

SCFD BOARD OF DIRECTORS MEETING  
February 23, 2023  
Zoom Virtual Meeting  
Meeting Minutes

**SCFD Board members present:** Chair Raymond Gonzales, Vice-Chair Marcela de la Mar, Secretary Jake Zambrano, Jack Finlaw, Councilwoman Jamie Torres, Jacki Cooper Melmed and Teresa Valerio Parrot

**SCFD Board members not present:** Treasurer Suzanne Crawford, Dan Brown, Gino Greco and Courtney Ozaki

**SCFD staff present:** Executive Director Deborah Jordy, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Executive Assistant Arlene Hicks, and SCFD Accountant Gloria Nedved

**SCFD staff not present:** Deputy Director Jessica Kato

**1. Introductions and Quorum Determination**

Chair Ray Gonzales called the meeting to order at 1:02 p.m. A quorum was present. Each Board member introduced themselves.

**2. Review & Approval of Agenda**

Marcela de la Mar motioned to approve the agenda. Jamie Torres seconded. Motion to accept the agenda passed.

**3. Oath of Office: Teresa Valerio Parrot, Boulder County**

Chair Gonzales introduced Teresa Valerio Parrot, who then read the Oath of Office. She was welcomed onto the SCFD Board.

**4. Approval of November 17, 2022 Board Meeting Minutes**

Jamie Torres motioned to approve the November 17, 2022, Board Meeting Minutes. Jake Zambrano seconded. Motion to approve the November Board Meeting minutes passed.

**5. Presentation: Elizabeth Garner, Colorado State Demographer**

Elizabeth Garner from the Colorado Department of Local Affairs presented population and migration trends on statewide, regional and county levels. She also presented implications based on the trends as well as a long-term forecast.

**6. Reports**

**6.1 Treasurer**

In Suzanne Crawford's absence, Marcela de la Mar reported the December 2022 SCFD sales and use tax revenue was \$8,073,128.61. This brings the total Fiscal Year (FY) 2022 sales and use tax revenue to \$85,755,983.39. This compares to FY 2021 sales and use tax revenue of \$76,394,351.23. The variance is \$9,361,632.16, a 12.25% increase in FY 2022 over FY 2021.

## **6.2 Chairman**

Chair Gonzales began his report by thanking and recognizing Gino Greco for his service as immediate past Board Chair and leading SCFD through much of the pandemic. Although Gino was not present for the meeting, he was praised by fellow Board members and staff for his guidance and navigation to virtual meetings. He was also assigned a guitar performance at a future Board event.

Chair Gonzales also recognized Deborah Malden who attended the meeting to "pass the baton" to Teresa Valerio Parrot. Deborah expressed enthusiastic support for Teresa's addition to the Board. Deborah also pledged continued support of SCFD and the arts, culture and science community. Many Board members and public attendees thanked and lauded Deborah for her many years of service.

Chair Gonzales continued his report announcing the creation of ad-hoc committees to support SCFD Day at the Capitol (April 13, 2023), Summer party (June 15, 2023) and Holiday event (December 14, 2023). He asked the Board for volunteers who would be willing to work with staff on these events, to let him, Marcela or Deborah Jordy know by March 1, 2023.

To conclude his report, Chair Gonzales reminded the Board to submit meeting RSVPs to Arlene. A quorum is required at each meeting to conduct District business.

## **6.3 Executive Director**

Deborah Jordy began her report by thanking Elizabeth Garner for providing valuable information that impacts our District, each county and all SCFD funded organizations.

She continued with updates from the SCFD office:

- On February 21<sup>st</sup>, a training was conducted for County Cultural Council members on "Deciphering Nonprofit Financials". Almost 40 people attended, and Deborah Malden provided a wealth of knowledge.
- The Final Grant Report deadline for 2022 funds was February 8<sup>th</sup>. Unfortunately, 13 grantees missed the deadline, rendering them ineligible to apply in the 2023 grant cycle.

- The Tier III application deadlines for single and multi-county grants are coming up in March. The Program Officers will be very busy processing hundreds of applications.

Executive Director Jordy gave the floor to Program Officer, Dana Manyothane who provided a summary of 2022 Eligibility. Organizations had a September 14, 2022 deadline to apply for eligibility. SCFD received 24 complete applications in 2022. This compares to eight complete applications received in 2021. Of the 24 applicant organizations, 11 were deemed eligible to apply for funding in 2023. The county breakdowns for the newly eligible organizations are:

- Adams = 1
- Arapahoe = 1
- Boulder = 6
- Broomfield = 0
- Denver = 2
- Douglas = 0
- Jefferson = 1

Deborah Jordy concluded her report with a reminder that SCFD has a table at the upcoming 2023 Colorado Business Committee for the Arts (CBCA) Awards Luncheon on March 7<sup>th</sup>. Three open seats remain for interested Board members who have not already committed to attend.

## **7. Equity, Diversity, Inclusivity & Access Sub-committee report**

### **7.1 Approval of Equity, Diversity & Inclusivity Statement**

Jake Zambrano reported that the EDIA sub-committee included himself, Jacki Cooper Melmed, former SCFD Board members Kathy Kucsan and Carlos Martinez, Dana Manyothane and Deborah Jordy. Together with The Equity Project consultant group, the sub-committee created a draft EDI statement included in the Board member meeting packet. Chair Gonzales called for a vote. Jacki Cooper Melmed motioned to approve the Equity, Diversity, and Inclusivity Statement as presented. Marcela de la Mar seconded. The motion passed.

## **8. Approval of Public Meeting Notice**

### **8.1 Resolution 23-01: Pertaining to Posting of Public Meeting Notices**

Chair Gonzales read the Resolution. Marcela de la Mar motioned to approve the Resolution as presented. Teresa Valerio Parrot seconded. The motion to approve Resolution 23-01: Pertaining to Posting of Public Meeting Notices passed.

## **9. 2022 Final Distribution**

**9.1 Resolution 23-02: Pertaining to Adjustment of the Appropriation and Distribution of 2022 Revenue Collected**

Chair Gonzales read the Resolution. Jamie Torres motioned to approve the Resolution as presented. Jack Finlaw seconded. The motion to approve Resolution 23-02: Pertaining to Adjustment of the Appropriation and Distribution of 2022 Revenue Collected passed.

**10. Other Matters** (new/old business)

None

**11. Public Comment**

None

**12. Adjournment**

Meeting adjourned at 2:17 p.m.

A handwritten signature in blue ink, appearing to read "David J. Jones", is written above a horizontal line.

Secretary

SCFD BOARD OF DIRECTORS MEETING  
April 27, 2023  
Zoom Virtual Meeting  
Meeting Minutes

**SCFD Board members present:** Vice-Chair Marcela de la Mar, Secretary Jake Zambrano, Treasurer Suzanne Crawford, Gino Greco, Jack Finlaw, Councilwoman Jamie Torres, Jacki Cooper Melmed, and Courtney Ozaki

**SCFD Board members not present:** Teresa Valerio Parrot, Dan Brown

**SCFD staff present:** Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Communications Manager Emma Mantooth, Executive Assistant Arlene Hicks, and SCFD Accountant Gloria Nedved

**SCFD staff not present:** Executive Director Deborah Jordy

**1. Introductions and Quorum Determination**

Vice-Chair Marcela de la Mar called the meeting to order at 1:01 p.m. A quorum was present. Each Board member introduced themselves.

**2. Review & Approval of Agenda**

Jack Finlaw motioned to approve the agenda. Jake Zambrano seconded. Motion to accept the agenda passed.

**3. Approval of February 23, 2023 Board Meeting Minutes**

Jack Finlaw motioned to approve the February 23, 2023, Board Meeting Minutes. Jacki Cooper Melmed seconded. Motion to approve the February Board Meeting minutes passed.

**4. Reports**

**4.1 Treasurer**

Suzanne Crawford reported the February 2023 SCFD sales and use tax revenue was \$6,280,381.03. The 2023 year-to-date (YTD) sales and use tax revenue is \$12,471,184.81 in comparison to YTD 2022 sales and use tax revenue of \$11,687,583.16. The variance is \$783,601.65, a 6.70% increase in YTD 2023 over YTD 2022.

**4.2 Chairman**

Vice-Chair Marcela de la Mar presented the Chair report starting with a welcome to SCFD's new Communications Manager, Emma Mantooth. Emma is completing her second week at SCFD. She joins us from the El Pomar Foundation. Emma holds degrees in Spanish and Communication Arts and is an accomplished violinist. Welcome Emma, to the SCFD family.

Next, Marcela provided an update on Deborah Jordy's health. After a successful surgery, Deborah is resting comfortably at home. Anyone interested in following Deborah's progress is invited to visit her Caring Bridge site: <https://www.caringbridge.org/visit/deborahjordyupdates>

To conclude her report, Vice-chair de la Mar reminded everyone that the May 25<sup>th</sup> Board meeting will be in-person at the Denver Art Museum. Each Tier I organization will present an update and a quorum is needed to conduct district business. Please ensure May 25<sup>th</sup> at 1:00 pm is on everyone's calendar.

#### **4.3 Executive Director**

Deputy Director Jessica Kato presented the report for Deborah Jordy.

##### **4.3.1 Update to Bylaws**

Jessica directed the Board to the redlined copy of the Bylaws included in their Board packet. Updates were made to keep SCFD Bylaws in line with statutory language. The gift policy has been changed to align with the State's gift policy. There is now a \$75 limit to the value of any individual gift received by a Board or staff member of SCFD. This includes complimentary tickets.

Suzanne Crawford motioned to approve the updated Bylaws. Gino Greco seconded. Motion to approve the SCFD updated Bylaws passed.

Jessica continued her report with updates from the office:

- SCFD's 2023 Day at the Capitol occurred on April 12<sup>th</sup>. This successful event included the Colorado Korean Chorus singing the national anthem in the House gallery. Swallow Hill Music and Butterfly Pavilion also provided interactive entertainment. Our mascot was in attendance and caught the attention of 9News, including a moment on Kyle Clark's "Next" program. Signed SCFD tributes will be distributed to the Board at the May meeting. Deputy Director Kato thanked Jack Finlaw and Teresa Valerio Parrot for attending Day at the Capitol.
- Tier III update – since the beginning of March, the Program Officers have processed and analyzed 254 grant applications and attended 20+ study sessions with county Cultural Councils to review the applications.
- Tier II update – an annual submission training was held on April 26<sup>th</sup> with 50+ people in attendance. The Tier II deadline is June 14<sup>th</sup>.

- The Tier I annual submission deadline was April 26<sup>th</sup>. Board members will receive information on how to access Tier I submissions for review prior to the May Board meeting.
- SCFD lobbyist Fofi Mendez is monitoring several bills in the legislature including one that exempts sales tax from those rebuilding after a fire. SCFD revenue will experience a slight drop with the passage of the bill.
- With Kendal Zimmermann's shift to a remote, contract position, SCFD is accepting Program Officer applications through April 28<sup>th</sup>. Over 50 applications have been received. The new Program Officer is expected to start in mid-June.

Upon conclusion of Jessica's report, many Board members acknowledged Kendal's tenure at SCFD and expressed thanks for her assistance and dedication.

### **5. Resolution 23-03: Pertaining to the 2023 Tier III Budgeted Distribution**

Vice-chair Marcela de la Mar presented the Resolution to approve Tier III funding in each county. Jacki Cooper Melmed motioned to approve. Gino Greco seconded. The motion to approve Resolution 23-03: Pertaining to the 2023 Tier III Budgeted Distribution passed.

### **6. Other Matters (new/old business)**

Vice-chair de la Mar recognized the SCFD team for keeping things on track during Executive Director Jordy's unexpected medical leave.

Gino Greco congratulated Courtney Ozaki on a successful encore run of her original immersive theatre piece, "ZOTTO". Courtney invited everyone to attend if the production returns in the future.

Marcela encouraged everyone to visit Fábrica de Arte Américas, available through Sunday, April 30<sup>th</sup>. The cultural warehouse and marketplace are part of the Cities Summit of the Americas at the Colorado Convention Center. It is a free event.

### **7. Public Comment**

None

### **8. Adjournment**

Meeting adjourned at 1:22 p.m.



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Secretary

## SCFD BOARD OF DIRECTORS MEETING

May 25, 2023

1:00 pm

Denver Art Museum

Meeting Minutes

**SCFD Board members present:** Secretary Jake Zambrano, Treasurer Suzanne Crawford, Gino Greco, Councilwoman Jamie Torres, Dan Brown, Teresa Valerio Parrot, and Courtney Ozaki

**SCFD Board members not present:** Chair Ray Gonzales, Vice-Chair Marcela de la Mar, Jacki Cooper Melmed

**SCFD staff present:** Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Communications Manager Emma Mantooth, and Executive Assistant Arlene Hicks

### 1. Introductions and Quorum Determination

Secretary Jake Zambrano called the meeting to order at 1:10 p.m. followed by introductions. A quorum was present.

### 2. Review & Approval of Agenda

Secretary Zambrano proposed an amendment to remove item #3 from the agenda (Oath of Office – Raymond Gonzales, Governor Appointee) and defer it to the July Board meeting. Treasurer Suzanne Crawford moved to amend the meeting agenda. Gino Greco seconded. The motion passed unanimously.

### 3. Approval of April 27, 2023 Board Meeting Minutes

Suzanne Crawford motioned to approve April 27, 2023 Board Meeting Minutes. Dan Brown seconded. Motion to approve the April Board Meeting minutes passed unanimously.

### 4. Reports

#### 4.1 Treasurer

Suzanne Crawford reported the March 2023 SCFD sales and use tax revenue was \$7,445,034.06. The 2023 year-to-date (YTD) sales and use tax revenue is \$19,916,218.87. This compares to the YTD 2022 sales and use tax revenue of \$18,762,988.89. The variance is \$1,153,229.98, a 6.15% increase in YTD 2023 over YTD 2022.

#### 5.2 Chairman

Secretary Zambrano presented the Chairman's report. He began by recognizing Jack Finlaw upon his departure from the SCFD Board. Jack



was a member of the SCFD Board for five years and served in the role of Chair for two years. Fellow board members and SCFD staff also thanked Jack, who then spoke briefly and highlighted the accomplishments of the Tier I leaders and their organizations.

Secretary Zambrano also welcomed Executive Director Jordy back from her medical leave.

### **5.3 Executive Director**

Deborah Jordy began by thanking the cultural community for their support. She then continued with updates in the following areas:

- SCFD's 2023 Day at the Capitol occurred on April 12<sup>th</sup> and signed copies of the SCFD tribute read in the House of Representatives are available for each Board member.
- Each Board member is asked to sign the annual Disclosure Statement confirming the review of SCFD Bylaws, procedures, and Code of Ethics. Please submit the signed document to Arlene.
- The summer party scheduled for June 15<sup>th</sup> has been cancelled. There will be a reception for the Board, staff, Tier II organizations, and meeting attendees after the August Board meeting at the Arvada Center.
- The 2023 legislative session is now complete. SCFD lobbyist Fofi Mendez tracked approximately 17 bills, none of which had a major financial impact on SCFD. Deborah offered an opportunity for Fofi to present a legislative recap and forecast at an upcoming Board meeting.
- Staff updates: Kendal Zimmermann transitions to her Grants Management System Consultant position in July. Christine Fiedler will join the SCFD staff as Program Officer on June 13<sup>th</sup>. Christine has over a decade of experience in philanthropy and fundraising and most recently served as Development Director with the Colorado Cross-Disability Coalition. She is familiar with SCFD from her time at the Foothills Art Center.
- The 2022 audit is wrapping up. The results will be presented at the July Board meeting. Deborah thanked Deputy Director Jessica Kato and SCFD Accountant Gloria Nedved for their contributions to a clean audit.
- With Tier I certification reports complete, SCFD Program Officers are wrapping up Tier III application reviews. Tier II grantees are reminded that their annual submission deadline is June 14<sup>th</sup>.
- The metro area is seeing a number of leadership changes: Mayoral election, City Council and Commissioner turnover in various counties, a new Director at Colorado Creative Industries, etc.

Deborah will work with newly elected officials to ensure their understanding of SCFD's value to our community.

## **5. Tier I 2023 Distribution Certification**

### **5.1 Panel presentation by Tier I CEOs**

1. Denver Art Museum, Christoph Heinrich, Fredrick and Jan Mayer Director
2. Denver Botanic Gardens, Brian Vogt, CEO
3. Denver Center for the Performing Arts, Janice Sinden, President and CEO
4. Denver Museum of Nature & Science, George Sparks, President and CEO
5. Denver Zoo, Marie Revenew, Senior Vice President for External Relations

Each Tier I leader addressed the Board for six minutes on the following topics:

- How their organization is advancing its equity, diversity, inclusion, and access (EDIA) initiatives
- The organization's collaborations with other SCFD funded organizations across the tiers
- The organization's outreach efforts across the seven-county district

### **5.2 Resolution 23-04: Pertaining to 2023 Tier I Budgeted Distribution**

Secretary Zambrano presented the Resolution to the Board. Gino Greco motioned to approve the budgeted distribution. Jamie Torres seconded. Resolution 23-04: Pertaining to 2023 Tier I Budgeted Distribution passed unanimously.

## **6. Other Matters (new/old business)**

Secretary Zambrano recognized Kristy Bassuener from the Denver Art Museum for her efforts to host the SCFD meeting with Director Heinrich.

## **7. Public Comment**

An intern from the Denver Art Museum spoke about how she was moved by the Tier I presentations. She thanked the leaders and SCFD Board for maintaining the institutions from her childhood and for an active commitment to collaboration and EDIA.

## **8. Adjournment**

Meeting adjourned at 2:39 p.m.



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Secretary

SCFD BOARD OF DIRECTORS MEETING  
July 27, 2023  
1:00 pm  
Vintage Theatre + Zoom  
Meeting Minutes

**SCFD Board members present:** Vice-Chair Marcela de la Mar, Treasurer Suzanne Crawford, Councilwoman Jamie Torres, Jacki Cooper Melmed

Chair Raymond Gonzales & Teresa Valerio Parrot attended virtually.

**SCFD Board members not present:** Secretary Jake Zambrano, Gino Greco, Dan Brown, Courtney Ozaki

**SCFD staff present:** Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Christine Fiedler, Communications Manager Emma Mantooth, Executive Assistant Arlene Hicks, and Accountant Gloria Nedved

**SCFD staff not present:** Executive Director Deborah Jordy

### **1. Introductions and Quorum Determination**

Chair Gonzales called the meeting to order at 1:04 pm followed by introductions. A quorum was present.

### **2. Welcome from Vintage Theatre**

Vintage Theatre Executive Director Margaret Norwood welcomed everyone to the black box Bond-Trimble space and explained that the building previously belonged to Shadow Theatre Company. The building contains three performance spaces, including a small cabaret stage in the lobby. The main auditorium is named after Shadow Theatre's founder, Jeffrey Nickelson and his daughter, ShaShauna Staton, is Vintage's current Board President.

Margaret shared Vintage's commitment to provide performance space to other community organizations in need of a venue. Other programs include a summer youth camp and elementary school touring productions that extend into Douglas and Adams counties. Vintage's next main stage production, "Cabaret", will open on September 15<sup>th</sup> and Margaret hopes it will sell out like their recent plays and musicals. Margaret concluded her welcome by expressing profound gratitude for SCFD funds that allow Vintage Theatre to expand their programs and reach.

### **3. Review and Approval of Agenda**

Councilwoman Jamie Torres motioned to approve the agenda. Jacki Cooper Melmed seconded. Motion to approve the meeting agenda passed unanimously.

#### **4. Oath of Office, Raymond H. Gonzales, Governor Appointee**

Chair Ray Gonzales read the Oath of Office as a recent Denver County resident and Governor Appointee. He will fulfill the remainder of Jack Finlaw's term, ending in May 2024.

#### **5. Approval of May 25, 2023 Board Meeting Minutes**

Chair Gonzales motioned to approve the May 25, Board Meeting Minutes. Suzanne Crawford seconded. Motion to approve the May Board Meeting minutes passed unanimously.

#### **6. Reports**

##### **6.1 Treasurer**

Suzanne Crawford reported the May 2023 SCFD sales and use tax revenue was \$7,234,892.95. The 2023 year-to-date (YTD) sales and use tax revenue is \$33,962,387.99. This compares to the YTD 2022 sales and use tax revenue of \$33,087,367.23. The variance is \$875,020.76, a 2.64% increase in YTD 2023 over YTD 2022.

##### **6.2 Chairman**

Chair Gonzales announced that the August Board meeting will be held at the Arvada Center for the Arts and Humanities. One-third of the Tier II organizations will present updates and the meeting will be followed by a networking happy hour.

An economic impact of the arts fun fact: Taylor Swift's recent sold-out concerts in Denver contributed over \$100 million to our local economy. SCFD staff members Emma Mantooth and Christine Fiedler attended. We look forward to the upcoming sales and use tax revenue report from July to see how SCFD funds are impacted.

Chair Gonzales concluded his report with a moment of silence in support of Executive Director Deborah Jordy's ongoing health challenges.

##### **6.3 Executive Director**

In Deborah Jordy's absence, Deputy Director Jessica Kato provided the following updates:

- Welcome to the new Program Officer, Christine Fiedler, who started on June 13.
- Program Officers have completed reviews and analyses of all 33 Tier II organizations. In the next few weeks, Board members will receive instructions on accessing the Tier II summaries. Eleven Tier II grantees will present at the August Board meeting.
- The Engage, Empower, and Connect (EEC) Summit co-hosted by Denver Botanic Gardens and the Collaborative of the SCFD will be held on Tuesday, September 19, at the Denver Botanic Gardens. This year's event will include breakout sessions on Workplace Wellness; Equity, Diversity, Inclusivity, and Access; Development in a Changing World and Issues Communication. A keynote panel will also consist of local cultural legends

moderated by Westword Editor Patty Calhoun. EEC will conclude with a networking reception.

Thank you to Emma Mantooth for spearheading the organization of the event.

- SCFD's 2024 budget is being finalized by Jessica Kato and Gloria Nedved. It will be discussed with Treasurer Suzanne Crawford prior to being presented to the Board in September.

## **7. Fiscal Year 2022 Audit and Resolution**

### **7.1 Report by SCFD Auditor John-Paul LeChevallier, CPA, CliftonLarsonAllen LLP**

CliftonLarsonAllen issued an unmodified, "clean" audit opinion for SCFD. This is the highest level an organization can achieve.

Significant items from the 2022 Audit include:

- Implementation of GASB Statement No. 87, Leases
  - SCFD's office space lease moves to a capital asset and long-term liability of \$405,900
- General Fund (short-term) – increase in ending fund balance from \$523k in 2021 to \$2.2m in 2022
- Governmental Activities (long-term) – increase in net position from \$738k in 2021 to \$1.8m in 2022
- Net Pension Asset - \$52k, participation in Colorado PERA
  - Improvement of \$224k from 2021. This is an informative disclosure required by government accounting standards and not under SCFD control.
- Tier Distributions totaling \$84,469,644 (\$75.2 million in 2021)

To clarify for the Board, SCFD Accountant Gloria Nedved shared that monthly financials show only operating and distributions. The lease information and net pension asset items are only found on the Audit. John-Paul confirmed this is common practice as neither item impacts what needs to be spent by SCFD.

The audit found no adjustments or misstatements and was filed with the State of Colorado on time. John-Paul offered kudos to SCFD for a clean and smooth audit with no issues.

### **7.2 Resolution 23-05: Pertaining to Acceptance and Approval of Fiscal Year 2022 Audit**

After reading Resolution 23-05: Pertaining to Acceptance and Approval of Fiscal Year 2022 Audit, Jacki Cooper Melmed motioned to approve the resolution. Vice-Chair Marcela de la Mar seconded. Motion to accept and approve the 2022 audit passed unanimously.

## **8. Arts Advocacy Update; Meredith Badler, CBCA**

Colorado Business Committee for the Arts Deputy Director, Meredith Badler presented an update on arts advocacy for metro Denver and Colorado. CBCA tracks and influences legislative activity on both a state and national level. They convene

the Colorado Legislative Arts Caucus and advocate for Colorado Committee for the Arts to improve our state's 46th-place ranking for arts funding per capita (\$0.35 per person). In January 2022, CBCA created the Colorado Arts Action Network allowing residents to stay informed and easily contact their legislators to voice support for the arts. Going forward, CBCA is creating a statewide arts advocacy platform to guide future policy priorities and issues and is seeking community feedback:

<https://www.surveymonkey.com/r/artsadvocacyco>

The next CBCA Economic Activity Study will be presented on Thursday, November 2, from 9:30 am – 11:00 am at Denver Art Museum. All members of the community are invited. Please save the date. Official registration will begin in August/September.

Upon conclusion of the CBCA presentation, Councilwoman Jamie Torres asked what information was available regarding Governor Polis's veto of the Fix the Tix bill. Meredith stated that ticket resellers have a very vocal and powerful lobby that may have influenced the veto decision. Raymond Gonzales shared that the Governor issues a veto summary which may provide insight on his rationale.

Councilwoman Torres also asked about the priority level of property tax and real estate impact on art institutions. Meredith replied that the link for community feedback provided above allows respondents to rank their highest priorities and allows for write-in topics. CBCA will move forward on the most popular issues.

Jannett Matusiak asked if the Fix the Tix bill campaign is ongoing. CBCA is waiting for the latest Senate committee developments to determine the next steps. It will likely be an ongoing campaign.

## **9. Communications Strategic Objectives Presentation; Emma Mantooth, SCFD**

Communications Manager Emma Mantooth presented her plan to:

1. Cement brand awareness
  - a. Increase visibility of the SCFD bear (#Where'sTheBear)
  - b. Discuss brand identity internally to ensure consistency
2. Build a consistent, supportive, and creative social media presence
  - a. Build a dedicated Instagram presence
  - b. Introduce paid ads on Instagram and Facebook to drive traffic to account profiles and the SCFD website
  - c. Continue community engagement and consistent posting across platforms
3. Leverage relationships with community members and grantees
  - a. Increase collaboration with Communications Committee members
  - b. Highlight key stakeholders (Board, County Cultural Council)
  - c. Continue developing Speaker's Bureau
4. Increase creative storytelling efforts
  - a. Utilize SCFD's Annual Report as a vehicle for storytelling and data-sharing
  - b. Introduce new grantees to the public via a press release and social media
  - c. Launch "We Make Your Pennies Count" social media mini-campaign

Emma asked for Board and public assistance in the following ways:

- Follow SCFD on Facebook, Instagram, and Twitter
- Post about SCFD using the hashtags #CultureForAll and #WeFundCulture and tag SCFD
- Send high-quality grantee event photos to emma@scfd.org

Vice-Chair de la Mar asked about blogs, linking grantees to SCFD communication outlets and participation in LinkedIn's professional network. Emma pointed out that the "Stories" section of the SCFD website functions like a blog and many of those highlights are also included in monthly newsletters. Through social media, Emma lifts up grantee events and free days each week. She is also considering a more active LinkedIn presence in the future.

#### **10. Other Matters (new/old business)**

Deputy Director Kato presented a letter from Colorado Creative Industries (CCI) with an update on their activities, budget and search for a new Director. Each Board member was sent a copy of the letter.

#### **11. Public Comment**

None

#### **12. Adjournment**

The meeting adjourned at 2:15 pm



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Vice-Chair

SCFD BOARD OF DIRECTORS MEETING  
August 24, 2023  
1:00 p.m.  
Arvada Center for the Arts & Humanities  
Meeting Minutes

**SCFD Board members present:** Vice-Chair Marcela de la Mar, Treasurer Suzanne Crawford, Secretary Jake Zambrano, Teresa Valerio Parrot, Gino Greco, Dan Brown, Courtney Ozaki

**SCFD Board members not present:** Chair Raymond Gonzales, Councilwoman Jamie Torres, Jacki Cooper Melmed

**SCFD staff present:** Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Christine Fiedler, Communications Manager Emma Mantooth, Executive Assistant Arlene Hicks

**SCFD staff not present:** Executive Director Deborah Jordy

**1. Introductions and Quorum Determination**

Vice Chair Marcela de la Mar called the meeting to order at 1:07 pm followed by introductions. A quorum was present.

**2. Welcome from Arvada Center**

President and CEO, Philip Sneed, welcomed everyone to the Arvada Center. The facility opened in 1976 and was a department of city government until 2016 when the nonprofit was created. The city of Arvada still owns the land and buildings.

Philip announced three current exhibitions on display until Sunday, August 27. Two focus on drawing, plus Senegalese fashion designer, Oumou Sy, has her costumes on display throughout the building.

**3. Review and Approval of Agenda**

Treasurer Suzanne Crawford motioned to approve the agenda. Gino Greco seconded. Motion to approve the meeting agenda passed unanimously.

**4. Approval of July 27, 2023 Board Meeting Minutes**

Teresa Valerio Parrot motioned to approve the July Board Meeting Minutes. Dan Brown seconded. Motion to approve the July Board Meeting minutes passed unanimously.

**5. Reports**

**5.1 Treasurer**

Suzanne Crawford reported the June 2023 SCFD sales and use tax revenue was \$7,571,391.48. The 2023 year-to-date (YTD) sales and use tax revenue is \$41,533,779.47. This compares to the YTD 2022 sales and use tax revenue of \$40,714,788.67. The variance is \$818,990.80, a 2.01% increase in YTD 2023 over YTD 2022.



## **5.2 Chairman**

Vice-Chair Marcela de la Mar presented the Chairman's report on behalf of Ray Gonzales. She announced that the September Board meeting will be held at the Northglenn Arts & Humanities' new Parsons Theatre. Members of the seven county cultural councils will be presenting their Tier III funding priorities, process and plans for the 2023 grant cycle.

Additionally, Vice-Chair de la Mar updated that Executive Director Deborah Jordy has returned home under the care of family. She is healing and getting stronger every day. Deborah will focus on getting better for the next few months and will assess her return-to-work plan at a later date.

## **5.3 Executive Director**

In Deborah Jordy's absence, Deputy Director Jessica Kato provided the following updates:

- The Tier III funding process is complete in all counties. In addition to presentations from each county cultural council, the September Board meeting will include Tier III summary statistics from SCFD staff.
- The Engage, Empower, and Connect (EEC) Summit co-hosted by Denver Botanic Gardens and the Collaborative of the SCFD will be held on Tuesday, September 19, at the Denver Botanic Gardens. This year's event will include breakout sessions on Workplace Wellness; Inclusivity, Diversity, Equity and Access; Development in Changing Times and Issues Communication. All the breakout sessions are currently full. Grantees and Board members can still register for the keynote panel of local cultural legends moderated by Westword Editor Patty Calhoun, as well as the networking reception.
- SCFD's 2024 budget will be presented to the Board at next month's meeting. Jessica Kato and Gloria Nedved met with Treasurer Suzanne Crawford to review the budget in preparation for the September meeting.
- Governor Polis and Colorado Creative Industries have chosen Joshua Blanchard as CCI's new Executive Director. He recently served as Summit County Commissioner and Executive Director of Theatre SilCo. He begins his new role on September 5<sup>th</sup>.

Jessica concluded her report by thanking the Tier II leaders for their upcoming presentations and reminding them of the 6-minute time limit.

## **6. Tier II 2023 Distribution Certification**

### **6.1 Presentations from Tier II Organizations**

Eleven of the 33 Tier II organizations were selected to update the SCFD Board on the following topics:

- How the organization is advancing its diversity, equity, inclusion, and access initiatives
- The organization's collaborations with other SCFD funded organizations across the tiers
- The organization's outreach efforts across the seven-county district

The presentation order was:

1. The Collaborative of the SCFD – Jannett Matusiak, Director
2. Arvada Center for the Arts and Humanities – Philip Sneed, President & CEO
3. Thorne Nature Center – Keith Desrosiers, Executive Director
4. Lighthouse Writers Workshop – Michael Henry, Executive Director
5. Museum of Contemporary Art Denver – Nora Burnett Abrams, Director
6. Colorado Railroad Museum – Paul Hammond, Executive Director
7. Opera Colorado – Greg Carpenter, General & Artistic Director
8. Lone Tree Arts Center – Leigh Chandler, Executive Director
9. Lakewood Heritage, Culture & the Arts – Michelle Nierling, Manager
10. Etown – Nick Forster, Co-Founder & CEO
11. Lion Global Foundation – Tom Ruppel, Chief Operating Officer

## **6.2 Resolution 23-06: Pertaining to Organizations Qualifying for 2023 Tier II Funds**

Jake Zambrano motioned to approve the resolution. Gino Greco seconded. Motion to accept and approve Resolution 23-06 passed unanimously.

## **7. Other Matters (new/old business)**

None

## **8. Public Comment**

Mike Yankovich from the Children's Museum shared his appreciation for the new format where one-third of the Tier II grantees made presentations to the Board. His organization was not scheduled to speak but he appreciated the deeper understanding of the work being done by his Tier II colleagues. Secretary Jake Zambrano commended the Tier II leaders in attendance for staying and supporting each other throughout all the presentations.

Teresa Valerio Parrot congratulated Mike Yankovich and the Children's Museum on their 50<sup>th</sup> anniversary.

Sarah Merrill from the Museum of Contemporary Art expressed gratitude for the multi-year growth of SCFD tax dollars. She asked for insight into what might be expected going forward. Deputy Director Kato said that based on research, the Denver metro area is doing well despite fighting inflation. Continued growth is expected, although not at the same levels experienced in the last two years. Gino Greco stated that the SCFD budget is based on conservative revenue estimates that have allowed for consistent overperformance to budget. He encouraged grantees to apply a similarly conservative approach in their allocation of SCFD funds.

## **9. Adjournment**

The meeting adjourned at 3:23 pm



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Secretary

SCFD BOARD OF DIRECTORS MEETING  
September 28, 2023 at 1:00 p.m.  
Virtual Meeting Minutes

**SCFD Board members present:** Chair Raymond Gonzales, Secretary Jake Zambrano, Councilwoman Jamie Torres, Dan Brown, Teresa Valerio Parrot, Gino Greco

**SCFD Board members not present:** Vice-Chair Marcela de la Mar, Treasurer Suzanne Crawford, Jacki Cooper Melmed

**SCFD staff present:** Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Christine Fiedler, Communications Manager Emma Mantooth, Executive Assistant Arlene Hicks, SCFD Accountant Gloria Nedved

**1. Introductions and Quorum Determination**

Chair Raymond Gonzales called the meeting to order at 1:02 p.m. followed by introductions. A quorum was present.

**2. Review and Approval of Agenda**

Gino Greco motioned to approve the agenda. Councilwoman Jamie Torres seconded. Motion to approve the meeting agenda passed unanimously.

**3. Approval of August 24, 2023 Board Meeting Minutes**

Teresa Valerio Parrot motioned to approve the August Board meeting minutes. Dan Brown seconded. Motion to approve the August Board meeting minutes passed unanimously.

**4. Reports**

**4.1 Treasurer**

In Suzanne Crawford's absence, Secretary Jake Zambrano reported the July 2023 SCFD sales and use tax revenue was \$7,406,422.56. The 2023 year-to-date (YTD) sales and use tax revenue is \$48,940,202.03. This compares to the YTD 2022 sales and use tax revenue of \$48,007,623.05. The variance is \$932,578.98, a 1.94% increase in YTD 2023 over YTD 2022.

**4.2 Chairman**

Chairman Ray Gonzales began his report announcing that Governor Appointee Courtney Ozaki resigned from the Board. She has accepted a staff position with the Denver Center for the Performing Arts that would present a conflict of interest. We wish her well in her new role. Deputy Director Kato met with the Governor's office to discuss a new appointee for Courtney's Board seat; Chair Gonzales and Vice-Chair de la Mar will be discussing appointee options with Executive Director Jordy in preparation for the end of their terms in May 2024.

Adams County has appointed Commissioner Eva Henry as their representative to the SCFD board. She will be taking her Oath of Office at the October Board meeting.

Secretary Zambrano and Vice-Chair de la Mar will serve as the nominating committee for the 2024 slate of officers. Any Board member interested in serving in a leadership capacity is invited to contact them. They will present a slate at the October meeting and it, along with any nominations from the floor, will be voted on at the November meeting.

To conclude his report, Chair Gonzales expressed his joy at Executive Director Jordy's return and welcomed her back.

#### **4.3 Executive Director**

Deborah Jordy began her report with gratitude for all the well wishes and support she received during her absence. She is currently working part-time hours and plans to return to full-time at a later date.

Deborah recognized Communications Manager, Emma Mantooth for her seamless execution of the Engage, Empower and Connect (EEC) Summit held on September 19<sup>th</sup> and co-hosted by Denver Botanic Gardens and the Collaborative of the SCFD. Emma provided an event recap and highlighted the following:

- The ~200 registrants represented all SCFD Tiers, County Cultural Council members and the public.
- In addition to breakout sessions, participants attended a "Local Legends" keynote panel moderated by Westword Editor Patty Calhoun. On the panel were local artist and 2022 SCFD Rex Morgan Civic Engagement and Volunteerism award recipient, Darrell Anderson; Mudra Dance Studio founder, Namita Khanna Nariani and Su Teatro Executive Artistic Director, Tony Garcia.

Executive Director Jordy continued with the following updates:

- Colorado Business Committee for the Arts' (CBCA) 2023 Economic Activity Study (EAS) roll-out event is November 2<sup>nd</sup> at the Denver Art Museum. Datapoints from the EAS will be valuable to understand how the arts sector is recovering since the pandemic. The event is open to the public and the registration link was posted in the meeting chat.
- September 13<sup>th</sup> was the eligibility deadline for nonprofits interested in receiving SCFD funds. Twenty-two applications were submitted from the following counties:
  - Adams = 2
  - Arapahoe = 1
  - Boulder = 4
  - Broomfield = 0
  - Denver = 12
  - Douglas = 1
  - Jefferson = 2

Program Officers have begun application reviews and eligibility determinations will be communicated to the organizations by Thanksgiving.

- On September 27<sup>th</sup>, SCFD staff completed First Aid and CPR training with the American Red Cross. Staff also learned about the American Red Cross

First Aid mobile app which provides step-by-step care instructions for emergency situations.

- Tier III grant recipients are invited to stop by the SCFD office on October 10<sup>th</sup> and 11<sup>th</sup> to pick up their award checks. Board members are invited to hand out checks and meet the grantees.
- During the October Board meeting, Emma Mantooth will present SCFD's 2022 Annual Report.
- Also in October, equity, diversity, inclusion and access consultant, The Equity Project, will speak about their work with SCFD.

#### **4.3.1 Cyber Security Assessment**

Executive Assistant Arlene Hicks presented the Board with a summary of the district's 2016 Cyber Security Assessment recommendations, the work completed since 2016 and next steps. This report is required for SCFD to maintain the current cyber insurance coverage limit on our policy with the Colorado Special District Liability Pool. There were no questions from the Board.

Executive Director Jordy concluded her report by welcoming the Cultural Council chairs and liaisons from each county and thanked them for their many volunteer hours, leadership and upcoming presentations.

### **5. Tier III 2023 Distribution**

#### **5.1 Tier III District Summary & County Funding Plans**

Program Officer Dana Manyothane presented a recap of the 2023 Tier III grant season. She congratulated and thanked all County Cultural Council members for collectively reviewing 254 grant applications and awarding \$14,919,058. These volunteers dedicate hundreds of hours to ensure arts, science and culture are available to their fellow county residents and the entire metro area.

#### **5.2 County Cultural Council Presentations**

The chairperson of each County Cultural Council made a brief presentation addressing their council's process, funding priorities, guidelines and planned changes for 2024.

- Adams: Joyce Downing, Chair
- Arapahoe: Trina Campbell, Interim Chair
- Boulder: Maria Astudillo, Chair
- Broomfield: Julie Fuller, Chair
- Denver: Amy Andriele, Chair
- Douglas: Tony Sievert, Interim Chair
- Jefferson: Ron Isaacson, Chair

Board members thanked the council members for their work and dedication.

#### **5.3 Resolution 23-07: Pertaining to Distribution of 2023 Tier III Funds**

Secretary Zambrano read the resolution and motioned to approve. Councilwoman Jamie Torres seconded. Motion to accept and approve Resolution 23-07 passed unanimously.

## **6. Proposed FY 2024 Budget Presentation**

Deputy Director Jessica Kato presented the draft 2024 budget and indicated the budget is available for public inspection on the SCFD website until October 26<sup>th</sup>, at which time Board approval will be requested. Treasurer Suzanne Crawford was unable to attend this meeting but submitted a written statement supporting the budget. A copy of her statement is part of the Board member packet.

2024 budget highlights include:

- A conservative sales and use tax projection of \$85 million. This is a 2% decrease over the estimated 2023 year-end collections and roughly equal to the actual revenue collected in 2022.
- Proposed 14% increase in expenditures over 2023 (fully staffed, increased benefits, investing in partnerships, public awareness, website accessibility, & software protection)

Gino Greco asked if the increased expenses are a result of program growth and expected to be sustained going forward. Deputy Director Kato indicated that is correct.

A surplus of \$506,667 is projected in FY 2024. SCFD leadership will meet with the Board to discuss strategic use of this amount. The six-month emergency reserve is fully funded and the Election Cost Reserve is intact (\$1.3 million currently).

Executive Director Jordy thanked Jessica Kato and SCFD Accountant Gloria Nedved for their detailed preparation of the 2024 budget.

## **7. Other Matters (new/old business)**

None

## **8. Public Comment**

None

## **9. Adjournment**

The meeting adjourned at 2:21 p.m.



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Secretary

SCFD BOARD OF DIRECTORS MEETING  
October 26, 2023 at 1:00 p.m.  
Virtual Meeting Minutes

**SCFD Board members present:** Chair Raymond Gonzales, Treasurer Suzanne Crawford, Jacki Cooper Melmed, Councilperson Jamie Torres, Teresa Valerio Parrot, Gino Greco, Commissioner Eva Henry

**SCFD Board members not present:** Vice-Chair Marcela de la Mar, Secretary Jake Zambrano, Dan Brown

**SCFD staff present:** Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Christine Fiedler, Communications Manager Emma Mantooth, Executive Assistant Arlene Hicks, SCFD Accountant Gloria Nedved

**1. Introductions and Quorum Determination**

Chair Raymond Gonzales called the meeting to order at 1:02 p.m. followed by introductions. A quorum was present.

**2. Review and Approval of Agenda**

The meeting agenda was approved by unanimous consent.

**3. Approval of September 28, 2023 Board Meeting Minutes**

Gino Greco motioned to approve the September Board meeting minutes. Suzanne Crawford seconded. Motion to approve the August Board meeting minutes passed unanimously.

**4. Oath of Office: Eva Henry, Adams County**

Commissioner Eva Henry read the Oath of Office to join the SCFD Board of Directors as the Adams County representative. Her term expires January 31, 2026. She was welcomed by all.

**5. Reports**

**5.1 Treasurer**

Suzanne Crawford reported the August 2023 SCFD sales and use tax revenue was \$7,602,565.55. The 2023 year-to-date (YTD) sales and use tax revenue is \$56,542,767.58. This compares to the YTD 2022 sales and use tax revenue of \$55,751,394.28. The variance is \$791,373.30, a 1.42% increase in YTD 2023 over YTD 2022.

**5.2 Chairman**

Chairman Ray Gonzales began his report by recognizing Vice-Chair de la Mar and Secretary Zambrano for serving as the Nominating Committee for the 2024 Board officers.

### **5.2.1 Nominating Committee**

In the absence of nominations from the floor, Chair Gonzales presented the following slate, which will be voted on during the November Board meeting:

- Chair: Jacki Cooper Melmed, Governor Appointee
- Vice-Chair: Councilperson Jamie Torres, Denver County
- Secretary: Dan Brown, Douglas County
- Treasurer: Suzanne Crawford, Broomfield County

Chair Gonzales also highlighted the list of 2024 Board meeting dates included in the Board member packet.

### **4.3 Executive Director**

Deborah Jordy began her report welcoming Commissioner Eva Henry to the SCFD Board and then offered the following updates:

- Along with Lobbyist Fofi Mendez, Deborah has been meeting with legislators to provide SCFD introductions and updates in preparation for the 2024 Legislative Session.
- The Colorado Business Committee for the Arts' (CBCA) 2023 Economic Activity Study (EAS) roll-out event is next week (November 2<sup>nd</sup> from 9:30 – 11 a.m.) at the Denver Art Museum. As a reminder, SCFD provides data to CBCA to demonstrate the social and economic impact of arts and culture in our community.
- VISIT DENVER's Annual Partnership Meeting is Wed. November 8<sup>th</sup> from 7:30 – 9:30 a.m. in the DCPA's Seawell Ballroom. SCFD Board members are invited to sit in a reserved VIP area. Please let Arlene know if you can attend.
- For this year's holiday event, the Denver Zoo has invited SCFD Board, staff and families to Zoo Lights on Wed. December 6<sup>th</sup> at 5:30 p.m. We will have a reserved area where hors d'oeuvres and warm beverages will be served before you venture out to see the lights. Please bring your family members so we can celebrate the holidays together.
- Over 100 Tier III organizations picked up their funding checks earlier this month. All remaining checks were mailed on October 12<sup>th</sup>. Each year during check pick up, SCFD staff is serenaded by Sound of the Rockies barbershop singers. It's a real treat!

Teresa Valerio Parrot thanked Deborah for attending Boulder County's Tier III recognition ceremony on October 19<sup>th</sup>. Many Tier III leaders were honored that Deborah was able to attend the event in person. Ray Gonzales also thanked Deborah and staff for the time and effort to provide checks to over 200 organizations. Deborah then acknowledged SCFD Accountant Gloria Nedved and the team for the attention to detail involved in accurate check creation.

### **5.3.1 2022 Report to the Community**

Executive Director Jordy introduced Communications Manager, Emma Mantooh, to present an overview of SCFD's 2022 Report to the Community. The theme for this annual report is "A Kaleidoscope of Culture" and features nine grantees whose work was visionary, immersive or collaborative. Emma announced that the report is now available on the SCFD website. Each Board



member will be sent postcards with QR codes, leading people to the digital report. Please share these postcards to spread the word about SCFD's impact. Emma also showed a "sneak-peek" video celebrating the work of SCFD-funded organizations in 2022 and provided a link to the report in the meeting chat. A Spanish translation of the annual report is underway and will also be available on the SCFD website along with a visual description of the "sneak-peek" video.

**6. The Equity Project progress report: Monica D. Williams, Chief Consulting Officer**

Monica indicated that The Equity Project (TEP) has worked with SCFD to:

- create an equity, diversity and inclusivity (EDI) statement
- incorporate EDI statement elements into Tier I & II recertification and Tier III grant application processes
- create a single scoring rubric to be used by all County Cultural Councils for Tier III funding

Going forward, additional training will be provided to the County Cultural Councils to ensure the application of the EDI lens during their funding conversations.

**7. Proposed FY 2024 Budget Presentation**

**7.1 Public Hearing of Proposed FY 2024 Budget**

There were no public questions or comments on the proposed FY 2024 Budget.

**7.2 Resolution 23-08: Pertaining to Fiscal Year 2024 Expenditures and Revenues for General and Expendable Trust Funds and Adopting the 2024 Budget**

Jacki Cooper Melmed read the resolution. Gino Greco motioned to approve, and Jacki seconded. Motion to accept and approve Resolution 23-08 passed unanimously.

**8. Other Matters (new/old business)**

None

**9. Public Comment**

None

**10. Adjournment**

The meeting was adjourned at 1:29 p.m.



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Secretary

SCFD BOARD OF DIRECTORS MEETING  
November 16, 2023 at 1:00 p.m.  
Virtual Meeting Minutes

**SCFD Board members present:** Chairman Raymond Gonzales, Vice-Chair Marcela de la Mar, Secretary Jake Zambrano, Treasurer Suzanne Crawford, Jacki Cooper Melmed, Councilperson Jamie Torres, Teresa Valerio Parrot, Commissioner Eva Henry, Dan Brown

**SCFD Board members not present:** Gino Greco

**SCFD staff present:** Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Christine Fiedler, Communications Manager Emma Mantooth, Executive Assistant Arlene Hicks

**1. Introductions and Quorum Determination**

Chairman Raymond Gonzales called the meeting to order at 1:02 p.m. followed by introductions. A quorum was present.

**2. Review and Approval of Agenda**

Eva Henry motioned to approve the meeting agenda. Suzanne Crawford seconded. Motion to approve the agenda passed unanimously.

**3. Approval of October 26, 2023 Board Meeting Minutes**

Suzanne Crawford motioned to approve the October Board meeting minutes. Marcela de la Mar seconded. Motion to approve the October Board meeting minutes passed unanimously.

**4. Reports**

**4.1 Treasurer**

Suzanne Crawford reported the September 2023 SCFD sales and use tax revenue was \$7,563,832.27. The 2023 year-to-date (YTD) sales and use tax revenue is \$64,106,599.85. This compares to the YTD 2022 sales and use tax revenue of \$63,242,753.37. The variance is \$863,846.48, a 1.37% increase in YTD 2023 over YTD 2022.

**4.2 Chairman**

**4.2.1 Nominating Committee**

With no additional nominations from the floor, Chair Gonzales called for a vote on the following slate, which was proposed during the October Board meeting:

- Chair: Jacki Cooper Melmed, Governor Appointee
- Vice-Chair: Councilperson Jamie Torres, Denver County
- Secretary: Dan Brown, Douglas County
- Treasurer: Suzanne Crawford, Broomfield County

Marcela de la Mar motioned to approve the slate as presented. Jake Zambrano seconded. The 2024 officers were unanimously approved and congratulated.

Chair Gonzales thanked his fellow officers for their service throughout 2023 and Executive Director Jordy echoed his gratitude.

#### **4.3 Executive Director**

Deborah Jordy's report included the following updates:

- Legislator meetings continue with the help of Lobbyist Fofi Mendez. Six more meetings are scheduled before year-end. Deborah will continue to provide SCFD introductions and updates in preparation for the 2024 Legislative Session.
- When the 2024 legislative session begins, SCFD's weekly email "Wednesday Wonders" will return. These messages feature short videos of our funded organizations, in addition to quick facts about the impact of arts, culture and science in the metro area.
- Please save the date for SCFD's Day at the Capitol on Wed. February 21, 2024. Additional details will be provided as they are finalized. This is a wonderful opportunity to interact with legislators and help them understand all that SCFD grantees provide in each of their communities.
- Communications Manager, Emma Mantooth has been working closely with website consultant, Ligature Creative, to ensure that our website, [www.SCFD.org](http://www.SCFD.org), complies with current accessibility standards.
- Please submit RSVPs for this year's holiday event at the Denver Zoo on Wed. December 6<sup>th</sup> at 5:30 p.m. We will have a reserved area where hors d'oeuvres and warm beverages will be served before you venture out to see the lights. We look forward to celebrating the holiday season with your families.
- The volunteer Cultural Councils in each county make decisions for Tier III grant funding, and those councils typically have a few vacant positions each year. Board members are asked to provide names of interested candidates to the SCFD office. The staff will pass along candidate names to the appropriate counties.

On November 2<sup>nd</sup>, Teresa Valerio Parrot attended the Colorado Business Committee for the Arts's (CBCA) Economic Activity Study roll-out event. Teresa appreciated the introductions facilitated by Deborah and seeing SCFD's impact throughout the district. Teresa also recognized Deputy Director, Jessica Kato and Program Officer, Tim Murphy for their work to provide the underlying data for the report.

#### **5. Colorado Creative Industries (CCI) Welcome & Update: Josh Blanchard, Executive Director**

Josh explained that CCI is part of Colorado's Office of Economic Development and International Trade (OEDIT), and he started his position in September 2023. CCI is in the early stages of a strategic plan to evaluate its 17 current programs, explore new programs and expand their impact throughout Colorado. He is looking forward to

collaborating with SCFD about how rural Colorado communities can secure ongoing funding for creative nonprofits in their community.

**6. Diversity in the Arts (DITA) Internship Update: Rachel Basye, Executive Director, Art Students League of Denver**

Rachel began her presentation by thanking SCFD for supporting DITA, which is celebrating its fifth anniversary. DITA's mission is to cultivate future arts leaders from communities of color and other underrepresented populations. The 2023 cohort had nine interns at nine host sites for a 10-week, full-time, paid internship. Host organizations are granted funds to offset intern compensation.

Rachel highlighted the significant effect the internship has had on participants' careers, with some interns being permanently hired by their host organization and some joining the DITA Advisory Board. To date, the program has 44 alumni as well as 24 host organizations in four metro counties (Denver, Boulder, Jefferson, Arapahoe). Rachel invited SCFD Board members from Adams, Broomfield and Douglas counties to connect her with potential host sites in their area to expand DITA's reach.

Rachel shared DITA's program calendar for 2024. Intern applications will be open on January 2<sup>nd</sup> and information will be provided to SCFD for wide distribution.

Deborah Jordy pointed out that SCFD's financial support of DITA comes from interest income and not taxpayer dollars. Rachel further explained that although host organizations must have a nonprofit status, they are not required to be an SCFD grant recipient. However, SCFD dollars are only given to host sites within Tier I, II or III.

**7. Other Matters (new/old business)**

None

**8. Public Comment**

None

**9. Executive Session for the purpose of discussing personnel matters related to the position of Executive Director under C.R.S. §24-6-402(4)(f)(I)**

Chair Gonzales read the Executive Session announcement at 1:37 p.m. Dan Brown motioned to transition the Board into Executive Session. Councilperson Torres seconded. Motion for the Board to move into Executive Session passed unanimously.

The public meeting resumed at 1:54 p.m.

**10. Adjournment**

The meeting was adjourned at 1:55 p.m.



Secretary