

SCFD BOARD OF DIRECTORS MEETING
February 23, 2023
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present: Chair Raymond Gonzales, Vice-Chair Marcela de la Mar, Secretary Jake Zambrano, Jack Finlaw, Councilwoman Jamie Torres, Jacki Cooper Melmed and Teresa Valerio Parrot

SCFD Board members not present: Treasurer Suzanne Crawford, Dan Brown, Gino Greco and Courtney Ozaki

SCFD staff present: Executive Director Deborah Jordy, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Executive Assistant Arlene Hicks, and SCFD Accountant Gloria Nedved

SCFD staff not present: Deputy Director Jessica Kato

1. Introductions and Quorum Determination

Chair Ray Gonzales called the meeting to order at 1:02 p.m. A quorum was present. Each Board member introduced themselves.

2. Review & Approval of Agenda

Marcela de la Mar motioned to approve the agenda. Jamie Torres seconded. Motion to accept the agenda passed.

3. Oath of Office: Teresa Valerio Parrot, Boulder County

Chair Gonzales introduced Teresa Valerio Parrot, who then read the Oath of Office. She was welcomed onto the SCFD Board.

4. Approval of November 17, 2022 Board Meeting Minutes

Jamie Torres motioned to approve the November 17, 2022, Board Meeting Minutes. Jake Zambrano seconded. Motion to approve the November Board Meeting minutes passed.

5. Presentation: Elizabeth Garner, Colorado State Demographer

Elizabeth Garner from the Colorado Department of Local Affairs presented population and migration trends on statewide, regional and county levels. She also presented implications based on the trends as well as a long-term forecast.

6. Reports

6.1 Treasurer

In Suzanne Crawford's absence, Marcela de la Mar reported the December 2022 SCFD sales and use tax revenue was \$8,073,128.61. This brings the total Fiscal Year (FY) 2022 sales and use tax revenue to \$85,755,983.39. This compares to FY 2021 sales and use tax revenue of \$76,394,351.23. The variance is \$9,361,632.16, a 12.25% increase in FY 2022 over FY 2021.

6.2 Chairman

Chair Gonzales began his report by thanking and recognizing Gino Greco for his service as immediate past Board Chair and leading SCFD through much of the pandemic. Although Gino was not present for the meeting, he was praised by fellow Board members and staff for his guidance and navigation to virtual meetings. He was also assigned a guitar performance at a future Board event.

Chair Gonzales also recognized Deborah Malden who attended the meeting to "pass the baton" to Teresa Valerio Parrot. Deborah expressed enthusiastic support for Teresa's addition to the Board. Deborah also pledged continued support of SCFD and the arts, culture and science community. Many Board members and public attendees thanked and lauded Deborah for her many years of service.

Chair Gonzales continued his report announcing the creation of ad-hoc committees to support SCFD Day at the Capitol (April 13, 2023), Summer party (June 15, 2023) and Holiday event (December 14, 2023). He asked the Board for volunteers who would be willing to work with staff on these events, to let him, Marcela or Deborah Jordy know by March 1, 2023.

To conclude his report, Chair Gonzales reminded the Board to submit meeting RSVPs to Arlene. A quorum is required at each meeting to conduct District business.

6.3 Executive Director

Deborah Jordy began her report by thanking Elizabeth Garner for providing valuable information that impacts our District, each county and all SCFD funded organizations.

She continued with updates from the SCFD office:

- On February 21st, a training was conducted for County Cultural Council members on "Deciphering Nonprofit Financials". Almost 40 people attended, and Deborah Malden provided a wealth of knowledge.
- The Final Grant Report deadline for 2022 funds was February 8th. Unfortunately, 13 grantees missed the deadline, rendering them ineligible to apply in the 2023 grant cycle.

- The Tier III application deadlines for single and multi-county grants are coming up in March. The Program Officers will be very busy processing hundreds of applications.

Executive Director Jordy gave the floor to Program Officer, Dana Manyothane who provided a summary of 2022 Eligibility. Organizations had a September 14, 2022 deadline to apply for eligibility. SCFD received 24 complete applications in 2022. This compares to eight complete applications received in 2021. Of the 24 applicant organizations, 11 were deemed eligible to apply for funding in 2023. The county breakdowns for the newly eligible organizations are:

- Adams = 1
- Arapahoe = 1
- Boulder = 6
- Broomfield = 0
- Denver = 2
- Douglas = 0
- Jefferson = 1

Deborah Jordy concluded her report with a reminder that SCFD has a table at the upcoming 2023 Colorado Business Committee for the Arts (CBCA) Awards Luncheon on March 7th. Three open seats remain for interested Board members who have not already committed to attend.

7. Equity, Diversity, Inclusivity & Access Sub-committee report

7.1 Approval of Equity, Diversity & Inclusivity Statement

Jake Zambrano reported that the EDIA sub-committee included himself, Jacki Cooper Melmed, former SCFD Board members Kathy Kucsan and Carlos Martinez, Dana Manyothane and Deborah Jordy. Together with The Equity Project consultant group, the sub-committee created a draft EDI statement included in the Board member meeting packet. Chair Gonzales called for a vote. Jacki Cooper Melmed motioned to approve the Equity, Diversity, and Inclusivity Statement as presented. Marcela de la Mar seconded. The motion passed.

8. Approval of Public Meeting Notice

8.1 Resolution 23-01: Pertaining to Posting of Public Meeting Notices

Chair Gonzales read the Resolution. Marcela de la Mar motioned to approve the Resolution as presented. Teresa Valerio Parrot seconded. The motion to approve Resolution 23-01: Pertaining to Posting of Public Meeting Notices passed.

9. 2022 Final Distribution

9.1 Resolution 23-02: Pertaining to Adjustment of the Appropriation and Distribution of 2022 Revenue Collected

Chair Gonzales read the Resolution. Jamie Torres motioned to approve the Resolution as presented. Jack Finlaw seconded. The motion to approve Resolution 23-02: Pertaining to Adjustment of the Appropriation and Distribution of 2022 Revenue Collected passed.

10. Other Matters (new/old business)

None

11. Public Comment

None

12. Adjournment

Meeting adjourned at 2:17 p.m.



Secretary