want to confirm.
- Once your report is displayed, click the **Edit** button in the top right-hand corner of the screen to open the report.
 - If correct, click the assurance checkbox.
 - If not correct, contact SCFD staff for an ACH Account Update Form and directions.
- Click the Save and Close button
- Click the Submit button when you are finished.

QUESTIONS

If you have any questions or concerns regarding this process, please do not hesitate to contact SCFD staff for clarifications or information on security measures.





Welcom



From this gra

- Apply for S
- Update an
- Submit a g
- Make a mo
- Track the s
- Submit fine
- Monitor gra

If you need a

- FLUXX Grand
- SCFD Tier
- SCFD Tier
- SCFD Tier
- Eligibility F

